

May 20, 2019 7:00 pm  
**JONES COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET**  
**TRENTON, NC 28585**  
**MINUTES**

**COMMISSIONERS PRESENT:**

Mike Haddock, Chairman  
Frank Emory, Vice-Chairman  
Sondra Ipock-Riggs, Commissioner  
James Harper, Commissioner  
April Aycock, Commissioner  
Charlie Dunn, Jr., Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager  
Brenda Reece, Finance Officer  
Angelica Hall, Clerk  
Dave Baxter, County Attorney  
Ann Pike, Public Health Nursing Supervisor  
Diana Vetter Craft, Public Health Educator II

**COMMISSIONERS ABSENT:** Charlie Gray, Commissioner

The Chairperson called the meeting to order and Commissioner James Harper gave the invocation. **MOTION** was made by Commissioner Frank Emory, seconded by Commissioner April Aycock and unanimously carried **THAT** the agenda be **APPROVED** with the following additions:

- 14. Sound Panel Quote
- 15. Jacob Morgan, County Extension Director

**MOTION** made by Commissioner Frank Emory, seconded by Commissioner James Harper, and unanimously carried **THAT** the minutes for the Work Session April 1, 2019 and Special Meeting April 15, 2019 be **APPROVED** as presented.

**PUBLIC COMMENT PERIOD:**

Ms. Elaine Strayhorn requested information on who she needs to contact about the elevation of her home. Ms. Strayhorn stated she did not know anything about her home needing to be elevated and wanted to know where that information was located. Ms. Strayhorn expressed her concern about not having the information and how that has put an undue hardship on her because now she does not know how she will have her home completed without the extra funding.

Mr. Steven Moore provided the Board an update on the Recreation Department.

Ms. India Bazemore spoke to the Board about a collections letter for her past due water bill she received. Ms. Bazemore explained that there was no one staying at the address on the bill due to her being out of town for a period of time and requested justification for the bill.

**1. TRILLIUM UPDATE- MR. DAVID TART, SOUTHERN REGIONAL DIRECTOR HEALTH RESOURCES**

Mr. David Tart, Southern Regional Director, provided the Board the Trillium Health Resources Annual Report for Jones County FY 2017-18. A copy of the report is marked **EXHIBIT A** and is hereby incorporated and made a part of the minutes.

**2. PRESENT USE VALUE- ALYENE POLLOCK AND LAWRENCE POLLOCK**

Mr. Franky Howard, County Manager, presented the Board with a Present Use Value Application for approval that was received late by the Tax Office. This item was reviewed and discussed at the Board work session on May 6, 2019. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner James Harper, and unanimously carried **THAT** the PUV Application for Alyene Pollock and Lawrence Pollock be **APPROVED** as presented. A copy of the application is marked **EXHIBIT B** and is hereby incorporated and made a part of the minutes.

**3. TAX COLLECTION REPORT**

Mr. Franky Howard, County Manager, presented the Board with the March and April 2019 Tax Collection Report. This is information only. A copy of this report is marked **EXHIBIT C** and is hereby incorporated and made a part of the minutes.

**4. JCPC COUNTY PLAN AND CERTIFICATION FOR FY 2019-20**

Mr. Jeff Gruden, JCPC Vice Chair, presented the Board with the JCPC County Plan and Certification for FY 2019-20 for approval. Each year, Juvenile Crime Prevention Councils (JCPCs) conduct a planning process which includes a review of the needs of juveniles in the county who are at risk of delinquency or who have been adjudicated undisciplined or delinquent and review the resources available to address those needs. The Councils then prioritize community risk factors for youth, for families and for the community and determine the services needed to address those problem areas. The Councils develop and advertise a request for proposal process and submit a written plan of action for the expenditure of juvenile sanction and prevention funds to the Board of County commissioners for its approval. In addition, the JCPCs evaluate the performance of programs for juveniles and the services they provide, work to increase public awareness of the causes of delinquency and of strategies to reduce the problem, develop strategies to intervene and appropriately respond to and treat the needs of juveniles at risk of delinquency and provide funds for services for treatment, counseling, or rehabilitation for juveniles and their families. At this time, it is requested that the Board approve the Jones County JCPC Annual Plan and Certification for FY 2019-20. **MOTION** was made by Commissioner Charlie Dunn Jr., seconded by Commissioner Frank Emory, and unanimously carried **THAT** the JCPC County Plan and Certification for FY 2019-20 be **APPROVED** as presented. A copy of the Plan is marked **EXHIBIT D** and is hereby incorporated and made a part of the minutes.

## **5. CHILD FATALITY PREVENTION TEAM REPORT 2018-19**

Ms. Diana Craft, Health Educator II, presented the Board with the Child Fatality Prevention Team Report 2018-19. The purpose of the local CFPTs are to: Identify deficiencies in the delivery of services to children and families by public agencies; Make and carry out recommendations for changes that will prevent future child deaths; and Promote understanding of the causes of child deaths. At this time, it is requested that the Board receive the Jones County CFPT Annual Report for Fiscal Year 2018-19. **MOTION** was made by Commissioner April Aycock seconded by Commissioner Frank Emory, and unanimously carried **THAT** CFPT Annual Report for Fiscal Year 2018-19 be **APPROVED** as presented. A copy of the report is marked **EXHIBIT E** and is hereby incorporated and made a part of the minutes.

## **6. CAPITAL REQUEST- CHILD HEALTH PROGRAM**

Mrs. Ann Pike, PH Nursing Supervisor I, presented the Board with a Capital Request to purchase an Audiometer for the Child Health Program. For the current fiscal year, Jones County Health Department was allocated \$12,526 in funding for our Child Health program. These state funds can only be used to support services provided to non-Medicaid clients receiving Child Health services. Based on a mid-year review of our program, it was determined that we were not on target to draw down these state funds based on the deliverables approved for FY 2018-19. As a result, the NC Division of Public Health approved a realignment plan, which included the purchase of a GSI 39 Auto Tympanometer Audiometer to be used in our Child Health program, at a cost of \$4,123.00. At this time, it is requested that the Board approve the purchase of the Audiometer, using allocated Child Health state funds. **MOTION** was made by Commissioner Sondra Ipock-Riggs seconded by Commissioner Frank Emory, and unanimously carried **THAT** the Capital Request to purchase an Audiometer for the Child Health Program at the cost of \$4,123.00 be **APPROVED** as presented. A copy of the Capital Request is marked **EXHIBIT F** and is hereby incorporated and made a part of the minutes.

## **7. ORDINANCE REGULATING THE CONSTRUCTION, OPERATION AND MAINTENANCE OF SOLAR ENERGY FACILITIES**

Mr. Franky Howard, County Manager, presented the Board with the Ordinance Regulating the Construction, Operation and Maintenance of Solar Energy Facilities. Mr. Howard informed the Board that the Ordinance was approved by the Planning Board and the required Public Hearing was held at the last meeting in which no one spoke for or against the ordinance. **MOTION** was made by Commissioner April Aycock seconded by Commissioner James Harper, and carried **THAT** the Ordinance Regulating the Construction, Operation and Maintenance of Solar Energy Facilities be **APPROVED** as presented. Commissioner Sondra Ipock-Riggs Opposed. A copy of this Ordinance is marked **EXHIBIT G** and is hereby incorporated and made a part of the minutes.

## **8. REAPPOINTMENT REQUEST- EASTERN CAROLINA WORKFORCE DEVELOPMENT BOARD**

Mr. Franky Howard, County Manager, presented the Board with a reappointment request form the Eastern Carolina Workforce Development Board for Dr. Norma Sermon-Boyd, representing the Community Based Organization Sector and Frank Emory, representing the Constructions (Business) Sector. **MOTION** was made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner April Aycock, and unanimously carried **THAT** the Reappointment Request be **APPROVED** as presented. A copy of the request is marked **EXHIBIT H** and is hereby incorporated and made a part of the minutes.

## **9. BUDGET AMENDMENTS #20-#24**

Mr. Franky Howard, County Manager, presented the Board with Budget Amendments #20 - #24 for approval. **MOTION** was made by Commissioner April Aycock seconded by Commissioner James Harper, and unanimously carried **THAT** Budget Amendments #20 - #24 be **APPROVED** as presented. A copy of these amendments is marked **EXHIBIT I** and is hereby incorporated and made a part of the minutes.

## **10. STATE GRANT UPDATE- VEHICLE PURCHASE**

Mr. Franky Howard, County Manager, provided the Board an update on the State Grant. Mr. Howard informed the Board that the grant in the amount of \$1 million had been received. In addition the \$2 Million 0 % interest Loan had also been received. As explained during the work session on May 6, 2019 some of the funds will be used to purchase a vehicle for the Emergency Services Department. Mr. Timmy Pike provided a quote for a Ford F-250 pickup truck estimated cost of \$34,485.25. **MOTION** was made by Commissioner Sondra Ipock-Riggs seconded by Commissioner Frank Emory, and unanimously carried **THAT** the vehicle purchase be **APPROVED** as presented. A copy of the quote is marked **EXHIBIT J** and is hereby incorporated and made a part of the minutes.

## **11. AUDIT CONTRACT FOR FISCAL YEAR 2018-2019**

Mr. Franky Howard, County Manager, provided the Board with the Audit Contract for 2019-2020. **MOTION** was made by Commissioner Charlie Dunn Jr., seconded by Commissioner Frank Emory, and unanimously carried **THAT** Audit Contract for Fiscal Year 2018-19 **APPROVED** as presented. A copy of the Audit Contract is marked **EXHIBIT K** and is hereby incorporated and made a part of the minutes.

## **12. HOME AND COMMUNITY CARE BLOCK GRANT BUDGET ADJUSTMENTS FOR FY 2018-2019**

Mr. Franky Howard, County Manager, presented the Board with the Home and Community Care Block Grant Budget Adjustments for FY 2018-2019. **MOTION** was made by Commissioner April Aycock., seconded by Commissioner Frank Emory, and unanimously carried **THAT** Budget Adjustments be **APPROVED** as presented. A copy of the Budget

Adjustments is marked **EXHIBIT L** and is hereby incorporated and made a part of the minutes.

**13. 2019-2020 BUDGET PUBLIC HEARING NOTICE- JUNE 3, 2019 AT 6:30 PM**

Mr. Franky Howard, County Manager, reminded the Board of the Budget Public Hearing to be held on June 3, 2019 at 6:30 pm.

**14. QUOTE- SOUND PANELS**

Mr. Franky Howard, County Manager, presented the Board with a quote to purchase sound panels at an estimated cost of \$7306.00. **MOTION** was made by Commissioner April Aycock., seconded by Commissioner James Harper, and unanimously carried **THAT** the quote to purchase the Sound Panels at the estimated cost of \$7306.00 be **APPROVED** as presented. A copy of the quote is marked **EXHIBIT M** and is hereby incorporated and made a part of the minutes.

**15. JACOB MORGAN, COUNTY EXTENSION DIRECTOR**

Mr. Jacob Morgan, provided the Board an update from the Hurricane. A copy of the powerpoint presentation is marked **EXHIBIT N** and is hereby incorporated and made a part of the minutes.

**COUNTY MANAGER'S REPORT**

None

**COMMISSIONER'S REPORTS**

*Commissioner Charlie Dunn Jr.* requested an update on the Hotwash.

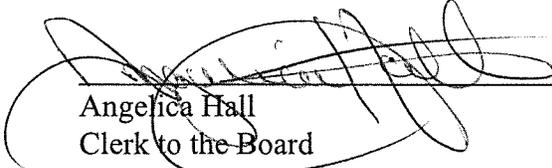
*Commissioner April Aycock* inquired about the Census Committee and requested we stay on top of this , stressing the importance of the census. Commissioner Aycock also stated she is willing to help as needed.

**PUBLIC COMMENT**

None

**MOTION** made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner James Harper, and unanimously carried **THAT** the meeting be **ADJOURNED** at 9:10 p.m.

