

**June 18, 2012 7:00 P.M.**

**JONES COUNTY BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**JONES COUNTY OFFICE COMPLEX – COMMISSIONERS' ROOM**

**MINUTES**

**COMMISSIONERS PRESENT:**

Zack Koonce, Chairman  
Frank Emory, Vice-Chairman  
Joseph Wiggins, Commissioner  
Sondra Ipock-Riggs, Commissioner  
Mike Haddock, Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager  
Jennifer King, Clerk to the Board  
Melissa Moore-Freeman, Finance Officer

The Chairman called the meeting to order and gave the invocation. A **MOTION** was made by Joe Wiggins, seconded by Frank Emory, and unanimously carried **THAT** the agenda be approved as presented.

**MOTION** made by Frank Emory, seconded by Mike Haddock, and unanimously carried **THAT** the minutes of June 4, 2012, and the 2012-2013 budget workshop minutes be approved.

**PUBLIC COMMENT PERIOD:**

Barbara Cooke, citizen, thanked the Board for allowing the Comfort Library the opportunity to prove its purpose by providing more funding for the 2011-2012 budget. The employees and volunteers of the libraries are upset this year because Mrs. Agnes Ho has informed them that the Board plans to make cuts to the library budget. Mrs. Cooke presented a petition with over 400 signatures against cutting funds for the libraries. She also explained that library hours would be cut if funding is not budgeted as requested, according to Mrs. Ho. Mrs. Cooke also asked if the libraries employees and volunteers received donations could that money be issued to the libraries through the county bank accounts.

Phil Moore, citizen, expressed his concerns over the school system receiving funds that the Sheriff's Department works day and night to obtain. Mr. Moore would like a meeting to be called with the Jones County Board of Education in which a request could be made for the school system to share funds with the Sheriff's Department that it receives on behalf of the Sheriff's Department. Mr. Moore believes this money should be equally split between the two organizations if the school system is mandated to receive those funds.

**1. JONES COUNTY ABC BOARD BUDGET**

Jim Cejka, ABC Supervisor, presented the ABC Budget to the Board. Mr. Cejka read the highlights of the budget.

**MOTION** made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** ABC Budget be approved as presented and that the ABC Board be permitted to retain their profits.

**2. PUBLIC HEARING – 2012-2013 JONES COUNTY BUDGET**

Franky Howard, County Manager, discussed the highlights for the 2012-2013 Jones County Budget. There was a significant increase in the cost of property and liability insurance for the County. There was a \$300,000 increase in the County Jail budget due to the increase in the inmate population in Jones County. There was a \$160,000 increase in the Sheriff's Department budget which will include one new deputy position as well as increases in salary for most employees. The Jones County school system requested an additional \$600,000 but settled for \$140,000.

There were many cuts county-wide to reach the lowest tax rate possible. The tax office has contracted services to cut expense, the inspections department and civic center will see increases in their fee schedule to offset costs, as well as cuts in other departments. The County has been utilizing fund balance for several years to balance the budget with little or no tax increase. However, that is no longer an option, as the fund balance is now below the minimum amount suggested by our auditors.

**MOTION** made by Joe Wiggins, seconded by Frank Emory, and unanimously carried **THAT** the Board go into public hearing.

Jeff Brown, citizen, explained that his main goal is to get the Sheriff's Department what they need. He believes they would be grateful to get one additional position and one car with this year's budget. Mr. Brown says the department is short staffed during court and Major Wineman, Captain Eimer, and the Sheriff themselves are having to fill in and are working in excess of sixty-hours per week. Mr. Brown believes funding should be given to the Sheriff's Department because this department benefits the whole general public.

Buddy Wetherington, Pollocksville Fire Department member, requested that the fire tax discussed earlier in the year be put on the November ballot. Pollocksville Fire Department protects 220 million dollars worth of property but has been operating in the hole for the past six-years.

Lela Gooding, citizen, questioned what happened to the lottery money that was supposed to go to the school systems. Mr. Howard explained that the lottery money for Jones County schools was allocated for the new gym.

Misty Brown, citizen, stated that eighteen-years ago her and her husband made the decision to stay in Jones County to raise their children. Until eighteen-months ago they thought they had made a mistake. The new Sheriff is doing a fantastic job and should be supported. Mrs. Brown respectfully requested that the Board revisit the request to give the Sheriff's Department one new vehicle.

Sylvia Parker, library employee, requested that the Board fund the library at the amount requested by Mrs. Ho so the library does not lose matching funds.

