OCTOBER 20, 2014 7:00 P.M.
JONES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JONES COUNTY OFFICE COMPLEX – COMMISSIONERS' ROOM
MINUTES

COMMISSIONERS PRESENT:
Michael Haddock, Chairman
Sondra Ipock-Riggs, Vice-Chairman
Joseph Wiggins, Commissioner
Frank Emory, Commissioner
Zack Koonce, Commissioner

OFFICIALS PRESENT:
Franky J. Howard, County Manager
Melissa Moore-Freeman, Clerk
Samuel Croom, Tax Collector

The Chairman called the meeting to order. Commissioner Joseph Wiggins gave the invocation. **MOTION** was made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the agenda be **APPROVED** with the following amendment:

12. CLOSED SESSION GS 143.318.11 (a)(6)

MOTION made by Commissioner Frank Emory, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the minutes of October 6, 2014 Regular Session and October 13, 2014 Special Meeting be **APPROVED.**

PUBLIC COMMENT PERIOD:

There were no public comments.

1. NEUSE BASIN DISTRICT CUB SCOUTS

Jennifer Potter expressed her appreciation for the opportunity to speak to the Board on behalf of Cub Scout Pack 111. The group would like to extend an invitation to the Board and others to a flag retirement ceremony on November 15, 2014, at 6:30 pm at the Jones County Fairgrounds. This ceremony will be a part of a campout the packs will be holding at the fairgrounds on November 14-16. This ceremony will destroy worn and tattered flags, in a dignified matter. The pack is also here to observe what it means to be a public servant. The pack is currently learning what it means to be a good citizen. The pack inquired as to what it means to be a Commissioner. Commissioner Sondra Ipock-Riggs informed the Pack Commissioners make decisions that impact the County as well as represent the County across the State. Commissioners fight to have funds spent in Jones County. Commissioner Frank Emory informed the Pack the Commissioners work for them and their parents. We help to fund Fire & EMS operations as well as many others. We serve on such Boards as the health board and the dangerous dog board. The Pack asked what led the Board to run for office. Commissioner Mike Haddock indicated he has spent some time complaining about things happening in the County and made the decision to run for office to be heard and help change and improve the County.

2. LATE PRESENT USE VALUE APPLICATIONS

Mr. Samuel Croom informed the Board the following citizens filed late applications for present-use value. GS 105-277.4(a1) allows the Board to approve these late applications. There was no discussion. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and unanimously carried **THAT** the following applications be **APPROVED** as presented:

Eileen Elizabeth Hofmann
Rodney Dean Smith, Lisa Smith, wife and Rodney Dean Smith, Jr.
Janeth Hopewell

3. LATE ELDERLY & DISABLED APPLICATIONS

Mr. Samuel Croom informed the Board the following citizens have filed late elderly & disabled applications. GS 105-277.1(c) allows the Board to approve these late applications. There was no discussion. **MOTION** made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the following applications be **APPROVED**:

Nellie Spence
Rosa Strayhorn and Ernest Fonville

4. PAY REQUEST #10 WELL 4 & 5 IMPROVEMENTS (FINAL)

Mr. Franky Howard informed the Board improvements are coming to close at Well 4 & 5. Within a few weeks Well 5 should be operational withdrawing water from the PeeDee aquifier. Well 4 continued to have color issues and cannot be made functional at this time. This payment request covers these improvements and will be the final payment request submitted to the NC Department of Commerce, Rural Economic Development Division. Commissioner Sondra Ipock-Riggs inquired to how extensive the coloring issue was at Well 4. Mr. Howard indicated the discoloration was extensive and the water could only be used in emergency situations. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the payment request #10 be **APPROVED** as presented in the amount of 66,606.00 using funds received from the North Carolina Department of Commerce, Rural Economic Development Division.

5. ROAP APPLICATION

Mr. Franky Howard presented the Board with the ROAP application to be submitted to the North Carolina Department of Transportation. The Rural Operating Assistance Program provided funding for transportation. The application has been completed and the public hearing was held at the last meeting. There was no discussion. **MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the application be **APPROVED** for submittal.

6. SURPLUS VEHICLES

Mr. Franky Howard informed the Board the following vehicles needed to be surplused. The Senior Center van has been replaced and the two Sheriff vehicles have been stripped of all used parts. The Senior Center van will be listed on GovDeals and the two others will be sold for scrap metal. **MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the following vehicles be **SURPLUSED**:

1993 Ford Van VIN#1FVA11U8SZB12184
2000 Ford Crown Victoria VIN#2FAFP61X109539
2000 Ford Expedition VIN#1FMTU16L3YYLA28729

7. BANKRUPTCY WRITE OFF REQUEST

Mr. Franky Howard requested the Board write off a bad debt in the amount of 496.60. Dena Lingfelt has filed bankruptcy and the debt will not be settled. Commissioner Sondra Ipock-Riggs questioned the makeup of the balance. Mr. Howard informed the Board the balance was for both a Water account and an EMS account. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and unanimously carried **THAT** the debt in the amount of 496.60 be **WRITTEN OFF**.