  
\_\_\_\_\_  
Mike Haddock  
Chairman

  
\_\_\_\_\_  
Angelica Hall  
Clerk to the Board

**TRILLIUM HEALTH RESOURCES  
ANNUAL REPORT JONES COUNTY**

**FY 2017-18**

**DAVID TART, MS, LPC  
SOUTHERN REGIONAL DIRECTOR**



# TRILLIUM UPDATE

**Trillium's mission: Transforming lives of people in need by providing ready access to quality care.**

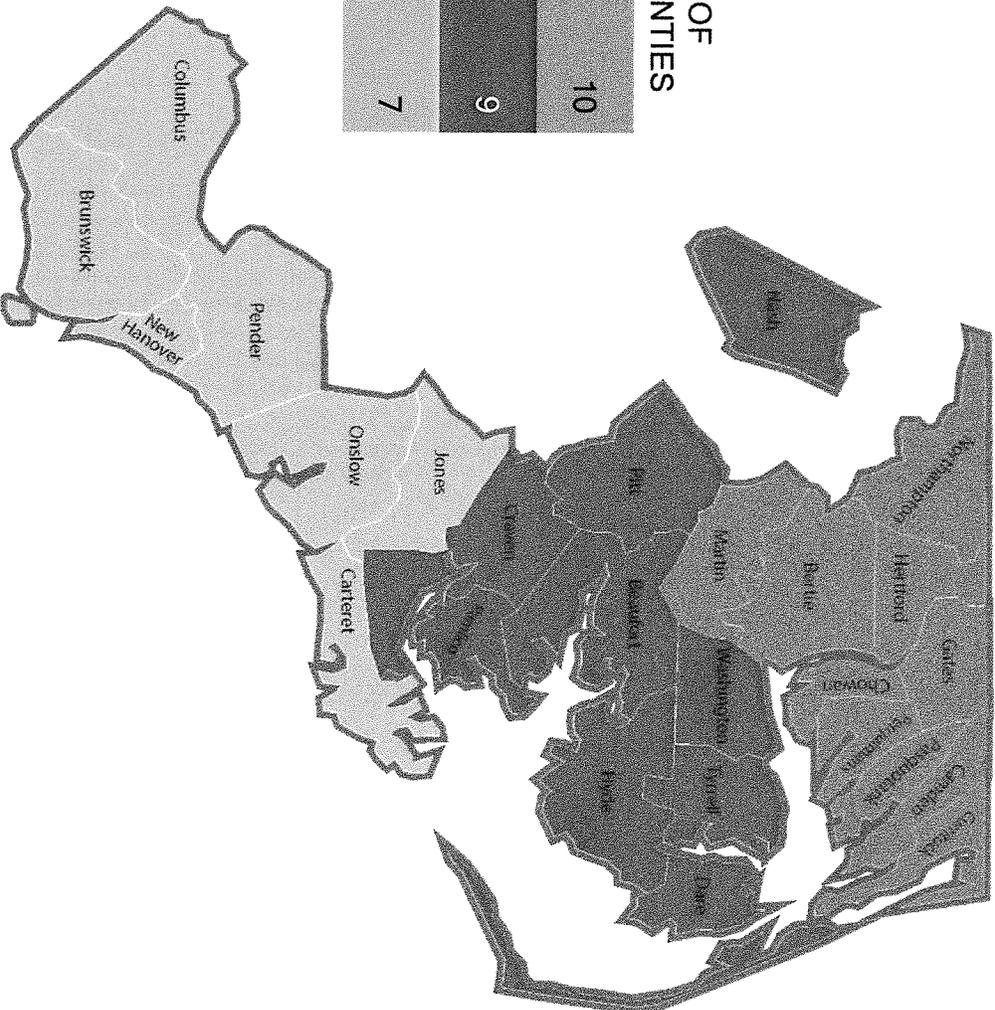
- **Coverage change**
- **Legislation changes**
- **Funding changes**
- **Organizational changes**
- **County Data**

# Who We Are - Numbers

- 26 Counties
- 1,428,000 total population
- 205,000 Medicaid Eligible
- Served almost 54,000
- 500 Providers
- \$355,201,859.00 spent on services last year
- Smallest County- Tyrrell 3,800- Largest County - New Hanover 235,000
- 12,000 square miles

# Regions

REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	203,449	3,511.3	10
Central	494,374	4,717.2	9
Southern	715,460	4,176	7



# Coverage Change

- July 1<sup>st</sup> 2018 we began managing services here in Columbus County
- Giving our members here more provider options
- Some of our largest providers have opened offices there i.e. PORT Health Services and Integrated Family Services
- We've done several RFP's specific to Columbus County to build your network

# Legislative Changes

- The 1115 Waiver is required to be cost neutral
- Standard Plan
- Tailored Plan
- Puts Behavioral Health services for mild to moderate needs into Standard Plans
- Innovations Waiver and Severe MH and SU will be covered by Tailored Plan

# Timeline

- **February 2019-** NC awarded contracts to the selected private insurance companies and/or provider-led entities (PLEs)
- **July 2019-** must have all call centers operational and all relevant staff located in North Carolina.
- **July-September 2019-** Managed care will start in two phases. For regions of the state in Phase 1, this will be the window in which beneficiaries select a Prepaid Health Plan (PHP)
- **November 2019-** The Medicaid managed care program will launch in regions in Phase 1
- **February 2020-** State launches RFP for Tailored Plan to MCO's, Phase 2 of Medicaid managed care launch (remaining regions)
- **May 2020-** State awards Tailored Plan
- **February 2021-** Readiness Review on MCO's for Tailored Plan
- **July 2021-** MCO's Implement Tailored Plan

# Funding Changes

- Since Standard Plans will be run by insurance companies, they will be managing a part of the Medicaid dollars
- Tailored plans which cover the higher risk individuals, our PMPM will be higher, but total number served under us will be lower
- Developing a whole person care model to cover costs of the physical issues along with the behavioral health issues

# Organizational Changes

- **Understanding Social Determinants of Health (SDoH)**
- **Staff to oversee the individual/community needs around the SDoH**
- **Working with DSS's and Health Departments**

# Update on Opioid Funding

- State Fiscal Year- 2018 July1, 2017- June 30<sup>th</sup> , 2018 - CURES Funding, Trillium spent \$3,079,682
- Total people served- 1880
- Many counties have developed Opioid Coalitions and applying for grants

# Hurricane Update

## Numerous Internal and External initiatives

- \$30,000 in a web donation page for food, clothing, hygiene, etc.
- 4000 Care Packages to shelters
- 1500 Comfort Kits for children
- Stocked 200 Pantries for our TCLL members
- 1000 Backpacks from Cardinal Innovations
- HopeforNC-FEMA grant to connect folks to resources
- Impact on our communities-
  - 2-4% increase in services for adults needing MH services
  - 50-60% Increase in Services for children under 13
  - 35-45% increase in services for kids 13-18

# Members Served in Jones County

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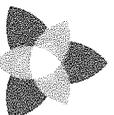
**Total members served - 447**

- **Mental Health - 368**
- **Substance Use - 62**
- **I/DD - 68**

Total is unduplicated, since a single individual may receive services in more than one category

# QUESTIONS?

Transforming Lives



**Trilium**  
HEALTH RESOURCES

# Application for Agriculture, Horticulture, and Forestry Present-Use Value Assessment

EB 14 2019

Tax Department

(G.S. 105-277.2 through G.S. 105-277.7)

County of JONES, NC

Tax Year 2019

Full Name of Owner(s)  
Alyene Pollock, Lawrence Timothy Pollock

Mailing Address of Owner  
4904 Hermitage Road

City New Bern State N.C. Zip Code 28512

Home Telephone Number 252-637-9426 Work Telephone Number 252-636-0100 Ext. \_\_\_\_\_ Cell Phone Number 252-670-5990

### Instructions

**Application Deadline:** This application must be filed during the regular listing period, or within 30 days of a notice of a change in valuation, or within 60 days of a transfer of the land.

**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: [www.domc.com/downloads/CountyList.pdf](http://www.domc.com/downloads/CountyList.pdf). DO NOT submit this application to the North Carolina Department of Revenue.

- Office Use Only:

This application is for: (check all that apply)

**AGRICULTURE** (includes Aquaculture)

**HORTICULTURE**

**FORESTRY**

Enter the Parcel Identification Number, acreage breakdown, and acreage total for each tax parcel included in this application:

PARCEL ID	OPEN LAND in Production	OPEN LAND not in Production	WOOD LAND	WASTE LAND	CRP LAND	HOME SITE	OTHER (Describe in Comments)	TOTAL ACRES
<u>447998414500</u>	<u>27.76</u>		<u>14.24</u>					<u>42.00</u>
<u>458010577700</u>	<u>21.35</u>		<u>7.85</u>					<u>29.20</u>

Comments:

Yes  No Does the applicant own property in other counties that is also in present-use value and is within 50 miles of this property? If YES, list the county or counties and parcel identification number(s):

County: \_\_\_\_\_ Parcel ID: \_\_\_\_\_

County: \_\_\_\_\_ Parcel ID: \_\_\_\_\_

### IMPORTANT!

AGRICULTURE and HORTICULTURE applications with LESS than 20 acres of woodland generally need to complete PARTS 1, 2, and 4.

AGRICULTURE and HORTICULTURE applications with MORE than 20 acres of woodland generally need to complete PARTS 1, 2, 3, and 4.

FORESTRY applications need to complete PARTS 1, 3, and 4.

ADDITIONALLY, applications for CONTINUED USE of existing present-use value classification need to complete PART 5.

Please contact the Tax Assessor's office if you have questions about which parts should be completed.

**Part 1. Ownership**

On what date did the applicant become the owner of the property? **DATE:** \_\_\_\_\_

If owned less than four full years on January 1, provide: **Name of Previous Owner:** \_\_\_\_\_

**How the Applicant is Related to the Previous Owner:** \_\_\_\_\_

Yes  No ➔ Did one of the applicants reside on the property on January 1 of the year for which this application is made?

If YES, provide name of resident: \_\_\_\_\_

Yes  No ➔ Are any of the acres leased out to a farmer? If YES, indicate: **Number of acres leased out:** \_\_\_\_\_

**Name of farmer leasing the land:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Choose the legal form of ownership from "a - e" below, and answer the questions, if any, for that ownership:**

a. One Individual  b. Husband and Wife (as tenants by the entirety)

c. Business Entity. (Circle one: Corporation, Limited Liability Company, Partnership) List all the direct shareholders, members, or partners of the business entity and their farming activities:

Member: _____	Farming Activities: _____

Yes  No ➔ Are any of the direct shareholders, members, or partners either a business entity or trust (i.e. not an individual)? If YES, you must attach a breakdown of those business entities or trusts until you reach the individual level of ownership interest and you must describe those individuals' farming activities.

Yes  No ➔ Once you have reached the individual level of ownership interest, are all of the individuals relatives of each other? (See G.S. 105-277.2(5a) for the definition of relative.)

State the principal business of the business entity: \_\_\_\_\_

d. Trust. List the trustee(s), name of the trust, and all of the beneficiaries:

Trustee(s): _____	Name of trust: _____
Beneficiary: _____	Farming Activities: _____
Beneficiary: _____	Farming Activities: _____
Beneficiary: _____	Farming Activities: _____
Beneficiary: _____	Farming Activities: _____

Yes  No ➔ Are any of the beneficiaries either a business entity or trust (i.e. not an individual)? If YES, you must attach a breakdown of those business entities or trusts until you reach the individual level of ownership interest and you must describe those individual's farming activities.

Yes  No ➔ Once you have reached the individual level of ownership interest, are all of the beneficiaries either the trust's creator or relatives of the creator? (See G.S. 105-277.2(5a) for the definition of relative.)

e. Tenants in common. List the tenants and their percentage of ownership (round to the nearest 0.1%):

Owner _____	%	Owner _____	%
Owner _____	%	Owner _____	%

Yes  No ➔ Are any of the tenants either a business entity or trust? If YES, you must make a copy of this page for each business entity or trust. You must complete the business entity section only or trust section only for each tenant, as appropriate, labeling each copy with the name of the business entity or trust.

The Tax Assessor may contact you for additional information after reviewing this application.

**Part 2. Agriculture and Horticulture**

For the past three years and for each tax parcel within the farm unit, enter the agricultural or horticultural products actually produced on the land and the gross income from the sale of the products, including livestock, poultry, and aquatic species. **INCOME INFORMATION IS SUBJECT TO VERIFICATION.**

If payments are received from any governmental soil conservation or land retirement program, indicate the acres and amount of income in the table below. Provide the name of the program in the Product column.

**Do not include income received from the rental of the land. Income must be from the sale of the product.**

Parcel ID	ONE YEAR AGO 20 <input style="width: 50px;" type="text"/>			TWO YEARS AGO 20 <input style="width: 50px;" type="text"/>			THREE YEARS AGO 20 <input style="width: 50px;" type="text"/>		
	Product	Acres	Income	Product	Acres	Income	Product	Acres	Income
	Totals	0.00	0	Totals	0.00	0	Totals	0.00	0
	Totals	0.00	0	Totals	0.00	0	Totals	0.00	0
	Totals	0.00	0	Totals	0.00	0	Totals	0.00	0
	Totals	0.00	0	Totals	0.00	0	Totals	0.00	0

Yes  No ➔ If this application covers a horticultural tract used to grow Christmas trees, has a written management plan been prepared? If YES, attach a copy. If NO, attach a full explanation of your operation that contains at least the following: year each tract was planted, gross income from each tract, site management practices, number of trees per acre, and expected date of harvesting for each tract.

