

May 7, 2012 8:30 A.M.

**JONES COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING**

**JONES COUNTY OFFICE COMPLEX – COMMISSIONERS’ ROOM  
MINUTES**

**COMMISSIONERS PRESENT:**

Zack Koonce, Chairman  
Frank Emory, Vice-Chairman  
Sondra Ipock-Riggs, Commissioner  
Joseph Wiggins, Commissioner  
Mike Haddock, Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager  
Jennifer King, Clerk to the Board  
Aaron Arnette, Filling in for County Attorney

The Chairman called the meeting to order and gave the invocation. A **MOTION** was made by Frank Emory, seconded by Mike Haddock, and unanimously carried **THAT** the agenda be approved with the following additions:

- 19. BIDS – MIDDLE SCHOOL ROOF**
- 20. POLLOCKSVILLE INDUSTRIAL PARK BIDS**

**MOTION** made by Frank Emory, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the minutes of April 16, 2012, be approved.

**1. PUBLIC HEARING – ECONOMIC INCENTIVE AGREEMENT AMENDMENT**

**MOTION** made by Joe Wiggins, seconded by Frank Emory, and unanimously carried **THAT** the Board go into public hearing.

Larry Meadows, Economic Development Consultant, explained that the purpose of the public hearing was to reconsider a portion of the Economic Incentive Agreement for the Technical Controls Project. The current contract calls for \$121,250 in County funds to have been put into an escrow account, which has been done. The bank has since asked that these funds be used as a contingency in which funds could be borrowed against in the case that there is a shortfall in the construction of the facility. The agreement will need to be updated to incorporate this change. Mr. Meadows explained that Jimmie Hicks, County Attorney, will make the necessary changes to the agreement.

There were no public comments.

**MOTION** made by Sondra Ipock-Riggs, seconded by Joe Wiggins, and unanimously carried **THAT** the Board go out of public hearing.

**2. BOARD OF EQUALIZATION AND REVIEW**

The Jones County Board of Commissioners acts as the Board of Equalization and Review for Jones County. Jennifer King, Clerk to the Board, administered the Oath for the Board of Equalization and Review, a copy of which is marked Exhibit A and is hereby incorporated by reference and made a part of these minutes.

Wayne Vanderford, Tax Collector, explained that there have been no appeals to the Board of Equalization and Review. **MOTION** made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the Board of Equalization and Review be recessed until May 21, 2012, at 7:00 p.m.

### **3. TAX DISCOVERY**

Wayne Vanderford explained to the Board that a discovery was made on a business that Richard Daniels was operating from his address that was thought to be residential. Mr. Daniels was sent listing forms in 2010 for 2005 through 2010. There was no response to the listing forms. In 2011 Mr. Vanderford made a discovery on this property but still did not hear from Mr. Daniels until which time Mr. Daniels received a tax bill for the discovery in the amount of \$2,810. This discovery was based on a \$50,000 property value as Mr. Vanderford did not have listing information to provide him the necessary documentation to accurately assess the property value. Mr. Daniels then visited the Tax Office where he was again given listing forms. Mr. Daniels returned a detailed listing to the Tax Office.

**MOTION** made by Sondra Ipock-Riggs, seconded by Joe Wiggins, and unanimously carried **THAT** Mr. Richard C. Daniels' business property be charged \$444.79 for taxes from 2006 through 2011, consistent with the detailed listing he provided to the Tax Office.

### **4. POLLOCKSVILLE EXTRA-TERRITORIAL JURISDICTION**

Jay Bender, Mayor for the Town of Pollocksville, explained that he was here for informational purposes only. Mr. Bender explained that the Town of Pollocksville had made the decision to proceed with the process of an Extra-Territorial Jurisdiction. While the Board had planned to have a public hearing tomorrow night, they will have to reschedule as the advertisements were not properly posted in the newspaper. There is no legal requirement for the Town to obtain permission from the County to proceed with the ETJ. Sondra Ipock-Riggs stated that she personally doesn't think that five people have the right to tell her what to do on her property. Mrs. Ipock-Riggs also stated that she is two-miles from property that will be affected from the ETJ.

### **PUBLIC COMMENT PERIOD:**

Dr. James Gutai explained to the Board that he had misquoted in the last Commissioners' meeting when he stated there was no store on Emmett Lane. Mr. Gutai visited B&M General Store on Emmett Lane over the weekend.