**MOTION** made by Joe Wiggins, seconded by Mike Haddock, and unanimously carried **THAT** the Board go out of public hearing.

**3. 2012-2013 BUDGET ADOPTION**

**MOTION** made by Mike Haddock, seconded by Sondra Ipock-Riggs, and carried **THAT** the 2012-2013 Jones County Budget be approved as presented with an 80-cent tax rate. Frank Emory opposed. A copy of the budget is marked Exhibit A and is hereby incorporated by reference and made a part of these minutes.

**4. 2012-2013 FEE SCHEDULE**

**MOTION** made by Joe Wiggins, seconded by Mike Haddock and unanimously approved **THAT** the 2012-2013 Fee Schedule be approved as presented with an effective date of August 1, 2012.

**5. 2012-2013 MILEAGE RATE**

**MOTION** made by Joe Wiggins, seconded by Frank Emory, and unanimously carried **THAT** mileage rate for 2012-2013 be set at .55 cent per mile when no County car is available, .25 cent per mile when a County car is available, \$3,876 per year for County Commissioners, and \$8,700 per year for the County Manager.

**6. BUDGET AMENDMENTS NUMBER 22 THROUGH 26**

**MOTION** made by Mike Haddock, seconded by Frank Emory and unanimously carried **THAT** Budget Amendments Number 22 through 26 be approved as presented. A copy of the amendments is marked Exhibit B and is hereby incorporated by reference and made a part of these minutes.

**7. TAX COLLECTIONS REPORT – MAY**

Mr. Howard presented the May Tax Collections Report showing a total collection of \$5,100,146.84 (93.91%).

**8. FOUR DAY WORKWEEK – EMPLOYEE CORRESPONDENCE**

The Board received correspondence from Jones County employees in regards to a four day workweek.

**COUNTY MANAGER'S REPORT**

There were no reports from the County Manager.

**COMMISSIONER'S REPORTS**

There were no commissioner reports.

**9. CLOSED SESSION UNDER NCGS 143-318.11(a)(3)**

**MOTION** made by Joe Wiggins, seconded by Frank Emory, and unanimously carried **THAT** the Board go into closed session under NCGS 143-318.11(a)(3).

**MOTION** made by Joe Wiggins, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting be adjourned at 8:10 p.m.

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Zack Koonce, III  
Chairman

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Jennifer King  
Clerk to the Board

**EXHIBIT A**

JONES COUNTY, NORTH CAROLINA  
2012-13 BUDGET AND TAX LEVY RESOLUTION

BE IT RESOLVED BY THE BOARD OF Commissioners of Jones County, North Carolina on the 18th, 2012 to be effective as of the 1st day of July, 2012.

SECTION I. The following accounts are hereby appropriated for the Operations of the County Government and its subdivisions for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

<b>COUNTY GENERAL FUND</b>		
Governing Body		95,025
Insurance		248,924
Administration		189,118
Finance		226,777
Tax Supervisor/Collector		320,772
Legal Services		55,500
Jury Commission		1,070
CSC Facility Fees		65,910
Correction & Rehab Center		0
Board of Elections		100,092
Register of Deeds		145,149
Computer		68,700
Public Buildings		246,520
Housekeeping		99,825
Building Improvement		50,000
Sheriff		1,096,872
County Jail		888,475
Building Inspector		82,650
Communications System		34,974
Fire & Rescue		283,238
Medical Examiner		6,000
Emergency Management		50,054
Emergency Medical Services		543,585
Rabies/Beaver Control		8,306
Solid Waste		242,851
Landfill		96,005
State Forest Protection		66,010
Planning		10,200
Economic Development		187,745
Eastern Carolina COG		3,067
Extension		158,755
Soil Conservation		98,414
Health – General		448,566
Other Services		7,150
Tuberculosis		3,327

Immunization Action Plan	5,692	
Health Promotions	6,240	
BCCCP	6,250	
Maternal Health	40,000	
Child Health	21,940	
Child Services Coordinator	20,920	
Adult Health	118,926	
Family Planning	65,651	
WIC	72,184	
OHHMD Interpreter Grant	20,900	
ADA Diabetes Self Management	975	
School Health Nurse	50,000	
Environmental Health	17,000	
Food and Lodging	750	
Teen Pregnancy Prevention	75,000	
Pregnancy Care Management	19,428	
Family Based Counseling	73,190	
Bioterrorism-Preparedness	38,993	
Health Carolinians	0	
HIV/STD	500	
Communicable Disease	9,978	
Mosquito	6,095	
Mental Health	23,906	
Social Services Administration	1,522,838	
Child Protective Services	100	
Workfirst	40,300	
Domestic Violence	0	
Workfirst Family Assistance	0	
Supplemental Assistance	113,208	
General Assistance	1,000	
Foster Care	20,000	
AFDC Extra Items	4,000	
AFDC Foster Care	30,000	
Links Allocation	150	
Medicaid	20,000	
Medicaid Transportation	300,000	
Aid to Blind	1,081	
Adoption Assistance	3,611	
Crisis Intervention	43,866	
Carolina Power & Light	3,623	
Food Stamp EBT	4,682	
Child Support Officer	0	
Long Term Care Screening	8,000	
Title III-Homemaker	22,555	