If this application covers an aquatic species farming operation, enter the total pounds produced for commercial sale annually for the last three years: Year 20  lbs, Year 20  lbs, Year 20  lbs

**Part 3. Forestry**

**Attach a complete copy of your forest management plan.** Indicate below who prepared the plan:

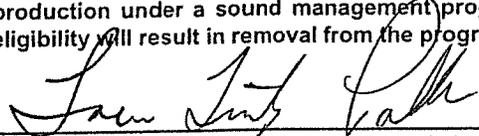
- N.C. Division of Forest Resources     
  Consulting Forester     
  Owner     
  Other

**Note:** The property must be actively engaged in the commercial growing of trees under a sound management program as of January 1 of the year for which application is made.

Key elements in a written plan for a sound forestland management program are listed below:

1. Management and Landowner Objectives Statement—Long range and short range objectives of owner(s) as appropriate.
2. Location—Include a map or aerial photograph that locates the property described and also delineates each stand referenced in the "Forest Stand(s) Description/Inventory and Stand Management Recommendations" (item 3 below).
3. Forest Stand(s) Description/Inventory and Stand Management Recommendations – Include a detailed description of various stands within the forestry unit. Each stand description should detail the acreage, species, age, size (tree diameter, basal area, heights), condition (quality and vigor), topography, soils and site index or productivity information. Stand-specific forest management practices needed to sustain productivity, health and vigor must be included with proposed timetable for implementation.
4. Regeneration-Harvest Methods and Dates—For each stand, establish a target timetable for harvest of crop trees, specifying the type of regeneration-harvest (clear cut, seed tree, shelter wood, or selection regeneration systems as applicable).
5. Regeneration Technique—Should include a sound proposed regeneration plan for each stand when harvest of final crop trees is done. Specify intent to naturally regenerate or plant trees.

NOTE: Forest management plans can and should be updated as forest conditions significantly change (e.g. change in product class mix as the stand ages and grows, storm damage, insect or disease attack, timber harvest, thinning, wildfire). The county will audit plans periodically and, to remain eligible for use-value treatment, the plan must be implemented.

<b>Part 4. Affirmation</b>		
<p><b>AFFIRMATION OF APPLICANT</b> – I (we) the undersigned declare under penalties of law that this application and any attachments hereto have been examined by me (us) and to the best of my (our) knowledge and belief are true and correct. In addition, I (we) fully understand that an ineligible transfer of the property or failure to keep the property actively engaged in commercial production under a sound management program will result in the loss of eligibility. I (we) fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.</p>		
 _____ Signature of Owner (All tenants of a tenancy in common must sign.)	C. Owner _____ Title	2-17-19 _____ Date
_____ Signature of Owner (All tenants of a tenancy in common must sign.)	_____ Title	_____ Date
_____ Signature of Owner (All tenants of a tenancy in common must sign.)	_____ Title	_____ Date

<b>Part 5. Continued Use</b> <i>(Complete only if the property is currently in Present-Use Value and you are applying for immediate eligibility under the Continued Use exception. See G.S. 105-277.3(b2)(1) for full details.)</i>		
<p>I certify:</p> <ol style="list-style-type: none"> <li>1. The property is currently in Present-Use Value.</li> <li>2. I intend to continue the current use of the land under which it currently qualifies.</li> <li>3. I understand I will be responsible for all deferred taxes due because of any disqualification.</li> <li>4. I ACCEPT FULL LIABILITY FOR ANY EXISTING DEFERRED TAXES.</li> </ol>		
<p>Note: If the property is currently in Present-Use Value and liability is not accepted, the full amount of the deferred taxes will typically be due in the name of the grantor immediately. Liability need not be accepted and no deferred taxes are due for qualifying transfers pursuant to G.S. 105-277.3(b) and (b1). For example, liability does not need to be accepted for qualifying transfers to relatives. However, any deferred taxes existing at the time of transfer will remain a lien on the property. Owners already receiving Present-Use Value on properties not included in this application may wish to review the alternative provisions of G.S. 105-277.3(b2)(2).</p>		
_____ Signature of Owner (All tenants of a tenancy in common must sign.)	_____ Title	_____ Date
_____ Signature of Owner (All tenants of a tenancy in common must sign.)	_____ Title	_____ Date
_____ Signature of Owner (All tenants of a tenancy in common must sign.)	_____ Title	_____ Date

FOR OFFICE USE ONLY:  APPROVED  DENIED BY: \_\_\_\_\_ REASON FOR DENIAL: \_\_\_\_\_



North Carolina  
Department of Environment and  
Natural Resources

Michael F. Easley, Governor  
William G. Ross Jr., Secretary



North Carolina  
Division of Forest Resources

Wib L. Owen, Director

3810 M. L. King Jr. Blvd  
New Bern, NC 28562  
January 30, 2008

D4 – FM  
Projects – Jones County  
Pollock, Alyene

Alyene Pollock  
600 Pinecrest Rd.  
New Bern, NC 28562-6716

Dear Mrs. Pollock:

County Ranger Wayne Bell and I recently made an examination of your woodland in Jones County. It is my understanding that you wish to reforest your property with loblolly pine for the purpose of sawtimber production. This letter and enclosed map summarize the findings and recommendations that we made during our walk over the tract. Acreages and boundaries were determined from an aerial photograph and are only approximations.

### **PRESENT CONDITION**

This area, consisting of approximately 10 +/- acres, was harvested in December of 2007. The loggers did a good job of removing the merchantable timber and left a moderate amount of debris on the site. Judging from the stumps present, this area was a dominant hardwood stand.

The soil type consists of very poorly drained Torhunta fine sandy loam with slopes of 0-1%. This soil has a site index (base age 50) of 90 for loblolly pine. Site index is a measure of soil productivity. For example, a soil with a site index of 90 (base age 50) should grow a loblolly pine that is 90 feet tall in 50 years.

### **RECOMMENDATIONS**

Ideally, I would prefer to see this area mechanically site prepared and bedded to ensure survival of a maximum number of loblolly pine seedlings. But, I understand that you are not interested in such an intensively managed stand. Since this area does have a slightly better drainage than the soil book suggests, I am willing to go along with a plant only of this area. However, you should

be aware that seedling mortality would be higher than in a site prepared area. Do not expect to see a pine plantation that will rival a Weyerhaeuser plantation in 15 years. Due to factors such as hardwood competition, large areas of residual debris and isolated wet pockets, some portions of the tract will not be planted and some seedlings will die and your stand will be mixed and have a more natural look to it.

I recommend that this area be planted with genetically improved Coastal loblolly pine seedlings treated for Pales Weevil. This should be done between January and March. I recommend planting the trees on a 7 x 10 foot spacing, or approximately 622 trees per acre. While there is some logging debris on the tract, the tree planter can work their way through and around this. The planting cost will include labor and seedlings, and will cost between \$70 - \$80 per acre.

### **SUPERIOR LOBLOLLY PINE SEEDLINGS**

The genetic quality of the loblolly pine seedlings you plant can have a significant impact on the growth rate of your timber through its life cycle, and it will impact the return on your investment at final harvest. NCDNR has been breeding, testing, and selecting the best genetic 'families' of loblolly pine suited for North Carolina since 1964. Selection is based on increased height and volume growth, straightness, and disease resistance. Through this program we are able to produce and offer for sale, to you, the best families of loblolly pine available in North Carolina. Please refer to the enclosed brochure for more information. There are other nurseries that also offer loblolly pine seedlings to landowners in North Carolina. Establishing and growing a new forest is a long range investment. Buy the best seedlings available when you make the decision to plant.

Private contractors can provide the tree planting services for you. Enclosed is a list of contractors who work in your area. We suggest you speak with several to compare their services. Specify which loblolly pine seedlings you wish your contractor to plant. If you choose to plant NCDNR seedlings, please specify to your contractor which loblolly pine seedling you want or call 1-888-NCTREES (628-7337) to order for yourself.

### **COST SHARE ASSISTANCE**

Through North Carolina's Forest Development Program (FDP), you can be reimbursed up to 40% of the prevailing rate or 40% of the actual expense of site prep and reforestation; whichever is less. I have enclosed an FDP application for this cost-share assistance. Please read and complete the enclosed form, and return it to me. Work should not begin until you receive an approval letter from Raleigh, and I will need a copy of your bills once work is complete. We will measure the tract, and your bill should be based on this measurement. Be sure to read your copy of the cost-share form carefully. Accepting cost-share funds obligates you to maintain your trees for 10 years or pay back all of the cost-share funds.

I want to emphasize that the work must be carried out according to NC Forest Service standards. Failure to do so could result in loss of cost-share funds. Please notify us when planting operation begins so we can check the work as it is being done.

### **ESTIMATED EXPENSES**

Your estimated out of pocket expenses will be:

<b>PRACTICE</b>	<b>ACRES</b>	<b>COST/AC.</b>	<b>TOTAL</b>	<b>COST SHARE</b>
Hand Plant loblolly pine	10	\$80.00	\$800.00	\$320.00
<b>Approximate Cost of Project</b>			\$800.00	
<b>Less Approximate Cost-Share</b>			\$320.00	
<b>Approximate Out of Pocket Expenses</b>			\$480.00	

\* Cost per acre is estimated. Actual cost may vary.

### **TAX SAVINGS**

The American Jobs Creation Act of 2004 recently amended Internal Revenue Code (IRC) Section 194 to allow for more favorable tax treatment of reforestation expenses. For qualifying reforestation expenditures made after October 22, 2004, the first \$10,000 can be expensed in the year of occurrence with any remaining expenditures amortized over an 84 month period. Enclosed is some additional information from the National Timber Tax Website ([www.timbertax.org](http://www.timbertax.org)) that further explains how reforestation costs are to be expensed. Please be sure to discuss these changes with your tax professional.

Keep in mind that all cost-share payments are "income" and you will receive a Federal 1099 in January of the following year. You will have to pay income tax on any cost-share payment unless you elect the option to exclude these reforestation cost-share payments from taxable income (IRS Code Section 126). However, if you chose to do this, you will not be able to count the cost-shared portion of your reforestation expense toward the Reforestation Tax Deductions mentioned above.

You may want to check with the Tax Office in Bayboro to see if your property qualifies for the present use tax valuation. This valuation is used on tracts of timber, usually over 20 acres that are being managed in a responsible manner. This classification could greatly reduce your tax burden. Please refer to the enclosed Woodland Owner Notes entitled "North Carolina's Forestry Present-Use Property Tax Program" for more information.

### **AFTER PLANTING**

I would suggest that you maintain a close eye on the tract for the next 15-20 years and watch for any serious diseases or insect infestations. Some signs to look for are clusters of dead trees or trees in which the entire crown has turned reddish-brown. If you suspect your timber may have a disease or insect causing damage, contact your County Ranger immediately.

After 15-20 years, your tract should be ready for its first commercial thinning. A commercial thin consists of removing the less desirable trees in the stand in order to provide more growing room for the remaining trees. In most cases following an operation like this, the landowner realizes a monetary return that meets or exceeds the cost of planting. Contact the NC Forest Service so that we may evaluate your timber and provide you with the proper recommendations and a list of the people in your area who provide this service.

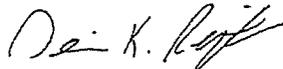
### CONCLUSIONS

What I have presented to you in this management plan is just the first step towards a productive loblolly pine plantation. Therefore, to begin this process, you should:

- Complete the enclosed FDP application and return it to me.
- Contact a site prep and/or planting contractor as soon as possible.
- Contact the County Ranger before site prep and/or planting begins so he may check the quality of the work.
- When all the work is completed, send copies of your bills to me so that I can process your cost share payment.

You may not realize it, but once your pine plantation has become established, you have indirectly committed yourself to goals beyond the scope of financial enrichment. Your newly established woodland will help maintain water quality and provide wildlife habitat, soil conservation, and aesthetic beauty to the landscape. With sound management decisions, you and your family can enjoy the rewards of these goals, both direct and indirect, for many years to come.