### **5. REGIONAL HAZARD MITIGATION PLAN**

Franky Howard, County Manager, and Carol Tyndall, Emergency Management Coordinator, explained the Regional Hazard Mitigation Plan to the Board. This plan would replace the current Multi-jurisdictional Hazard Mitigation Plan. Pitt County would be the lead agency for this plan as they have the largest population.

**MOTION** made by Frank Emory, seconded by Mike Haddock, and unanimously carried **THAT** the County proceed with the Regional Hazard Mitigation Plan.

**6. COASTAL COMMUNITY ACTION PROCLAMATION**

Patricia Benefield, CCA representative, presented brief information to the Board concerning Coastal Community Action.

Sondra Ipock-Riggs asked how many citizens are served by this program. Ms. Benefield will get that information back to the Board through her director, Charlotte Neely.

**MOTION** made by Frank Emory, seconded by Joe Wiggins, and unanimously carried **THAT** the Proclamation for Community Action Month be approved. Sondra Ipock-Riggs **OPPOSED**. A copy of the proclamation is marked Exhibit B and is hereby incorporated by reference and made a part of these minutes.

**7. BOARD APPOINTMENTS – EASTERN CAROLINA WORKFORCE DEVELOPMENT BOARD**

**MOTION** made by Joe Wiggins, seconded by Mike Haddock, and unanimously carried **THAT** Norma Sermon-Boyd and Thelma Simmons be reappointed to the Eastern Carolina Workforce Development Board for a two-year term to expire June 30, 2014.

**8. CAPITAL REQUEST – LANDFILL – SCALES REMOTE DISPLAY**

**MOTION** made by Mike Haddock, seconded by Frank Emory, and unanimously carried **THAT** the purchase of a 2” LED remote display from JNB Tek for the landfill be approved at a cost of \$845 using County Capital Funds. The purchase of this display will ensure the County’s compliance with the Position of Equipment and Maintenance Requirement of Handbook 44 from the North Carolina Department of Agriculture and Consumer Services.

**9. WATER IMPROVEMENTS – COASTAL BEVERAGE**

**MOTION** made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** a pay request from McDavid Associates, Inc. for the water improvements to Coastal Beverage be approved at a cost of \$12,764.25.

**10. COASTAL BEVERAGE PROJECT CHANGE ORDER NUMBER ONE**

**MOTION** made by Frank Emory, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** Change Order Number 1 for the Coastal Beverage Water Project be approved showing a \$2,000 increase due to the need for additional clamps, grip rings for pressure, and warning signs.

**11. STREAM DEBRIS REMOVAL GRANT**

Franky Howard explained to the Board that the County has obtained a grant in the amount of \$41,774 for a Stream Debris Removal Project through the Soil and Water Conservation Division. This project will help clear debris from Hurricane Irene.

**12. BARROW PARRIS & DAVENPORT, P.A. AUDIT CONTRACT**

MOTION made by Sondra Ipock-Riggs, seconded by Frank Emory, and unanimously carried THAT the 2011-2012 audit contract between Jones County and Barrow, Parris & Davenport, P.A. be approved in the amount of \$46,000.

**13. BUDGET AMENDMENT NUMBER 20**

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried THAT Budget Amendment Number 20 be approved, a copy of which is marked Exhibit C and is hereby incorporated by reference and made a part of these minutes.

**14. STATE EMPLOYEES CREDIT UNION LEASE AGREEMENT**

MOTION made by Joe Wiggins, seconded by Frank Emory, and carried THAT the Board approves the three-year renewal option for the lease agreement between Jones County and the State Employees Credit Union for the building located at 367 Highway 58 South, Trenton, NC. In accordance with the terms of the original lease agreement, monthly rental payments will remain the same for the lease term beginning September 1, 2012 and ending August 31, 2015. Sondra Ipock-Riggs **OPPOSED** because she did not have a copy of the contract to look at.

**15. INVOICE – SUMRELL, SUGG, CARMICHAEL, HICKS & HART, P.A.**

MOTION made by Sondra Ipock-Riggs, seconded by Frank Emory, and unanimously carried THAT an invoice for legal services rendered by Sumrell, Sugg, Carmichael, Hicks & Hart, P.A. be approved at a cost of \$14,669.65 using Legal Fee Funds.