8. QUARTERLY REPORT CDBG- CATALYST

Mr. Franky Howard presented the Board with the Catalyst quarterly report. Mr. Howard reminded the Board this was the rehabilitation project underway on Hawthorne Lane. Commissioner Sondra Ipock-Riggs inquired to the completion status of the project. Mr. Howard informed the Board the homes were being repaired or replaced currently. Road improvements remain to be completed. A copy of the report which is marked Exhibit A and is hereby incorporated and made a part of these minutes.

9. QUARTERLY REPORT CDBG-ED

Mr. Franky Howard presented the Board with the Economic Development quarterly report. Mr. Howard informed the Board this project was nearing completion. A copy of the report which is marked Exhibit B and is hereby incorporated and made a part of these minutes.

10. MONTHLY TAX COLLECTION REPORT

Mr. Franky Howard presented the Board with the monthly tax collection report. A copy of the report which is marked Exhibit C and is hereby incorporated and made a part of these minutes.

11. MAYSVILLE – SALUTE THE VETERANS INVITATION

Mr. Franky Howard presented the Board with an invitation from the Town of Maysville. The invitation is for an event to be held November 8, 2014 at the Frost Park at 11:00am.

12. CLOSED SESSION GS 143.318.11(a)(6)

Mr. Franky Howard requested the Board enter into closed session based upon GS 143.318.11(a)(6). **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory and unanimously carried **THAT** the Board enter into closed session. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the Board exit closed session.

COUNTY MANAGER'S REPORT

There were no reports from Mr. Howard.

COMMISSIONER'S REPORTS

Commissioner Zack Koonce inquired into our preparedness for the Ebola crisis. Mr. Howard informed the Board the Emergency Management Director as well as the Health Director are receiving daily updates and instructions.

Commissioner Mike Haddock expressed his gratitude to the parents of Pack 111 for spending time with their children and participating in tonight's meeting. The time you are investing with your children today will forever be in their memories and is an investment in their futures.

Commissioner Sondra Ipock-Riggs inquired into the number of suits the County had available for the Ebola crisis and if we would be making suits available to children. Mr. Howard informed the Board currently suits were available to staff that may potentially come in contact with sick individuals.

Commissioner Frank Emory expressed concern over a recent accident on White Oak River Road. The road is very narrow and if a vehicle is meeting a piece of farm equipment in a curve there is nowhere for them to go. The County needs to contact NCDOT to at least request the speed limit be changed to 45 mph.

PUBLIC COMMENT

No public comment.

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the meeting be **ADJOURNED** at 8:22 pm.

Mike Haddock	Melissa Moore-Freeman
Chairman	Clerk to the Board

EXHIBIT A

CDBG QUARTERLY PROGRESS REPORT

Grantee:	County of Jones	Grant No:	11-C-2373	Amount Awarded:	$500,000
Period Covered :	7/1/14 - 9/30/14	Calendar Quarter:	3	Date Prepared:	10/6/14
Prepared By:	C. David Harris		Title:	CDBG Project Manager	
Endorsed By:	Franky Howard		Title:	County Manager	

Activity	LF, #Properties #Units Proposed	# Completed This Quarter	# Completed To Date	# Persons Proposed	# Persons AMI	# Persons MI	# Persons LI	# Persons VLI
C-1 Rehabilitation/Reconstruction	2	0	0	3	0	0	2	1
C-1 Rehab/Temp Relocation	2	0	0	3	0	0	2	1
C-1 Clearance	2	0	0	3	0	0	2	1
C-1 Water Improvements	525 LF	0	0	11	0	2	7	2
C-1 Flood and Drainage	1050 LF	0	0	11	0	2	7	2
C-1 Street Improvements	525 LF	0	0	11	0	2	7	2
C-1 Clearance	1 Vacant	0	0	0	0	0	0	0
C-1 Rehabilitation	3	0	0	8	0	2	5	1
TOTAL								