Sincerely,



Dennis K. Register  
Service Forester  
NC Registered Forester # 1434

DR:WB:AD

Enclosures

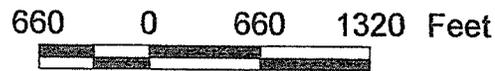
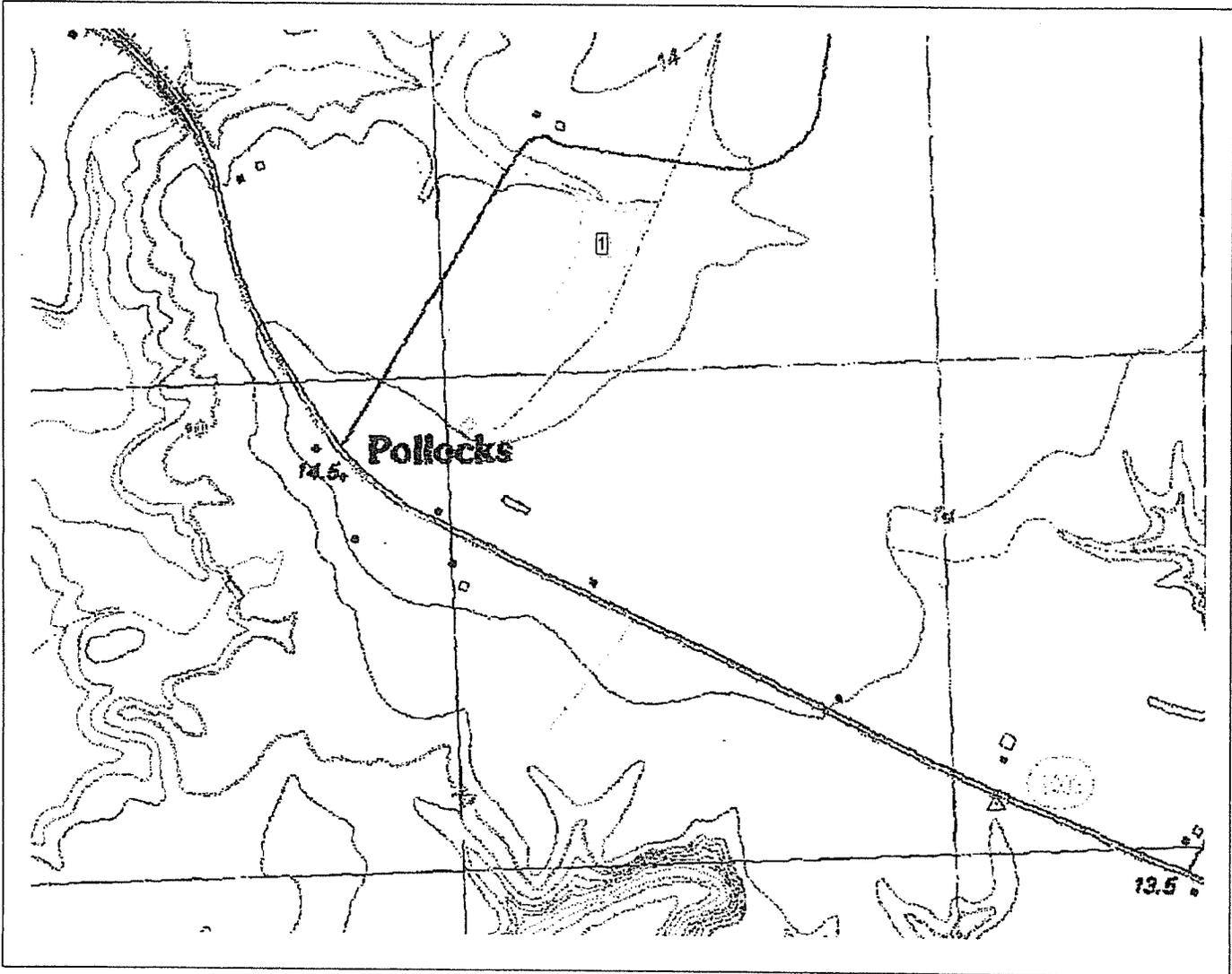
CC: Wayne Bell, Jones County Ranger



# Woodland Management Map



Acreages and Boundaries are Approximate



Landowner: Alyene Pollock  
County: Jones  
Location: 35° 06.91 / 77° 23.31  
Date: 1/11/08  
Drawn By: D. Register

Stand Boundary  
Intermittent Stream  
Paved Road

RECEIVED: N/A  
 ENTERED: 2/19/18 (jcsword)  
 INFO NEEDED: Disqualified  
Did not receive audit requirements.



COUNTY OF JONES  
 JONES COUNTY TAX OFFICE  
 P.O. BOX 87  
 TRENTON, NC 28585

Samuel B. Croom  
 TAX ADMINISTRATOR

Phone: (252) 448-2546  
 Fax: (252) 448-1080

October 1, 2017

POLLOCK, ALYENE ROLLINS  
 600 PINECREST ROAD  
 NEW BERN, NC 28562

SUBJECT: Review of Agricultural, Horticultural, and Forestry Present Use Value  
 Parcel Number: 458010577700  
 Account Number: 21371  
 Location: SR 1002  
 Acres: 29.2

Dear Taxpayer:

According to our records, the above identified parcel is being taxed under the provisions of the Present Use Program. North Carolina General Statute 105-296(l) mandates that all properties approved for the present use value deferral be reviewed annually to verify that these parcel(s) will still qualify for the classification.

The following questions must be answered in full. When completed, this form needs to be returned within **Thirty (30) Days** of the date of this letter to: Jones County Tax Office, P.O. Box 87, Trenton, NC 28585. Failure to return this form with the required information may result in your property being removed from the use value program. Should this occur, the deferred tax amount for the prior three (3) years will become due and payable and the deferral will be removed for the present year.

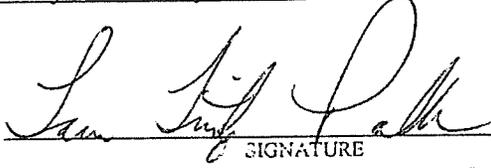
**Agricultural and Horticultural Use Only:**

- 1) Are you or anyone else using your land for agricultural or horticultural land use purposes?  
Yes (Yes or No) If no, please explain. \_\_\_\_\_
- 2) If the above answer is yes, please list below the crops or livestock, poultry, etc. being grown or produced on this land over the last three (3) years. Corn, bean + cotton  
Nick Norris is feeding
- 3) What is the gross income from the sale of agricultural or horticultural products (crops), including livestock, poultry, etc., received from the use of the land by you or anyone else for the last three (3) years? Add to this any government payments received during the same period. DO NOT include income received from the rental of the land – income must be from the sale of products. You may need to contact your tenant (renter) for this information.

YEAR	GROSS INCOME	GOVERNMENT PAYMENTS	TOTAL INCOME
2016	7,977	635	8,612
2015	8,446	168	8,614
2014	4,236	431	4,667

**Forestry Use Only:**

- 1) Is this land being used for forestry land use purposes? \_\_\_\_\_ (Yes or No) If no, please explain.  
\_\_\_\_\_
- 2) Is there at least 20 acres of forestry land on this parcel? \_\_\_\_\_ (Yes or No) If yes, do you have a written sound management plan for your forestry land that was developed by the NC Forestry Service or a private forestry consultant? \_\_\_\_\_ (Yes or No) If no, a comprehensive written forestry management plan is required to be on file in this office to remain in the Forest Land Use Program. Please return a copy of your forestry management plan along with this questionnaire. The North Carolina Forestry Service will provide you a forestry management plan upon request, or you can contact a consulting forester. You will need to send a copy of your completed plan to the tax office after completion by the forestry service.

_____		252-670-5998
DATE	SIGNATURE	TELEPHONE NO.
_____	_____	_____
DATE	SIGNATURE	TELEPHONE NO.

**Please note that this is not an application to participate in the Present Use Value Program.** This is a state required review on information previously reported by you. Please remember to provide an appropriate telephone number should we need to contact you to clarify any information on the returned questionnaire. You can reach us at (252) 448-2546 if you have any questions regarding this matter.

Thank you in advance for your cooperation.

Sincerely,  
Jones County Tax Office



**COUNTY OF JONES**  
**JONES COUNTY TAX OFFICE**  
 P.O. BOX 87  
 Trenton, NC 28585-0087

Hope Avery  
 Tax Administrator/Assessor

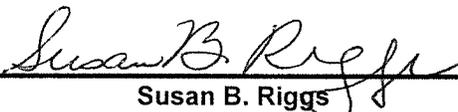
Susan Riggs  
 Tax Collector

**April 12, 2019**

**Jones County Tax Collector:**

**For the Month of March:**

2018 Levy Collection by Tax Office:	\$ 186,789.34
2018 Levy Collection by NCVTS:	74,257.51
2009-2017 Levy Collection:	11,534.00
<b>Total Levy Collection:</b>	<b>\$ 272,580.85</b>

  
 \_\_\_\_\_  
 Susan B. Riggs  
 Jones County Tax Collector

2018 Levy as of 03/31/2019: \$ 6,883,345.63

Collected on 2018 Levy as of 03/31/2019: 6,454,682.77

**Other Levy Reduction:**

Refunds:	(6,243.20)
Write-Offs:	48.63
<b>Total Levy Reduction:</b>	<b>\$ 6,448,390.94</b>

Percent (%) of Levy Reduced as of 03/31/2019: 93.68%

Percent (%) of Levy Reduced as of 03/31/2018: 94.81%



**COUNTY OF JONES**  
**JONES COUNTY TAX OFFICE**  
 P.O. BOX 87  
 Trenton, NC 28585-0087

Hope Avery  
 Tax Administrator/Assessor

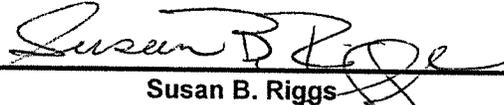
Susan Riggs  
 Tax Collector

**May 10, 2019**

**Jones County Tax Collector:**

**For the Month of April:**

2018 Levy Collection by Tax Office:	\$	89,237.86
2018 Levy Collection by NCVTS:		69,852.90
2009-2018 Levy Collection:		8,690.15
<b>Total Levy Collection:</b>	<b>\$</b>	<b>167,780.91</b>

  
 \_\_\_\_\_  
 Susan B. Riggs  
 Jones County Tax Collector

2018 Levy as of 04/30/2019: \$ 6,969,761.50

Collected on 2018 Levy as of 04/30/2019: 6,613,773.53

Other Levy Reduction:

Refunds:	-	
Write-Offs:		4.54
<b>Total Levy Reduction:</b>		<b>4.54</b>
	<b>\$</b>	<b>6,613,768.99</b>

Percent (%) of Levy Reduced as of 04/30/2019: 94.89%

Percent (%) of Levy Reduced as of 04/30/2018: 95.82%

# Juvenile Crime Prevention Council County Plan

## Jones County

### For FY 2019-2020

#### Table of Contents

- I. Executive Summary
- II. County Funding Plan
- III. County Funding Plan Addendum
- IV. Juvenile Crime Prevention Council Organization
- V. County Risk and Needs Assessment Summary
- VI. County Juvenile Crime Prevention Council Request for Proposals
- VII. Funding Decisions Summary
- IX. Program Enhancement Plans

#### Attachments:

- 1) Jones County JCPC Continuum of Services

## Executive Summary

The Jones County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has reviewed and updated the County Plan.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in Jones County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

Priorities for Funding: Through a risk & needs assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency in Jones County.

1. Family Counseling
2. Restitution/Community Service
3. Interpersonal Skill Building
4. Temporary Shelter Care

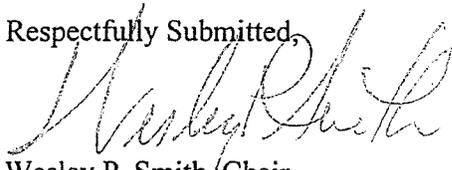
Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions. The JCPC continues to conduct implementation monitoring of its action plan and its funded programs on a quarterly basis. The monitoring committee submitted reports for each program funded that are on file with DPS.

Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Juvenile Justice and Delinquency Prevention (NC DJJDP) Funds to the following Programs in the amounts specified below for the upcoming fiscal year: *(See JCPC Funding Allocations page)*

1. Family Counseling, Restitution/Community Service, Mediation/Conflict Resolution: **\$80,000**

The JCPC further recommends that the following amount be allocated from the NC DJJDP funds for the administrative costs of the Council for the upcoming fiscal year: **\$6,595**

Respectfully Submitted,



Wesley P. Smith, Chair  
Jones County Juvenile Crime Prevention Council

Date: \_\_\_\_\_

5/20/19

# Jones County

## NC DPS - Community Programs - County Funding Plan

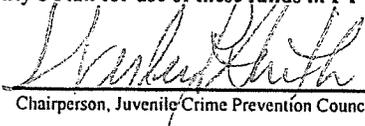
Available Funds: \$ 86,595 Local Match: \$ 17,319 Rate: 20%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind	State/Federal	Funds		
1	Mediation Center (Interpersonal Skill Building, Family Counseling, Restitution/Comm. Service)	\$80,000			\$17,319			\$97,319	18%
2	JCPC Administration Funds	\$6,595						\$6,595	
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
<b>TOTALS:</b>		<b>\$86,595</b>			<b>\$17,319</b>			<b>\$103,914</b>	<b>17%</b>

The above plan was derived through a planning process by the Jones County  
 Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2019-2020.

Amount of Unallocated Funds \_\_\_\_\_  
 Amount of funds reverted back to DPS \_\_\_\_\_  
 Discretionary Funds added \_\_\_\_\_

  
 Chairperson, Juvenile Crime Prevention Council (Date) 5/20/19

check type  initial plan  update  final

\_\_\_\_\_  
 Chairperson, Board of County Commissioners (Date)  
 or County Finance Officer

**—DPS Use Only—**

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_  
Area Coordinator

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_  
Program Assistant

Verified by \_\_\_\_\_ Date \_\_\_\_\_  
Designated State Office Staff

**Jones County Plan Addendum: "Raise the Age" Priorities**

The Jones County Juvenile Crime Prevention Council (JCPC) seeks to maximize available allocation funding by addressing the priorities of the Raise the Age legislation in the areas of targeted intervention programming for 16-17 year old offenders in the juvenile justice system by seeking to do the following (check all that apply):

- Increase the capacity of existing programming to address additional 16-17 year olds entering and/or being retained in the juvenile justice system;
- Provide funding for new programming to 16-17 year olds via additional components in existing programs or newly funded programs
- Seek collaboration from surrounding counties to provide funding for multi-county programming focusing on 16-17 year olds in a district or region.