**16. ELECTIONS BOARD HAVA RESOLUTION**

MOTION made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried THAT the resolution in support of HAVA funds to be included in this year's budget to be provided to the State Board of Elections for the counties to improve the elections process be approved. A copy of the resolution is marked Exhibit D and is hereby incorporated by reference and made a part of these minutes.

**17. JONES COUNTY EMS MEDICARE RATES**

MOTION made by Frank Emory, seconded by Sondra Ipock-Riggs, and unanimously carried THAT the EMS Medicare rates be increased as recommended by the EMS collections company as follows:

	Current Charges	Recommended Increase
A2 Comprehen Transport –Jone	\$709.18	\$883.40
ALS Emerg Transport	\$489.90	\$610.35
BLS Emer Transport	\$450.00	\$513.98
Mileage	\$10.41	\$13.31

**18. ADULT CARE AND NURSING HOME COMMUNITY ADVISORY COMMITTEE ANNUAL REPORT**

Sondra Ipock-Riggs presented the 2011 Annual Report for Adult Care and Nursing Home Community Advisory Committees to the Board. Mrs. Ipock-Riggs pointed out a few areas of concern that should be addressed at the County Assembly Day on May 30, 2012.

**19. BIDS – MIDDLE SCHOOL ROOF**

Sondra Ipock-Riggs presented a letter from R.E. Bengel Sheet Metal Company, Inc. to the Board. The letter indicates that the roofing project for Jones Middle School was awarded to another bidder even though their bid was \$44,450 higher than the bid from R.E. Bengel Sheet Metal Company, Inc. Steve Bengel, President, states that he called Michael Bracy, Superintendent, and was told he was not awarded the job because he had only visited the job site the day before. Mr. Bengel states that his estimator had been to the job numerous times as he prepared estimates. Mr. Bengel has asked that the Jones County Board of Commissioners investigate this “gross mismanagement of school resources”.

Franky Howard will discuss this issue with Jimmie Hicks, County Attorney, to obtain advise as to any actions the Board can take in this matter.

**20. POLLOCKSVILLE INDUSTRIAL PARK BIDS**

Charles Joyner of McDavid Associates presented the bids for the Pollocksville Industrial Park Water, Sanitary Sewer and Street Improvements, that were received on May 1, 2012, at the Jones County Office Complex. Bids were as follows:

James L. Cayton Utilities	\$725,813.60
Trader Construction Company	\$839,538.00
Step Construction, Inc.	\$865,665.00
T.A. Loving Company	\$908,617.00
Ralph Hodge Construction Company	\$914,623.00
W.O. White, LLC	\$1,087,397.00

**MOTION** made by Sondra Ipock-Riggs, seconded by Frank Emory, and unanimously carried **THAT** the Board accepts the low bid from James L. Cayton Utilities in the amount of \$725,813.60.

**COUNTY MANAGER’S REPORT**

There were no reports from the County Manager.

**COMMISSIONER’S REPORTS**

*Zack Koonce –*

Mr. Koonce discussed the controversy surrounding the salary increases for East Carolina Behavioral Health employees. **MOTION** made by Sondra Ipock-Riggs, seconded by Zack Koonce, and unanimously carried **THAT** Jones County write a letter to every County Manager in the State to show our opposition to the salary increases of approximately 25% for East Carolina Behavioral Health employees.

The Board also decided that there should be public meetings set up to discuss the County budget with the citizens of Jones County in order to explain the hardships the County is facing this year.

**MOTION** made by Zack Koonce, seconded by Frank Emory, and unanimously carried  
**THAT** the Board go into Closed Session pursuant with NCGS 143-318.11(a)(3)

**MOTION** made by Frank Emory, seconded by Mike Haddock, and unanimously carried  
**THAT** the Board go out of Closed Session.

**MOTION** made by Mike Haddock, seconded by Frank Emory, and unanimously carried  
**THAT** the meeting be adjourned at 10:15 a.m.

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Zack Koonce  
Chairman

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Jennifer King  
Clerk to the Board

**EXHIBIT A**

2

**County of Jones**

POST OFFICE BOX 340  
TRENTON, NORTH CAROLINA 28585-0340  
(252) 448-7571 FAX (252) 448-1072

FRANKY J HOWARD, COUNTY MANAGER

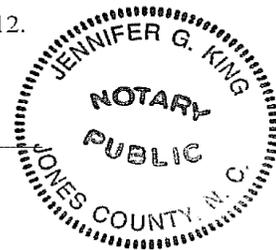
**OATH FOR BOARD OF EQUALIZATION AND REVIEW  
JONES COUNTY**

I, .....(state your name)....., do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review, and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.