Activity	Activity Code	Budget	Expended This Quarter	Expended To Date	Amt. Req. This Quarter	Amt. Req. To Date	(4-Fm Hd) Gender	Race
C-1 Rehabilitation/Reconstruction	9A	$134,000	$16,916.27	$26,089.52	$16,916.27	$26,089.52	M-1, F-2	AA-3
C-1 Rehab/Temp Relocation	9A	$6,000	$0.00	$0.00	$0.00	$0.00	M-1, F-2	AA-3
C-1 Rehab/Clearance	2	$20,000	$3,650.00	$3,650.00	$3,650.00	$3,650.00	M-1, F-2	AA-3
C-1 Water Improvements	4A	$28,000	$0.00	$1,533.70	$0.00	$1,533.70	M-2, F-9	AA-11
C-1 Flood and Drainage	4C	$27,000	$0.00	$1,424.15	$0.00	$1,424.15	M-2, F-9	AA-11
C-1 Street Improvements	6	$145,000	$0.00	$7,997.15	$0.00	$7,997.15	M-2, F-9	AA-11
C-1 Clearance	2	$10,000	$0.00	$0.00	$0.00	$0.00	Vacant	Vacant
C-1 Rehabilitation	9A	$80,000	$21,010.00	$21,010.00	$21,010.00	$21,010.00	M-1, F-7	AA-8
C-1 Administration	13	$50,000	$4,399.38	$16,616.72	$4,399.38	$16,616.72		
TOTAL		$500,000	$45,975.65	$78,321.24	$45,975.65	$78,321.24		

Notes: Bids have been received and awarded for all housing activities and street/drainage/water bid to be received and awarded in Nov.

Prepared By:	C David Harris	Title:	CDBG Project Manager	Date:	10/06/14
Endorsed By:	[signature]	Title:	County Manager	Date:	10/06/14

CDBG 05/14

EXHIBIT B

CDBG QUARTERLY PROGRESS REPORT

Grantee: County of Jones
Period Covered (M/Y): 7/1/2014 - 9/30/2014
Grant No: 11-E-2266
Calendar Quarter: 3
Amount Awarded: $456,000
Date Prepared: 10/6/2014

Activity	LF, #Properties #Units Proposed	# Completed This Quarter	# Completed To Date	# Persons Proposed	# Persons AMI	# Persons MI	# Persons LI	# Persons VLI
E-1 Sewer Improvements	1,835 LF	0	1,813LF	38	15	23		
E-1 Road Improvements	1,100 LF	0	1,100LF	38	15	23		
E-1								
E-1								
E-1								
E-1								
E-1								
E-1								
E-1								
E-1								
E-1								
TOTAL								

Activity	Activity Code	Budget	Expended This Quarter	Expended To Date	Amt. Req. This Quarter	Amt. Req. To Date	Gender	Race
E-1 Sewer Improvements	4B	$106,742	$0.00	$106,742.44	$0.00	$106,742.44	M-30; F-8	W-25;B-12;H-1
E-1 Road Improvements	6	$319,258	$0.00	$319,257.56	$0.00	$319,257.56	M-30; F-8	W-25;B-12;H-1
E-1 Planning	12	$5,000	$0.00	$5,000.00	$0.00	$5,000.00		
E-1 Administration	13	$25,000	$0.00	$24,000.00	$0.00	$24,000.00		
E-1								
E-1								
E-1								
E-1								
E-1								
E-1								
E-1								
E-1								
TOTAL		$456,000	$0.00	$455,000.00	$0.00	$455,000.00		

Notes: Sewer and Road Construction completed.

Prepared By: C David Harris
Title: CDBG Project Manager

Endorsed By: [illegible]
Title: County Manager

EXHIBIT C

COUNTY OF JONES

JONES COUNTY TAX OFFICE
P.O. Box 87
TRENTON, NORTH CAROLINA 28585-0087

Samuel B. Croom
Tax Administrator

Phone: 252-448-2546
Fax: 252-448-1080
scroom@jonescountync.gov

October 3, 2014

Jones County Tax Collector:

For the Month of September:

2014	Levy Collected by Tax Office	$ 343,239.70
	Levy Collected by NCVTS	60,999.06
2004-2013	Levy Collected	29,917.40
	Total Levy Collected	$ 434,156.16

Samuel B. Croom
Jones County Tax Administrator

2014 Levy		$ 5,730,529.00
Collected on 2014 Levy as of 9/30/14:	1,253,591.64	
Other Levy Reductions as of 9/30/14:		
Releases	4,191.83	
Write-offs	69.20	
Total Levy Reduction		$ 1,257,852.67
Percent (%) of Levy Reduced as of 9/30/14:		21.95%
Percent (%) of Levy Reduced as of 9/30/13:		17.03%