"Raise the Age" program priorities include:

<input type="checkbox"/> Mentoring Services	<input checked="" type="checkbox"/> Restitution/Community Service	<input type="checkbox"/> Sexual Offender Treatment
<input type="checkbox"/> Parent/Family Skill Building	<input type="checkbox"/> Teen Court	<input type="checkbox"/> Group Home
<input type="checkbox"/> Interpersonal Skill Building	<input checked="" type="checkbox"/> Psychological Assessments	<input type="checkbox"/> Temporary Shelter
<input type="checkbox"/> Vocational Skills	<input type="checkbox"/> Counseling	<input type="checkbox"/> Runaway Shelter
<input type="checkbox"/> Experiential Skills	<input type="checkbox"/> Home Based Family Counseling	<input type="checkbox"/> Specialized Foster Care
<input type="checkbox"/> Tutoring/Academic Enhancement	<input type="checkbox"/> Crisis Counseling	<input type="checkbox"/> Temporary Foster Care
<input checked="" type="checkbox"/> Mediation	<input checked="" type="checkbox"/> Substance Abuse Treatment	<input type="checkbox"/> Juvenile Structured Day

Data reviewed by the JCPC as well as a county Resource Assessment focusing on the full range of juvenile jurisdiction proposed by Raise the Age indicates the following gaps that the additional programs indicated above will seek to address: Increase funds to the restitution "bank" to cover restitution owed to victim(s) with increased referrals; create a new program component within the currently funded Family Connections program (Mediation, School Based) to meet the needs of school-related incidents; fund new programs to fill a gap of services for psychological assessments and substance abuse treatment.

Tier I Planning for FY 2019-20 includes priority service needs and RFP development based on the current Jones County allocation of \$86,595.

Tier II Planning for FY 2019-20 includes priority service needs to address RFP development with JCPC expansion funding. Tier II planning includes the development of the following identified expansion of services.

Priorities for Expansion Funding: While conducting an additional needs assessment specifically related to the focus service expansion to meet the RTA legislation, the following service needs and cost associated with those services have been identified as follows:

Program Funding Priorities	JCPC \$ Amount	Program Expansion Focus
Restitution/Community Service	\$1,000	Increase the restitution "bank" in the currently funded program. (No program expansion needed; program has been under capacity due to a lack of referrals from juvenile court.)
Mediation (School-Based)	\$25,000	Create a new program component within the currently funded Family Connections program to address school-related incidents.
Psychological Assessments	\$5,000	Contract for services to fill a gap in the community.
Substance Abuse Treatment	\$10,000	Contract for services to fill a gap in the community.
<b>TOTAL</b>	<b>\$41,000</b>	



# SUMMARY REPORT

## JONES COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

### Summary Report Contents:

- I. Risk Assessment Summary
- II. Needs Assessment Summary
- III. Resource Assessment Summary
- IV. Summary of Gaps and Barriers in the Community Continuum
- V. Proposed Priority Services for Funding

### Part I. Risk Assessment

The Risk and Needs Assessment Committee reviewed data gleaned from the Juvenile Risk Assessment instrument administered by Juvenile Court Counselors after juveniles are referred with a complaint alleging that a delinquent act has occurred and prior to adjudication of the juvenile. The Juvenile Risk Assessment is an instrument used to predict the likelihood of the juvenile being involved in future delinquent behavior. For some youth, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items (*represented by percentages which with a star next to them*), there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

#### **Jones County Risk Factor Observations from FY 2017-2018 Data**

- 0% of those juveniles coming to the attention of Juvenile Services were at low risk (R1) for reoffending.
- 4% of those juveniles coming to the attention of Juvenile Services were R2 of reoffending.
- 7% of those juveniles coming to the attention of Juvenile Services were R3 of reoffending.
- 4% of those juveniles coming to the attention of Juvenile Services were R4 of reoffending.
- 2% of those juveniles coming to the attention of Juvenile Services were at high risk (R5) of reoffending.

*NOTE: R1=Risk Level 1 (0 points), R2=Risk Level 2 (1-2 points), R3=Risk Level 3 (3-5 points), R4=Risk Level 4 (6-12 points) and R5=Risk Level 5(13+ points)*

- 35% (as compared to 22% in FY 16-17) of those juveniles were under age 12 at the time of their first delinquent offense alleged in a complaint.
- 36% (as compared to 34% in FY 16-17) of those juveniles had one or more undisciplined or delinquent referrals to Juvenile Services intake.
- 11% had prior Class F-1 felonies as the most serious prior adjudication in 17-18. Compared to 17% of juveniles in FY 16-17 had most serious prior adjudications of class F-1 felonies.
- 12% (as compared to 6% in FY 16-17) of those juveniles had a prior history of assaultive behavior without a weapon while 6% (as compared to 0% in FY 16-17) of juveniles had a prior history of assaultive behavior without a weapon but inflicting serious.

## SUMMARY REPORT

### JONES COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

- 100% (as compared to 83% in FY 16-17) of those juveniles report no known substance use.  
*\* a likelihood of under-reporting*
- 71% (as compared to 61% in FY 16-17) of those juveniles had moderate to severe behavioral problems at school.
- 65% (as compared to 44% in FY 16-17) of those juveniles lack prosocial peers or sometimes associates with delinquent peers, 6% (as compared to 22% in FY 16-17), regularly associates with others involved in delinquent behavior or youth is a gang member or associates with a gang (0% as compared to 6% in FY 16-17).

Elevated Risk Concerns: Behavioral problems at school; Lacks positive peer relationships; Prior involvement with Juvenile Justice System.

#### Part II. Needs Assessment

The Risk and Needs Assessment Committee also reviewed data gleaned from the Juvenile Needs Assessment instrument administered by Juvenile Court Counselors prior to court disposition of a juvenile. The Juvenile Needs Assessment is an instrument used to examine a youth's needs in the various domains of his life: The Individual Domain, The School Domain, The Peer Domain, and the Community Domain. This instrument was designed to detect service intervention needs as an aid in service planning. As with the Juvenile Risk Assessment, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items (*noted by an asterisk*), there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

#### **Jones County Elevated Needs Observations from FY 2017-2018 Data**

- 56% (as compared to 62% in FY 16-17) of those juveniles coming to the attention of Juvenile Services had low needs for services/interventions to reduce the likelihood of repeat delinquency.
- 33% (remaining the same as FY 16-17) of those juveniles coming to the attention of Juvenile Services had medium needs for services/interventions to reduce the likelihood of repeat delinquency.
- 11 % (as compared to 5% in FY 16-17) of those juveniles coming to the attention of Juvenile Services had high needs for services/interventions to reduce the likelihood of repeat delinquency.
- 73% (as compared to 71% in FY 16-17) of those juveniles have some degree of peer relationship problems (rejected by peers, some association with delinquent peers, regular association with delinquent peers, gang association).
- 73% (as compared to 62% in FY 16-17) of those juveniles who were assessed have moderate to severe behavior problems at school.
- 0% (as compared to 20% in FY 16-17) of those juveniles report some abuse assessment and some abuse treatment.  
*\* a likelihood of under-reporting*

## SUMMARY REPORT

### JONES COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

- 11% (as compared to 14% in FY 16-17) of those juveniles were victims of abuse but were receiving supportive services in 16-17; while 17% (as compared to 5% in FY 16-17) of those juveniles were victims of abuse with no support (parent getting treatment for them, believing them, etc...).
- \* a likelihood of under-reporting*
- 78% (as compared to 71% in FY 16-17) of those juveniles assessed have some level of mental health needs, including the need for further mental health assessment.
- 61% (as compared to 48% in FY 16-17) were experiencing domestic discord or violence in the home.
- \* a likelihood of under-reporting*
- 56% (as compared to 57% in FY 16-17) of those juveniles assessed come from families who have marginal to inadequate supervision skills.
- \* a likelihood of under-reporting*
- 73% (as compared to 47% in FY 16-17) of those juveniles come from families with criminal history, on active court supervision or gang involved.

Elevated Needs Concerns: Peer Relationship Problems, Lack of positive peers, Alcohol/Substance Use/Abuse; Behavioral and Emotional Problems (Mental Health needs); victimized; Parents/Guardians with marginal/inadequate parenting skills; family members with records of a criminal history/on active court supervision or gang involved, and Behavioral Problems at school.

#### Part III. Summary of the Existing Community Resources

- Family Counseling
- Community Service/Restitution Program
- Building Peace – Interpersonal Skill Building
- Temporary Shelter Care
- Some private mental health and substance abuse service providers practice in the county - limited services for youth.
- 4H Cooperative Extension youth programs
- Mobile Crisis Unit
- Eckerd Residential (Males)
- Craven Transitional Living Program (Males) – available to all counties statewide
- North Hills Transitional Living Program (Females) – available to all counties statewide
- WestCare Residential (Girls) – available to all counties statewide
- Dillon Crisis and Assessment Center – available to central and eastern counties
- Jones County Recreation Services
- Methodist Home for Children
- AMI KIDS
- Easter Seals (MST)
- PORT (outpatient and residential substance abuse with campuses in Burgaw and Greenville)
- Boy Scouts
- Girl Scouts

## SUMMARY REPORT

### JONES COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE

#### Part IV. Summary of Gaps and Barriers in the Continuum of Services

- Limited recreation resources county-wide.
- Transportation is a major problem for many families. Access to services both within and without of the county is limited.
- County poverty level is high. Families typically have few extra dollars to pay for services or extracurricular activities.
- There are a limited number of private providers for mental health services for youth within the county but services can still be accessed.
- Substance abuse services (education, prevention, treatment and assessments) for adolescents are difficult to access.
- Limited community alternatives to suspension for the high school and middle school.

#### Part V. Proposed Priority Services for Funding

The committee compared the services needed to address the elevated Juvenile Risk Factors and Juvenile Needs with services currently available in the community. Services which are currently available in the community and sufficient to meet the needs of court involved youth or those youth most at risk for court involvement are not considered as a priority for JCPC funding.

The Jones County Risk and Needs Assessment Committee recommends to the JCPC for the following services, in ranked order, be approved as the funding priorities for FY 2019-2020:

1. Counseling Services to include in-home intensive services and at other locations to involve youth who come to the attention of the juvenile court or who are most at-risk of becoming court involved. Services should be designed to engage and involve the parents/guardians of these youth,
2. Juvenile Restitution/Community Service to provide youth an opportunity to be accountable for their actions by completing community service hours in their community and/or, paying restitution to victims of their crimes; and
3. Mediation/Conflict Resolution to address and resolve interpersonal conflict particularly in the schools.

**Jones County Juvenile Crime Prevention Council  
Request for Proposals**

**\$86,595**

Anticipated County Allocation

**20%**

Required Local Match Rate

**January 3, 2019**

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk and needs factors of Juvenile Court involved youth in this county and hereby publishes this Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year 2019-2020 beginning on, or after, July 1, 2019. The use of these funds in this county requires a local match in the amount specified above.

The JCPC will consider proposals for the following needed programs:

\* **Counseling:** to include in-home intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Typically conducted in the home but can also include community locations to involve youth who come to the attention of juvenile court or who are most at-risk of becoming juvenile court involved. Services should be designed to engage parents/guardians of referred youth.

\* **Temporary Shelter Care:** residential services that provides group home care and shelter, up to 90 days, for juveniles temporarily removed from the juvenile's home during a family crisis.

\* **Restitution/Community Service:** provides youth an opportunity to be accountable for their actions by completing community service hours and/or, earning restitution for payment to victims for their crimes.

\* **Interpersonal Life Skills:** programming to focus on developing the social skills required for an individual to interact in a positive way with others. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

Proposed program services should target the following concerns as reported in the Risk Assessment for delinquency or repeat delinquency:

Increase of youth with their first delinquent offense alleged in a complaint under the age of 12; Increase of youth having a prior referral for undisciplined or delinquent referrals at Juvenile Court Intake; Alcohol/substance use/abuse; Increase of serious behavioral problems at school; Increase of youth who lacks positive peer relationships or sometimes associates with delinquent others.

Proposed program services should address the following concerns as reported in the Needs Assessments for adjudicated youth:

**Peer Domain:** Rejected by positive peers and some association with delinquent peers

**Individual Domain:** Alcohol/substance use/abuse; behavioral and emotional problems (Mental Health needs); Victim of abuse but no support

**Family Domain:** Parents/guardians with marginal parenting skills; family members with records of a criminal history or gang involvement; domestic discord and violence; alcohol/substance use/abuse

**School Domain:** Moderate to serious behavioral problems at school

Applicants are being sought that are able to address items below:

1. Program services compatible with research that are shown to be effective with juvenile offenders.
2. Program services are outcome-based.
3. The program has an evaluation component.
4. Program services detect gang participation and divert individual, if applicable.