Veterans Officer	22,951	
Adult & Youth Services	3,500	
Daycare	470,059	
Jones County Senior Citizens	181,599	
Rural Transportation	92,154	
Schools Current Expense	1,344,901	
School Capital I, II, III	669,293	
School Capital Outlay	50,000	
Lenoir Community College	77,797	
County Libraries	84,990	
Recreation	47,276	
Juvenile Justice Council	6,500	
Arts Council	1,775	
Civic Center	41,660	
Miscellaneous	127,000	
Total General Fund		<b>12,284,613</b>
<b><u>Emergency Telephone System - E911</u></b>		<b>72,887</b>
<b><u>Water Enterprise</u></b>		
Administration and Collections	330,283	
Raw Water Supply	537,957	
Water Construction	179,400	
Transfer to Water Reserve	85,000	
Total Water		<b>1,132,640</b>
<b>Grand Total County Budget for Year 2012-2013</b>		<b>13,490,140</b>

SECTION II. It is hereby estimated that the following revenues will be available for the fiscal year 2012-2013:

**COUNTY GENERAL FUND**

General		
Taxes-Local	5,866,795	
Interest	50,000	
Local Revenues	103,030	
Fund Balance	663,651	
Charges for Services		
License, Permits & Fees	494,750	
Sales and Services	386,200	
Program Specific-Operating Grants		
Social Services Programs	2,425,525	
Public Health Programs	659,856	
Intergovernmental-Unrestricted	105,000	
Intergovernmental Revenues-Restricted	487,759	
Sales Taxes	942,000	
Transfers	100,000	
Total General Fund		<b>12,284,566</b>
<b>EMERGENCY TELEPHONE SYSTEMS-E911</b>		
General		
Miscellaneous: Interest	0	
Miscellaneous: Fund Balance	0	
Program Specific-Operating Grants		
E911 & Wireless	72,934	
Total Emergency Telephone Systems-E911		<b>72,934</b>
<b>WATER ENTERPRISE</b>		
General		
Miscellaneous: Interest	0	
Miscellaneous: Fund Balance	0	
Charges for Services		
Water Enterprise	1,132,640	
Total Water Enterprise		<b>1,132,640</b>
<b>TOTAL COUNTY REVENUES FOR YEAR 2012-2013</b>		<b>13,490,140</b>

SECTION III: Whereas it appearing to the Board that the total County budget is for said fiscal year 2012-2013:

	13,490,140
THAT the estimated revenues OTHER than Ad Valorem Taxes is	7,953,245
REVENUES to be raised from Ad Valorem Taxes	5,536,895
THAT the total estimated uncollected taxes is	481,469
THAT the estimated amount of TAX LEVY is	<b>6,018,364</b>

SECTION IV: Therefore there is hereby levied the following rate of tax on each one hundred (\$100) valuation of taxable property, as listed for taxes as of January 1, 2012 for the purpose of raising revenue for the County current year of property tax.

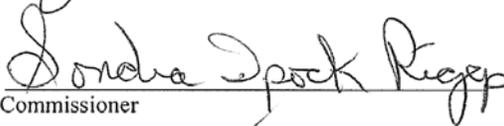
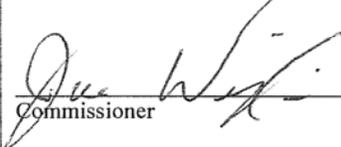
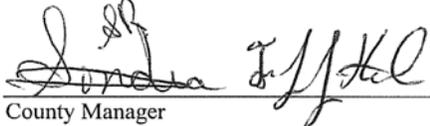
JONES COUNTY 2012 TAX RATE.....\$.80

Such rates are based upon an estimated total assessed valuation of property for the purpose of taxation of \$751,865,143 and an estimated rate of collection of 92% during the fiscal year.