Zack Koonce, III	<u><i>Zack A. Koonce</i></u>
Frank Emory	<u><i>Frank Emory</i></u>
Joe Wiggins	<u><i>Joe Wiggins</i></u>
Sondra Ipock-Riggs	<u><i>Sondra Ipock-Riggs</i></u>
Mike Haddock	<u><i>Mike Haddock</i></u>

This Oath taken and subscribed before me this 7<sup>th</sup> day of May, 2012.

*Jennifer G. King*  
Notary Public



My commission expires 2-8-15.

## EXHIBIT B



# PROCLAMATION

**WHEREAS**, Community Action Agencies were created when the Economic Opportunity Act of 1964 was signed into law; and

**WHEREAS**, Community Action Agencies have a 48 year history of promoting self-sufficiency for the limited income; and

**WHEREAS**, Community Action Agencies have made an essential contribution to individuals and families in Jones County by providing them with cost-effective programs; and

**WHEREAS**, Community Action Agencies are needed as major participants in the reform of the welfare system as we know it; and

**WHEREAS**, welfare reform in North Carolina has benefited from the state's partnership with Community Action Agencies; and

**WHEREAS**, the low-income continue to need opportunities to improve their lives and their living conditions, thus ensuring that all citizens are able to live in dignity; and

**WHEREAS**, North Carolina and the entire United States must continue to wage war on poverty by providing support and opportunities for all citizens in need of assistance;

**NOW, THEREFORE, I, Zack Koonce, Chairman of the Jones County Board of Commissioners do proclaim May 2012 as**

# COMMUNITY ACTION MONTH

in JONES COUNTY in recognition of the hard work and dedication of Coastal Community Action, Inc.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of Jones County in Trenton, North Carolina on this 1<sup>st</sup> day of May 2012.

Signature: \_\_\_\_\_

Attest: Zack Koonce, Chairman  
Jones County Board of Commissioners

# EXHIBIT C

(15)

## Budget Amendment

Date: 5/7/2012

Fund: General Fund - Health

Fiscal Year: 2011-2012 Amendment # 20

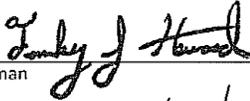
Increase Expenditures

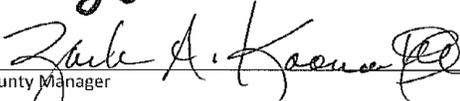
Environmental Health	Miscellaneous	11-5180-5299-00	\$249.55
Environmental Health	Miscellaneous	11-5180-5299-00	\$436.27
Environmental Health	Capital	11-5180-5500-00	\$340.17
General	Insurance- WC	11-5110-5458-00	\$4.16
Communicable Disease	Capital	11-5191-5500-00	\$789.96
WIC	Capital	11-5167-5500-00	\$1,372.00
WIC	Salary	11-5167-5121-00	\$2,925.01
Family Planning	Miscellaneous	11-5164-5299-00	\$200.00
OMHHD Interpreter	Salary	11-5175-5121-00	\$2,216.16
CC4C	Capital	11-5163-5500-00	\$549.00
Tuberculosis	Salary	11-5120-5121-00	\$68.52
Tuberculosis	Salary	11-5120-5121-00	\$41.00
Immunization	Salary	11-5121-5121-00	\$130.00
Health Promotion	Mileage	11-5151-5311-00	\$70.85
BCCCP	Professional Medical	11-5152-5193-00	\$18.38
BCCCP	Professional Clinic	11-5152-5193-02	\$36.76
Child Health	Supplies-Medical Record	11-5161-5239-01	\$49.41
Child Health	Printing	11-5161-5341-00	\$14.22
Child Health	Printing	11-5161-5341-00	40.19
Family Planning	Miscellaneous	11-5164-5299-00	\$161.31
School Health Nurse	Salary	11-5169-5121-00	\$52.74
School Health Nurse	Retirement	11-5169-5182-00	\$68.03
School Health Nurse	Salary	11-5169-5121-00	\$273.57
School Health Nurse	Salary	11-5169-5121-00	\$644.60
Healthy Carolinians	Capital	11-5199-5500-00	\$189.00
<b>TOTAL</b>			<b>\$10,940.86</b>