Local public agencies, 501(c)(3) non-profit corporations and local housing authorities are invited to submit applications to provide services addressing the above elements.

Wesley Smith  
JCPC Chairperson

at

252-649-2770  
Telephone #

In order to apply for FY 2019-2020 JCPC funding, you must complete and submit your application online by accessing NCALLIES. Please read and follow all instructions at the following link:

<https://www.ncdps.gov/index2.cfm?a=000003,002476,002483,002482,002514>

You may find additional self-help videos to assist you on the NCALLIES webpage by clicking on the HELP tab.

Private non-profits are also required to upload the following forms into NCALLIES or your application is considered incomplete: 1) No Over Due Tax form (available at the above link), 2) Notorized Conflict of Interest Statement Template (available at the above link), 3) The Non-profit's Conflict of Interest Policy and 4) Proof of 501(c)(3) status.

NOTE: For further information, or technical assistance about applying for JCPC funds in this county, contact the DPS Area Consultant, Denise Briggs at 919-324-6391.

Deadline for Application is: February 4, 2019 by 5:00 P.M.



## Juvenile Crime Prevention Council Funding Decisions Summary

	<input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other
	<input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other
	<input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other
	<input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other

	Reason for Not Funding (Check all that apply)
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
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**Standardize Program Evaluation Protocol (SPEP)  
Program Enhancement Plan (PEP)**

Program Name/Component: Building Peace - Interpersonal Skill Building  
 Brief Description: Conducts training in conflict resolution, anger management, social skills development, decision making, and other skill building tools to address serious behavior problems in the school, community, and conflict in the home.

Category	SPEP Score/ Possible Points	Enhancement Opportunity	Action Steps	Responsible Party	Progress Report
Primary Service	15/30	N/A	N/A	N/A	N/A
Qualifying Supplemental Services	5/5				
Quality of Service Delivery	20/20	Maintain programming	Continue to provide programming that qualifies a high score in this section.	All Staff	
Amount of Service: Duration and Contact Hours	6/10 0/10	Increase % of target weeks (66%) Enter correct data	Review client tracking to confirm correct target weeks and contact hours are entered correctly.	Program Staff	
Risk Level of Youth			Serve higher risk youth when available.		
Risk Tier 1	7/12	75%			
Risk Tier 2	8/13	25%	Serve higher risk youth when available.		
<b>TOTAL SPEP SCORE</b>	<b>61/100</b>				
<b>POP Score %</b>	<b>72%/85%</b>				

This plan is approved by: *Arlene* Program Manager Name *Wendy Smith* JCPQ Chair Date *1/11/19* Date *1/11/19*

PEP Progress Updates will be provided to the JCPQ no later than March 31, 2019.

**Standardize Program Evaluation Protocol (SPEP)  
Program Enhancement Plan (PEP)**

Program Name/Component:  
Brief Description:

Family Connections - Family Counseling  
Provides assessment and counseling for youth who are involved with the Juvenile Justice System and their families.  
Program serves youth in the school, home and other community settings. The program will engage the parent/legal guardian in treatment of the identified youth addressing both individual and family issues.

Category	SPEP Score/Possible Points	Enhancement Opportunity	Action Steps	Responsible Party	Progress Report
Primary Service	15/30	N/A	N/A	N/A	N/A
Qualifying Supplemental Services	5/5				
Quality of Service Delivery	20/20	Maintain programming	Continue to provide programming that qualifies a high score in this section.	All Staff	
Amount of Service: Duration and Contact Hours	6/10 8/10	Gain a higher % of target weeks met 88% target hours met	Review client tracking to confirm data is entered correctly to match weeks of contact.	Program Staff	
Risk Level of Youth	7/12	77% served			
Risk Tier 1		Serve higher risk youth	Serve those high risk youth when available for services	Program Staff	
Risk Tier 2	0/13				
<b>TOTAL SPEP SCORE</b>	<b>61/100</b>				
<b>POP Score %</b>	<b>72%/85%</b>				

This plan is approved by: \_\_\_\_\_

*[Signature]*  
Program Manager Name

1/11/19  
Date

*[Signature]*  
JCPC Chair

1/11/19  
Date

PEP Progress Updates will be provided to the JCPC no later than March 31, 2019.

**Standardize Program Evaluation Protocol (SPEP)  
Program Enhancement Plan (PEP)**

Program Name/Component: Restitution and Community Service  
 Brief Description: Provides an opportunity for youth to be accountable for their actions by completing supervised community service work in their community and as applicable, earning restitution to repay victims for their loss.

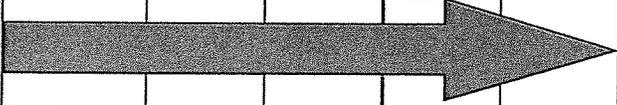
Category	SPEP Score/ Possible Points	Enhancement Opportunity	Action Steps	Responsible Party	Progress Report
Primary Service	10/30	N/A	N/A	N/A	N/A
Qualifying Supplemental Services	5/5				
Quality of Service Delivery	20/20	Maintain programming	Continue to provide programming that qualifies a high score in this section.	All Staff	
Amount of Service: Duration and	0/10	Receive referrals			
Contact Hours	0/10	Receive referrals			
Risk Level of Youth	0/12	Receive referrals			
Risk Tier 1	0/13	Receive referrals			
Risk Tier 2					
<b>TOTAL SPEP SCORE</b>	<b>35/100</b>				
<b>POP Score %</b>	<b>44%/85%</b>				

This plan is approved by: [Signature] Program Manager Name [Signature] JCR Chair [Signature] Date 1/11/18 Date 4/11/19

PEP Progress Updates will be provided to the JCPC no later than March 31, 2019.

## Jones County Continuum of Services - At a Glance

**Instructions: Adjust arrows to cover target populations**

		<i>Comprehensive Strategy</i>						
		<i>Prevention</i>			<i>Graduated Sanctions</i>			
		<b>Target Populations</b>						
Program Services & Structures Categories	Instructions: Adjust arrows to cover target populations	All Youth	Youth at Greatest Risk	Pre-Adjudicated Youth	Delinquent-Level I/ Prot. Supervision	Delinquent-Level II Youth	Delinquent-Level III Youth	Post Release Youth
<b>Structured Activities</b>	Building Peace							
	4-H Cooperative Extension							
	Girls & Boys Scouts of America Recreation Department							
<b>Restorative Services</b>	Restitution							
	Community Service							
	Mediation							
<b>Community Day Programming</b>								
<b>Clinical Treatment</b>	Multi-Systemic Therapy (MST)							
	AMikids (FFT)							
	MH Services							
	In-Home Family Counseling							
	Sex Offender Treatment							
	Mobile Crisis Unit							
<b>Assessment Services</b>	Dillon Crisis & Assessment Ctr Substance Abuse							
	Sex Offender Assessment							
<b>Residential</b>	Temporary Shelter Care							
	Craven Transitional Living (Males)							
	North Hills Transitional Living (Girls)							
	WestCare Residential (Girls)							
	Eckerd Residential (Males)							
	Sub. Abuse Residential Treatment Methodist Home for Children							

-  JPCP funded
-  Available in Community
-  Needed Services
-  Available but difficult access
-  DPS funded/Non JPCP





NC Department of Public Safety
Juvenile Crime Prevention Council Certification

Fiscal Year: 2019 - 2020

County: Jones Date: 5/20/19

CERTIFICATION STANDARDS

STANDARD #1 - Membership

- A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners? Yes
B. Is the membership list attached? Yes
C. Are members appointed for two year terms and are those terms staggered? Yes
D. Is membership reflective of social-economic and racial diversity of the community? Yes
E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? No

If not, which positions are vacant and why?

District Attorney or designee; Member of Faith Community; Two Persons Under the Age of 18; Chief District Judge or Designee; Representative of Parks and Recreation

STANDARD #2 - Organization

- A. Does the JCPC have written Bylaws? Yes
B. Bylaws are [X] attached or [ ] on file (Select one.)
C. Bylaws contain Conflict of Interest section per JCPC policy and procedure. Yes
D. Does the JCPC have written policies and procedures for funding and review? Yes
E. These policies and procedures [X] attached or [ ] on file. (Select one.)
F. Does the JCPC have officers and are they elected annually? Yes
JCPC has: [X] Chair; [X] Vice-Chair; [X] Secretary; [X] Treasurer.

STANDARD #3 - Meetings

- A. JCPC meetings are considered open and public notice of meetings is provided. Yes
B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? Yes
C. Does the JCPC meet bi-monthly at a minimum? Yes
D. Are minutes taken at all official meetings? Yes
E. Are minutes distributed prior to or during subsequent meetings? Yes

STANDARD #4 - Planning

- A. Does the JCPC conduct an annual planning process which includes a needs assessment, monitoring of programs and funding allocation process? Yes
B. Is this Annual Plan presented to the Board of County Commissioners and to DPS? Yes
C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval? Yes

**Juvenile Crime Prevention Council Certification (cont'd)**

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**STANDARD #5 - Public Awareness**

- A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? ( RFP, distribution list, and article attached) Yes
- B. Does the JCPC complete an annual needs assessment and make that information available to agencies which serve children or their families, and to interested community members? Yes

**STANDARD #6 – No Overdue Tax Debt**

- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? Yes

Briefly outline the plan for correcting any areas of standards non-compliance.

On-going efforts being made to identify candidates to fill vacant positions.

Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. *Form JCPC/ OP 002 (b) JCPC Certification Budget Pages* detailing the expenditure budget must be attached to this certification.

The JCPC Certification must be received by June 30, 2019.

**JCPC Administrative Funds  
SOURCES OF REVENUE**

<b>DPS JCPC</b>	
Only list requested funds for JCPC Administrative Budget.	<u>\$6,595</u>
<b>Local</b>	<u>0</u>
<b>Other</b>	<u>0</u>
<b>Total</b>	<u>\$6,595</u>

 5/20/19  
 \_\_\_\_\_  
 JCPC Chairperson Date

\_\_\_\_\_  
 Chairman, Board of County Commissioners Date

\_\_\_\_\_  
 DPS Designated Official Date

## Juvenile Crime Prevention Council Certification (cont'd)

Jones

County

FY 2019-2020

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Danielle Bryant	ECP Director	<input checked="" type="checkbox"/>	W	F
2) Chief of Police	Carl Baugus	Maysville-Chie	<input type="checkbox"/>	W	M
3) Local Sheriff or designee	Anthony Taylor	DSS - First Sgt.	<input checked="" type="checkbox"/>	B	M
4) District Attorney or designee	Vacant		<input type="checkbox"/>		
5) Chief Court Counselor or designee	Jeff Grunden	Juvenile Court Counselor	<input checked="" type="checkbox"/>	W	M
6) Director, AMH/DD/SA, or designee	Karen Reaves	Trillium Health SOC Coord.	<input checked="" type="checkbox"/>	W	F
7) Director DSS or designee	Jessica Adams	SW Supv. III	<input checked="" type="checkbox"/>	W	F
8) County Manager or designee	Brenda Reece	Finance Officer	<input checked="" type="checkbox"/>	W	F
9) Substance Abuse Professional	Dawn Robinson	Supervisor		B	F
10) Member of Faith Community	Vacant				
11) County Commissioner	Rev. Charlie Dunn, Jr.	Commissioner		B	M
12) Two Persons under age 18 (State Youth Council Representative, if available)	Vacant				
	Vacant				
13) Juvenile Defense Attorney	Sheri Davenport	Attorney		W	F
14) Chief District Judge or designee	Vacant		<input type="checkbox"/>		
15) Member of Business Community	Zack Koonce	Business Owner		W	M
16) Local Health Director or designee	Wesley P. Smith	Health Director	<input type="checkbox"/>	W	M
17) Rep. United Way/other non-profit	Doris Harris	President - CDC		B	F
18) Representative/Parks and Rec.	Vacant				
19) County Commissioner appointee	M. Adrian Nall	Detention Off.		B	M
20) County Commissioner appointee	Chris Henderson	Clerk of Court		W	M
21) County Commissioner appointee					
22) County Commissioner appointee					
23) County Commissioner appointee					
24) County Commissioner appointee					
25) County Commissioner appointee					

**SECTION VII****JCPC Certification Budget Pages**Program: Jones County Juvenile Crime Prevention CouncilFiscal Year 2019-2020 Number of months 12