SECTION V: It is also understood that although the above budget is adopted by total departments that money for personnel, operating expenses, and capital can only be spent for these categories unless there is an amendment by the Commissioners to transfer the funds. Also the Board of Education can only amend their current expense budget up to 10% cumulative change. Any change that is 10% or above has to be approved by the Board of Commissioners.

SECTION VI: Whereas, the Township 7 Volunteer Fire Department has requested the Jones County Board of Commissioners to levy taxes upon taxable property within the boundaries of said Rock Creek Fire District for the purpose of producing funds to meet valid obligations of the Township 7 Volunteer Fire Department for fiscal year 2012-2013 in all respects as authorized by law, there is, therefore, levied a tax at the rate of \$.01770 on each \$100 of taxable property within said Fire District.

Adopted this 18th day of June, 2012 and becomes effective July 1, 2012.

<p>                  _____                  Chairman</p>	<p>_____                   Vice-Chairman</p>
<p>                  _____                  Commissioner</p>	<p>                  _____                  Commissioner</p>
<p>                  _____                  Commissioner</p>	<p>                  _____                  County Manager</p>
<p>ATTEST:                   _____                  Clerk to the Board</p>	

**EXHIBIT B**

6

## Budget Amendment

Date:	6/6/2012		
Fund:	General		
Fiscal Year:	2011 - 2012	Amendment #22	
<u>Increase Revenues</u>			
Unrestricted Revenues	State Beer & Wine	11-0150-4231-00	20,000.00
Restricted Other	Scrap Tire Disposal	11-0213-4275-00	5,000.00
Restricted Other	Arrest & Jail Fees	11-0213-4323-02	3,000.00
Restricted Other	FEMA reimbursement-Irene	11-0213-4433-01	62,000.00
Restricted Other	Shiip Grant Extension	11-0213-4584-02	4,500.00
Restricted Other	Governor Highway Safety	11-0213-4909-00	10,000.00
Restricted Other	Election Filing Fees	11-0213-4417-00	3,000.00
Restricted Other	Sheriff Out of County	11-0213-4431-02	4,000.00
Restricted Other	Sheriff Concealed Weapons	11-0213-4431-04	3,000.00
Sales & Services	Solid Waste Tipping	11-0400-4472-00	46,000.00
Licenses, Permits, & Fees	Building Permits Electrical	11-0300-4345-00	16,000.00
Other Revenue	Insurance	11-0600-4839-06	800,000.00
Other Taxes	1% Sales Taxes	11-0150-4231-00	30,000.00
Other Taxes	Excise Stamps	11-0150-4240-00	3,000.00
Restricted Other	Court Facility Fees	11-0213-4323-00	5,000.00
Restricted Other	Sheriff-Patroling	11-0213-4593-00	3,200.00
Other Revenues	Inmate Cards	11-0600-4839-25	1,200.00
Sales & Services	CSC Officer Fees	11-0400-4416-00	1,000.00
Fund Balance	Fund Balance	11-0991-4991-00	449,112.00
TOTAL			1,469,012.00
<u>Increase Expenditures</u>			
Governing Body	Meals	11-4110-5311-01	3,000.00
Governing Body	Advertisements	11-4110-5391-00	3,000.00
Governing Body	Education Expense	11-4110-5395-00	1,000.00
Governing Body	Capital/Under 5000	11-4110-5500-00	500.00
Insurance	Workers Comp	11-4112-5458-00	20,000.00
Adminstration	Professional-Consultant	11-4120-5199-01	2,000.00
Adminstration	Vehicles Fuel & Oil	11-4120-5251-00	1,000.00
Adminstration	Supplies Office	11-4120-5260-00	300.00
Adminstration	Miscellaneous	11-4120-5299-00	600.00
Adminstration	Mileage	11-4120-5311-00	1,500.00
Adminstration	Telephone	11-4120-5321-00	1,000.00