Decrease Expenditures

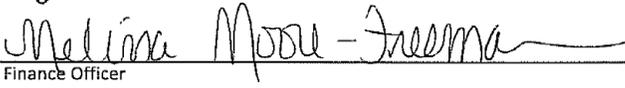
Environmental Health	Salaries	11-5180-5121-00	\$206.89
Environmental Health	FICA	11-5180-5181-00	\$28.43
Environmental Health	Retirement	11-5180-5182-00	\$14.23
Environmental Health	Hospitalization	11-5180-5183-00	\$776.44
Healthy Jones	Insurance- WC	11-5183-5458-00	\$4.16
Communicable Disease	Supplies/Demo/Training	11-5171-5231-00	\$789.96
WIC	Miscellaneous	11-5167-5121-00	\$1,372.00
WIC	Hospitalization	11-5167-5183-00	\$2,925.01
Family Planning	Supplies- Office	11-5164-5260-00	\$200.00
OMHHD Interpreter	Hospitalization	11-5175-5183-00	\$2,216.16
CC4C	Miscellaneous	11-5163-5299-00	\$549.00
Tuberculosis	Hospitalization	11-5120-5183-00	\$68.52
Tuberculosis	Miscellaneous	11-5120-5299-00	\$41.00
Immunization	Hospitalization	11-5121-5183-00	\$130.00
Health Promotion	Miscellaneous	11-5151-5299-00	\$70.85
BCCCP	Contract X-Rays	11-5152-5440-12	\$18.38
BCCCP	Contract X-Rays	11-5152-5440-12	\$36.76
Child Health	Miscellaneous	11-5161-5299-00	\$49.41
Child Health	Miscellaneous	11-5161-5299-00	\$14.22
Child Health	Registration	11-5161-5493-00	\$40.19

Family Planning	Supplies-Office	11-5164-5260-00	\$161.31
School Health Nurse	FICA	11-5169-5181-00	\$52.74
School Health Nurse	Hospitalization	11-5169-5183-00	\$68.03
School Health Nurse	Hospitalization	11-5169-5183-00	\$273.57
Health Dept.	Salaries	11-5110-5121-00	\$644.60
Healthy Carolinians	Miscellaneous	11-5199-5299-00	\$189.00
TOTAL			\$10,940.86

  
 \_\_\_\_\_  
 Chairman

  
 \_\_\_\_\_  
 County Manager

  
 \_\_\_\_\_  
 Clerk to the Board

  
 \_\_\_\_\_  
 Finance Officer

## EXHIBIT D



POST OFFICE BOX 340  
TRENTON, NORTH CAROLINA 28585-0340  
(252) 448-7571 FAX (252) 448-1072

FRANKY J. HOWARD, COUNTY MANAGER

### A RESOLUTION OF THE JONES COUNTY BOARD OF COMMISSIONERS TO THE HONORABLE GOVERNOR BEVERLY PERDUE AND MEMBERS OF THE NORTH CAROLINA GENERAL ASSEMBLY

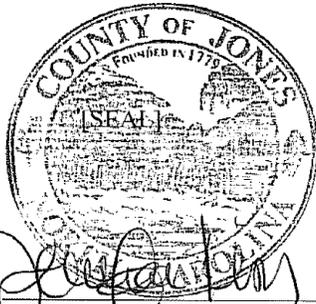
**WHEREAS**, the Jones County Board of Commissioners request that an appropriation be included in the Governor's budget and in the General Assembly's budget to meet the "maintenance of effort" requirement for the release of HAVA funds; and

**WHEREAS:**

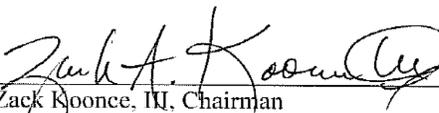
- A. The HAVA funds are vital to county budgets to administer elections; and
- B. The HAVA funds are needed to maintain voting equipment; and
- C. The HAVA funds are needed to be used as operational funds to operate absentee voting;

**NOW, THEREFORE, BE IT RESOLVED**, that the Jones County Board of Commissioners request that the HAVA funds be included in this year's budgets and that said funds be provided to the State Board of Elections for the counties to improve the elections process.

**ADOPTED** this 7<sup>th</sup> day of May, 2012.



Jennifer G. King, Clerk to The Board

  
Zack Roonce, III, Chairman