	Cash	In-Kind	Total
<b>I. Personnel Services</b>	<b>\$1,829</b>		<b>\$1,829</b>
120 Salaries & Wages			
180 Fringe Benefits			
190 Professional Services	\$1,829		\$1,829
<b>II. Supplies &amp; Materials</b>	<b>\$3,541</b>		<b>\$3,541</b>
210 Household & Cleaning			
220 Food & Provisions	\$2,100		\$2,100
230 Education & Medical			
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials	\$200		\$200
280 Heating & Utility Supplies			
290 Other Supplies & Materials	\$1,241		\$1,241
<b>III. Current Obligations &amp; Services</b>	<b>\$1,225</b>		<b>\$1,225</b>
310 Travel & Transportation			
320 Communications	\$25		\$25
330 Utilities			
340 Printing & Binding			
350 Repairs & Maintenance			
370 Advertising	\$200		\$200
380 Data Processing			
390 Other Services	\$1,000		\$1,000
<b>IV. Fixed Charges &amp; Other Expenses</b>			
410 Rental of Real Property			
430 Equipment Rental			
440 Services & Maint. Contracts			
450 Insurance & Bonding			
490 Other Fixed Charges			
<b>V. Capital Outlay</b>			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
<b>Total</b>	<b>\$6,595</b>		<b>\$6,595</b>

**SECTION VI: BUDGET NARRATIVE**

JCPC Administration		Fiscal Year	FY 19-20
Item #	Justification	Expense	In Kind Expense
190	Contract for JCPC Admin Support to assist with council legislative mandates (~122 hours @ \$15.00 per hour = \$1,829)	\$1,829	
220	Food for JCPC meetings ( \$300 x 7 meetings = \$2,100)	\$2,100	
260	General Office supplies: printer toner, paper (~\$28.57 x 7 = \$199.99)	\$200	
290	JCPC Members - Volunteer Recognition (~\$77.56 x 16 members = \$1,240.96)	\$1,241	
320	Postage (mailing hard copies to DPS)	\$25	
370	Advertising costs (Newspaper advertisement for Request for Proposals)	\$200	
390	Other expenses as approved by the JCPC (workshops/ conferences for members and JCPC program providers)	\$1,000	
<b>TOTAL</b>		<b>\$6,595</b>	

Job Title	Annual Expense Wages	Annual In Kind Wages
<b>TOTAL</b>		

# Jones County Juvenile Crime Prevention Council

## Bylaws

### Article I. Preamble

The primary intent of the General Assembly is to develop community-based delinquency alternatives to youth development centers and to provide community-based delinquency and substance abuse prevention strategies and programs for at-risk youth. Also, it is the intent of the General Assembly to provide non-institutional dispositional alternatives that will protect the community and the juveniles. These programs shall be planned and organized at the community level and developed in partnership with the state. The coordinating body for these efforts shall be the local Juvenile Crime Prevention Council.

The Jones County Juvenile Crime Prevention Council (JCPC), (hereafter referred to as The Council), is created by the General Assembly and accountable to the Jones County Board of Commissioners, (hereafter referred to as County Commissioners). The Council is made up of interested Jones County citizens and professionals.

An important function of The Council is to make recommendations to the County Commissioners regarding the expenditure of funds for programs geared toward the prevention of and intervention into juvenile delinquency and to provide oversight to those programs funded to provide services.

### Article II. Purpose

Within Jones County, The Council shall:

1. Partner with the N.C. Department of Public Safety (hereinafter referred to as DPS), to galvanize community leaders to reduce and prevent juvenile crime;
2. Be the local planning body to develop community-based alternatives to youth development centers and to provide community based delinquency and substance abuse prevention strategies and programs to reduce the number of juveniles who are at risk of involvement with court services;
3. Serve as a forum where existing county needs and resources may be focused, information is share and ideas can be transformed into a means to improve Jones County; and
4. Comply with statutes which define the legislative intent of The Council to include the creation of The Council, delinquency and substance abuse prevention strategies and programs, method of appointment, membership and chair/vice-chair/secretary/treasurer terms of appointment, meetings, vacancies, removal, quorum, compensation of members, powers/duties, and funding of programs.

### Article III. Role and Responsibilities

The Council shall:

1. Review the needs of juveniles in the county who are at-risk of delinquency or who have been adjudicated undisciplined or delinquent;
2. Review the resources available to address those needs;
3. Prioritize community risk factors;

# Jones County Juvenile Crime Prevention Council

## Bylaws

4. Determine the services needed to address those problems areas;
5. Develop a request for proposal for services in need;
6. Submit a written funding plan to the County Commissioners, for approval;
7. Evaluate program performance;
8. Increase public awareness of the causes of delinquency and strategies to reduce the problem;
9. Develop strategies to intervene, respond to and treat the needs of juveniles at-risk of delinquency;
10. Provide funds for treatment, counseling, or rehabilitation services; and
11. Comply with current DPS Policies and Procedures.

### Article IV. Powers and Duties

The Council is delegated to the following powers and duties by the General Assembly:

- A. Perform an annual review of the needs of juveniles in the county who are at-risk or who have been adjudicated delinquent or undisciplined. The Council shall develop a request for proposal process and submit to the County Commissioners a written plan of expenditures. Upon the County's authorization, the plan must be approved by DPS.
- B. Councils must ensure that appropriate community based intermediate dispositions for adjudicated juveniles are available pursuant to minimum standards set by DPS.
- C. On an ongoing basis, The Council must:
  1. Ensure that appropriate intermediate dispositional options are available;
  2. Provide funds for treatment of juveniles;
  3. Increase public awareness of the causes of delinquency and strategies to reduce the problem;
  4. Assess needs of juveniles in the local community;
  5. Develop strategies for delinquency prevention through risk assessment;
  6. Assess resources to meet the identified needs;
  7. Develop or propose ways to meet those needs;
  8. Plan for a permanent funding stream for delinquency prevention programs; and
  9. Evaluate program performance as a condition of continued funding of programs.

### Article V. Membership

- A. **Representation** - A prerequisite for Jones County to receive funds from DPS, The Council shall have membership consistent with statute and reflecting the racial and socioeconomic diversity of the community. The County Commissioners shall annually appoint Council membership for the following fiscal year including:
  1. The local school superintendent(s),
  2. A chief of police,

# Jones County Juvenile Crime Prevention Council

## Bylaws

3. The local sheriff,
4. The district attorney,
5. The chief court counselor,
6. The director of the area mental health,
7. A developmental disabilities and substance abuse authority,
8. The director of the county department of social services,
9. The county manager,
- 10) A substance abuse professional,
- 11) A member of the faith community,
- 12) A county commissioner,
- 13) Two (2) persons under the age of 18,
- 14) A juvenile defense attorney,
- 15) The chief district court judge,
- 16) A member of the business community,
- 17) The local health director,
- 18) A representative from the United Way or other nonprofit agency,
- 19) A representative of a local parks and recreation program;
- 20) And up to seven (7) members of the public to be appointed by The County Commissioners.

NOTE: The statute allows for some of the listed public agency heads to designate a representative from their agency for the council.

**B. Attendance** – Voting members who are absent for three (3) consecutive unexcused meetings, as determined by the JCPC Chairperson, shall be asked by the Chair or Secretary, if they intend to continue as an active member of The Council. If a positive answer is not received by the regular meeting following the request of intent, member's position will be declared vacant. The agency they represent will be asked to submit the name of another person to be considered for appointment. If a member is no longer able or interested in continuing on The Council, it is expected that she/he will inform the Chair or Secretary in order for another member to be appointed.

**C. Terms of Membership** - Each member of The Council shall serve for a term of two (2) years and may be re-appointed by the County Commissioners. Terms of appointment shall begin July 1<sup>st</sup> of each year. Members shall be removed for misfeasance, malfeasance, or nonfeasance as determined by the County Commissioners.

### Article VI. Officers

The Chair, Vice-Chair, Secretary, and Treasurer shall be elected annually from the JCPC membership who do not represent funded programs. The elected officers of The Council shall include:

# Jones County Juvenile Crime Prevention Council

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1. Chair – Shall preside over all meetings with a set agenda and shall decide all matters of order and procedure subject to these Bylaws, unless otherwise directed by a majority of The Council. This position shall have the authority to appoint committees and subcommittees as necessary to conduct business. The Chair represents The Council before the County Commissioners and other agencies and community groups. Shall be accountable to The Council and DPS for the expenditures of the JCPC administrative funds by working jointly with the Treasurer. This position ensures all fiscal reports for the JCPC Administrative funds are completed and submitted to DPS by the established due dates. The Chair is responsible for approving JCPC Program Agreements and Program Agreement Revisions through the DPS electronic signature process. This position also is responsible for signing hard copies of DPS fiscal reports which includes Third Quarter Accounting and Final Accounting.
2. Vice-Chair – Shall serve as acting Chair in the absence of the Chair and as such shall have the same power and duties as the Chair when presiding.
3. Secretary – Shall take minutes for all of The Council proceedings and make them available to The Council members by the next scheduled meeting; records all resolutions and votes taken in matters; send notices regarding meetings as requested by the Chair; keeps an accurate and current membership list; takes roll and determines quorum for all meetings of the general membership; serves as Chair of the nominating committee.
4. Treasurer - Shall be accountable to The Council and DPS for the expenditures of the JCPC administrative funds by working jointly with the Chair. Prepares fiscal reports for the Chair's review and signature, as applicable. Fiscal reports include Third Quarter Accounting, Final Accounting and Program Agreement Revisions, as needed.

### Article VII. Committees

Committees are appointed by the Chair and the term shall be one (1) year, with no limits on terms served. Standing Committees of The Council are:

1. Executive Committee – Consist of the Chair, Vice-Chair, Secretary/Treasurer, and Chairs of the other Standing Committees. Minutes of all executive sessions must be recorded with copies distributed to The Council members disclosing all actions taken. The Council may rescind or alter action taken by the Executive Committee;
2. Risk and Needs Assessment Committee – Evaluates community risk and needs and makes a recommendation to The Council of local programming needs to fill community needs; identifies protective factors that will enhance the lives of youth and families in the community; organizing/coordinating special projects as assigned by the Chair.
3. Monitoring Committee – Evaluates the effectiveness of existing programs and makes recommendations to The Council for changes, if needed, including whether or not a program(s) should receive continue funding.
4. Funding Committee – Annually reviews program applications applying for funds administered by DPS; makes funding recommendations and the amount to The Council. Committee members are appointed by the Chair of The Council.

NOTE: Members on this committee may not include representatives from funded programs or their agencies.

# Jones County Juvenile Crime Prevention Council

## Bylaws

5. Membership/Nominating Committee – Identifies and recruits new members, as necessary; recommends/recruits a slate of officers including securing each individual's consent to serve; developing and presenting Bylaw changes for adoption, as directed by the Chair.

### Article VIII. Voting

- A. **Quorum** – Consistent with statute, fifty-one percent of the total membership of the Jones County JCPC shall constitute a quorum. Official business of The Council shall not be conducted unless a quorum is present.
- B. **Voting Members** – Members of The Council who are employed by recipients of funding, and or a family member who is a recipient of funding, shall not be eligible to vote on that particular program that is to be funded. See Conflict of Interest, Article X. of these Bylaws.

In order to vote on funding decisions, a member must have attended at least 50% of all meetings during the preceding twelve months, or 40% of the total number of months of membership if less than one (1) year.

- C. **Proxy Vote** - A member may:
  1. Appoint a proxy vote to another JCPC member present for the meeting; or
  2. Act for him/her by submitting a signed written statement to the person acting as his or her proxy. The proxy is effective when the signed written statement is received by the Chair or person acting as Chair.
  3. Appoint a proxy for one (1) meeting unless a longer period is expressed in the appointment.
  4. Revoke a proxy appointment at any time.
  5. Only hold one (1) proxy appointment from another JCPC member per meeting.

NOTE: The JCPC member receiving a proxy from a fellow JCPC member must discuss the JCPC business that will be voted on and understand the voting intentions of the member that will not be in attendance.

### Article IX. Meetings

- A. **Regular monthly meetings shall:**
  1. Be held on a date and time specified by The Council to work towards JCPC goals and accomplish JCPC tasks;
  2. Be conducted in such a way that will ensure accountability to the community, goal attainment, and community participation;
  3. Be conducted according to Roberts' Rules of Order and abide by the North Carolina Open Meetings Laws, which requires public notice of meetings for any citizen or group to attend;

# Jones County Juvenile Crime Prevention Council

## Bylaws

4. Have minutes taken at every meeting and submitted to the Chairman of the County Commissioners, the DPS Area Consultant and to the Chair of The Council.
- B. In any instances of a special meeting, attention will be given only to the matter(s) of business requiring a special meeting. These meetings may be called by:
1. The Chair or Vice-Chair whenever necessary;
  2. Fifty-one percent of The Council membership when not in session and by fifty-one percent of a quorum of any meeting that is in session; and/or
  3. The County Commissioners for matters requiring immediate attention.