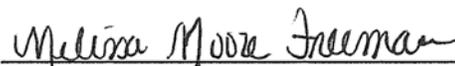
Adminstration	Postage	11-4120-5325-00	350.00
Adminstration	Registration	11-4120-5493-00	500.00
Finance Office	Copy Machine Expenses	11-4130-5261-00	750.00
Finance Office	Telephone	11-4130-5321-00	1,000.00
Finance Office	Capital/Under 5000	11-4130-5500-00	1,400.00
Tax Supervisor	Part-Time	11-4140-5126-00	500.00
Tax Supervisor	Supplies Office	11-4140-5260-00	2,500.00
Tax Supervisor	Printing	11-4140-5341-00	500.00
Tax Supervisor	Education Expense	11-4140-5395-00	800.00
Tax Supervisor	Contract Maintenance	11-4140-5440-00	100.00
Legal Service	Legal Fees-Retainer	11-4150-5192-00	10,000.00
Facility Fees	Capital/Under 5000	11-4160-5500-00	312.00
Jail	Housing Inmates	11-4320-5299-28	300,000.00
Fire & Rescue	Capital/Under 5000	11-4340-5500-00	20,000.00
Rabies/Beaver Control	Miscellaneous	11-4380-5299-00	2,000.00
Landfill	Contract Services Debris Remova	11-4270-5440-30	50,000.00
Economic Development	Capital Over 5K	11-4920-5500-05	20,000.00
AFDC Extra Items	Allocation	11-5431-5497-00	1,000.00
Senior Center General Purpose	Miscellaneous	11-5861-5299-00	6,000.00
County Libraries	Building Repairs	11-6110-5351-00	7,400.00
Hurricane Irene	Construction Repairs	11-6165-5595-04	950,000.00
Miscellaneous	Miscellaneous	11-6600-5299-00	60,000.00

Total Expenditure Increase 1,469,012.00

  
 \_\_\_\_\_  
 Chairman

  
 \_\_\_\_\_  
 County Manager

  
 \_\_\_\_\_  
 Clerk to the Board

  
 \_\_\_\_\_  
 Finance Officer

Budget Amendment

Date: 6/6/2012  
Fund: General Fund  
Fiscal Year: 2011-2012 Amendment # 23

Increase Expenditure

County Libraries	Allocation	11-6110-5497-00	23,520.00
TOTAL			23,520.00

Decrease Expenditure

Administration	Capital Under 5K	11-4120-5500-00	23,520.00
TOTAL			23,520.00

  
Chairman

  
County Manager

  
Clerk to the Board

  
Finance Officer

Budget Amendment

Date: 6/13/2012  
Fund: Fund 26  
Fiscal Year: 2011-2012 Amendment # 24

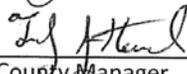
Increase Revenue

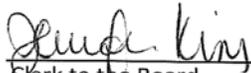
Operating Transfers	Transfer from GL	26-0700-4986-11	50,000.00
TOTAL			50,000.00

Decrease Revenue

Fund Balance	Fund Balance	26-04991-4991-00	50,000.00
TOTAL			50,000.00

  
Chairman

  
County Manager

  
Clerk to the Board

  
Finance Officer

Budget Amendment

Date: 6/13/2012  
Fund: Fund 28  
Fiscal Year: 2011-2012 Amendment # 25

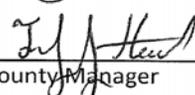
Increase Revenue

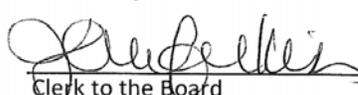
Fund Balance	Fund Balance	21-0911-4991-00	170,126.70
TOTAL			170,126.70

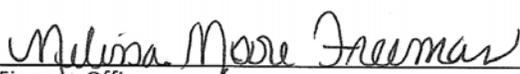
Increase Expenditure

Communications	50% Public Safety Fund	21-4332-5581-12	170,126.70
TOTAL			170,126.70

  
Chairman

  
County Manager

  
Clerk to the Board

  
Finance Officer

Budget Amendment

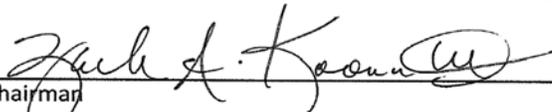
Date: 6/13/2012  
Fund: Fund 28  
Fiscal Year: 2011-2012 Amendment # 26

Increase Revenue

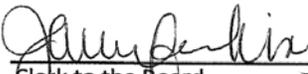
Scattered Site	Scattered Site 2010	28-0213-4493-13	400,000.00
TOTAL			400,000.00

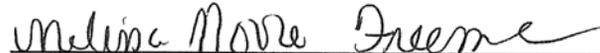
Increase Expenditure

Scattered Site 2010	Rehabilitation/Reconstructi	288160 591222	238,000.00
Scattered Site 2010	Relocation	288160 591208	86,000.00
Scattered Site 2010	Administration	288160 591205	40,000.00
Scattered Site 2010	Clearance	288160 591203	6,000.00
Scattered Site 2010	Rehabilitation/Clearance	288160 591223	30,000.00
TOTAL			400,000.00

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
County Manager

  
\_\_\_\_\_  
Clerk to the Board

  
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Finance Officer