### Article X. Conflict of Interest

- A. Juvenile Crime Prevention Council (JCPC) members are public officers. N.C. Gen. Stat. § 14-234 requires that:
1. No public officer or employee who is involved in making or administering a contract on behalf of a public agency may derive a direct benefit from the contract except as provided in this section, or as otherwise allowed by law; and
  2. A public officer or employee who will derive a direct benefit from a contract with the public agency he or she serves, but who is not involved in making or administering the contract, shall not attempt to influence any other person who is involved in making or administering the contract; and (3) No public officer or employee may solicit or receive any gift, reward, or promise of reward in exchange for recommending, influencing, or attempting to influence the award of a contract by the public agency he or she serves.

Accordingly, no JCPC member or managing staff may receive directly or indirectly, any funds disbursed from the State of North Carolina, except for duly, authorized staff compensation and benefits, and reimbursement for expenses actually incurred in connection with the Council's business and in accordance with final approved grant agreements.

Jones County JCPC desires to require its members to avoid conflicts of interest or the appearance of impropriety in the disbursement of State funds;

No member of The Council shall be deemed to benefit directly or indirectly from any contract or grant funded in whole or in part by State funds if he/she receives only the salary or stipend due to him/her in the normal course of employment with, or service to, said JCPC.

Council members shall not use their official affiliation with the JCPC to secure preferential treatment for any juvenile. Council members shall not use confidential information regarding juveniles or their families, JCPC agencies or other council members for personal gain or benefit. Council members must disclose, in writing, by submitting the DPS JCPC Conflict of Interest Disclosure Form for JCPC Members (Form DPS 13 001 c), a (potential) conflict of interest when the council member:

1. Is related to a program staff member;
2. Is related to another JCPC member;

# Jones County Juvenile Crime Prevention Council

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3. Has/may have personal, financial, professional, and/or political gain at the expense or benefit of the JCPC, other than the benefit of therapeutic intervention for the juveniles and families served by JCPC funded programs;
  4. Or a council member's family member participates in activities of, is a member of, or is an employee of a business entity that may be viewed as having direct or indirect influence over the JCPC's business;
  5. Or a council member's family member may be viewed as having direct or indirect financial gain from personal or business investments/interest in real property held by that council member;
  6. Received honorarium or other compensation outside of the scope of employment and operations that creates or appears to create bias;
  7. Secured employment with a competing applicant for JCPC funding; and
  8. Has a relationship other than professional with a JCPC funded program or applicant for funding, or any staff member or volunteer working for the program/applicant.
- B. Disclosure of any conflict of interest is mandated by statute.  
The Chair shall:
1. Initiate annual review of all conflict of interest disclosures and compare JCPC actions taken as a result of the disclosure to the JCPC's Bylaws; and
  2. Ensure all new and existing council members receive the DPS Conflict of Interest Disclosure Form for JCPCs (Form DJJ 13 001c) and are made aware of the JCPC's conflict of interest policy, which states:

*The purpose of disclosure of financial and personal interests (business, professional, or political) of JCPC members is to avoid conflicts of interest, potential conflicts of interest and the appearance of conflicts of interest between the member's private interest and his/her public duties. It is critical to this process that JCPC members examine, evaluate, and disclose those personal and financial interests that may pose a real or potential conflict of interest. Each JCPC member must take an active, thorough, and conscientious role in the disclosure and review process, including having a complete knowledge of how the JCPC member's private interests (business, professional, or political) might impact his/her position or duties on the council. JCPC members have an affirmative duty to provide any and all information that a reasonable person would conclude is necessary to disclose any conflict of interest, potential conflict of interest, or the appearance of a conflict of interest between the member's public and private interests; however the disclosure, review, and evaluation process is not intended to result in the disclosure of unnecessary or irrelevant personal information.*

*Therefore, personal relationships that may inappropriately influence (bias) or appear to influence actions must be disclosed. Conflict means a conflict or the appearance of a conflict between the private interests and official responsibilities of a person in a position of trust, including a Juvenile Crime Prevention Council member.*

# Jones County Juvenile Crime Prevention Council

## Bylaws

*Failure to disclose any conflicts of interest, potential conflicts of interest and the appearance of conflicts of interest within the JCPC may result in the DPS cessation of any further State funds.*

To comply with this mandate and with DPS JCPC Policy (*1 Operations: JCPC Operations*), the Jones County Juvenile Crime Prevention Council adopts the use of the DPS JCPC Conflict of Interest Disclosure Form for JCPC Members (Form DPS 13 001c Conflict of Interest Disclosure Form for JCPC Members).

Any action taken by The Council in response to a conflict of interest being disclosed by a JCPC member shall be recorded in the minutes of the meeting.

Conflict of Interest policies have been communicated to members and full disclosure has been provided for any possible appearance of conflict of interest that may exist. All members are required to sign the conflict of interest disclosure policy on a yearly basis at the beginning of the fiscal year or upon appointment to The Council.

### Article XI. Funding and Review

- A. The Council shall adopt procedures for funding approval for programs which are consistent with DPS JCPC Policies.
- B. Funding Requestors:
  - 1. Will be screened by the Funding Committee;
  - 2. Will be scrutinized according to whether they meet the needs as provided in the annual needs assessment, as well as for program effectiveness, staffing issues, amount requested, and expectations of the program. Applicants will be notified of the funding decision, in writing, within ten (10) business days of the decision.
  - 3. May request an explanation of the funding decision, in writing, to the Chair, within five (5) business days of the funding decision notification. The Chair will respond, in writing, within 30 business days.
  - 4. May request the funding process protocol followed by the JCPC, in writing, to the JCPC Chair within five (5) business days of receiving the funding notification. The request must specify which aspects of the funding process are in question. This will be reviewed by the Funding Committee and presented to The Council at the next scheduled JCPC meeting following receipt of the request. The JCPC Chair or the Funding Committee Chair, will respond to the applicant, in writing, within ten (10) business days following the JCPC meeting.

### Article XII. Amending Bylaws

- A. Amendments to these Bylaws require a two-thirds majority vote by the participating members present.

# Jones County Juvenile Crime Prevention Council

## Bylaws

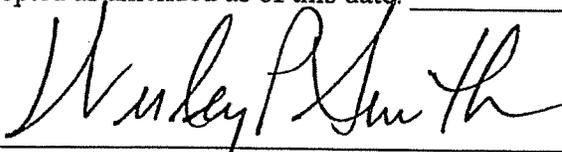
- B. Amendments are permissible at any time but must be brought before The Council at least one meeting prior in which the vote will be taken.

<b>Article XIII. Adoption</b>
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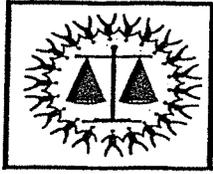
These Bylaws shall become effective immediately upon approval of a majority vote by The Council.

Amended Bylaws respectfully submitted to The Council for review on this date: September 9, 2016.

Adopted as amended as of this date, Nov. 18, 2016.



Signature: Wesley Smith, Chair  
Jones County Juvenile Crime Prevention Council



## Jones County Juvenile Crime Prevention Council August 10, 2018 Meeting Minutes

Location: Jones County Civic Center, Small Auditorium

**Present:** Carl Baugus, 1 Sgt. Anthony Taylor, Jeff Grunden, Karen Reaves, Jessica Adams, Dawn Robinson, Rev. Charlie Dunn, Jr., Wesley Smith, Doris Harris, Eileen Dove, Adrian Nall, and Tamara Jones

**Others:** Elizabeth Acker, Valentina Burrola, Chatara Williams, Jasmine Powell, Denise Briggs, Deb Bernhardt, Steve Roman, Sereatha Currence, Kristy Kopper, Jessica Edwards

**Proxy:** N/A

Wesley Smith, JCPC Chair, called the meeting to order at 12:37 PM with a welcome and introduction of all parties present. Tamara Jones, Secretary, confirmed that a quorum was established. Lunch was provided. Pastor Dunn offered the blessing for the meal and meeting. Wes explained that voting members now have green "table tent" name tags for JCPC business.

### **Old Business:**

Minutes from the May 11, 2018 meeting were reviewed. *A motion was made by Charlie Dunn and seconded by Adrian Nall to approve the minutes. Wes called for a vote and the minutes for May 11, 2018 were unanimously approved.*

### **New Business:**

Wes reviewed the administrative budget for the new fiscal year. The budget for FY 2018-19 was approved by the Council last fiscal year, but was provided for information.

Wes reported that the 24<sup>th</sup> National Symposium on Juvenile Services will be held from October 22<sup>nd</sup> – October 25<sup>th</sup> in Greensboro. Denise added that an e-mail went out to program providers to request a scholarship. JCPC Other (390) funds can be used to cover registration, hotel, and travel expenses. If anyone is interested in attending the symposium, please let Wes know so that it can be presented for approval at the September meeting.

A packet was distributed which included the JCPC Work Plan, Certification Standards and a brief overview of JCPC. Denise Briggs, Regional Consultant, reviewed the Work Plan that was developed by Consultants. The Work Plan is a basic schedule that any JCPC can follow to meet the legislative mandates. Denise also conducted a brief overview of the JCPC program as part of new member orientation. Conflict of Interest forms were circulated to members while Denise explained the importance of the form.

Wes distributed a sign-up sheet for the JCPC Committees for FY 2018-19 (Risk & Needs, Monitoring, Funding and Membership/Nominating). An explanation of those committee was

provided on the sign-up sheet. On the back of the sign-up sheet, council members could see who served on the various committees last fiscal year.

#### **JCPC Funded Programs:**

**Mediation Center** – Jasmine Powell reported that for Family Connections and Building Peace all Measurable Objective goals were met. For Family Connections, one family did not meet their goal because the family pulled out of the program; there was a total of 9 served. For Building Peace, one student did not meet their goal because his family decided to home-school; there was a total of 14 served. Building Peace currently has 8 referrals. Community Service and Restitution has received one new referral from the court counselors.

**Coastal Horizons Center** – Wes received an email from Jennifer Kraft stating that Carol Nunley will be representing Open House at JCPC meetings, but she could not attend this meeting. Jennifer sent their reports for May, June and July, each of which which stated “no funds were dispersed and that no youth were referred to the program”.

**Department of Public Safety Update** – Jeff reported they have received eight (8) referrals (three were between 10 -13 years old and five were between 14 -17 years old). Jeff discussed the transportation barrier as it relates to diversion.

Jessica Adams added that CARTS Public Transportation serves Jones County residents. The cost to riders is \$2 each way. Transportation in Jones County is limited to certain places, but it is still a resource for the county.

Jeff added that the Raise the Age forum in Jacksonville was great and there was a good turnout.

#### **Other Committee Member Updates:**

Chief Baugus shared that National Night Out will be held on Wednesday, August 15<sup>th</sup> starting at 7:00 pm in Frost Park in Maysville.

Karen Reaves shared that she was asked to do a class for Easter Seals. Individuals who were present spoke extraordinarily high of Jones County staff.

Pastor Dunn shared information and brochures about The Filling Station.

Steve Roman shared information about the Positive Parenting Program (Triple P) and distributed TIPS newspapers to all council members.

Elizabeth Acker shared that she will now cover Havelock and Sereatha Currence will now be covering Jones County.

**Other Business:**

The next JCPC meeting will be held at 12:30 pm on September 14<sup>th</sup>, 2018, at the Jones County Civic Center. *The meeting was adjourned at 1:30 pm with a motion from Karen Reaves and a second by Adrian Nall.*

Submitted by: Tamara Jones

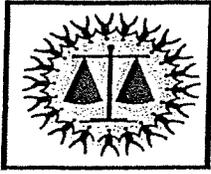
JCPC Minutes Approved:



Wesley P. Smith, JCPC Chair

11/16/18

Date



## Jones County Juvenile Crime Prevention Council November 16, 2018 Meeting Minutes

Location: Jones County DSS Multi-Purpose Room

**Present:** Jessica Adams, Sheri Davenport, Rev. Charlie Dunn, Jr., Jeff Grunden, Chris Henderson, Tamara Jones, Adrian Nall, Wesley Smith, and 1 Sgt. Anthony Taylor

**Others:** Deb Bernhardt, Denise Briggs, Valentina Burrola, Chris Harper, Jasmine Powell, Kelly Walker, April Young

**Proxy:** Karen Reaves

Wesley Smith, JCPC Chair, called the meeting to order at 12:34 PM with a welcome and introduction of all parties present. Tamara Jones, Secretary, confirmed that a quorum was established. Lunch was provided. Pastor Dunn offered the blessing for the meal and meeting.

### **Old Business:**

Due to Hurricane Florence, the scheduled meeting in September had been cancelled. Minutes from the August 10, 2018 meeting were reviewed. *A motion was made by Jessica Adam and seconded by Adrian Nall to approve the minutes. Wes called for a vote and the minutes for August 10, 2018, were unanimously approved.*

Wes reported that there are still 6 members that have outstanding Conflict of Interest forms. Forms were collected from those that were present.

### **New Business:**

Wes shared that Tamara served last fiscal year as the non-appointed Secretary. She was appointed the Council this fiscal year. Tamara has accepted a supervisory position at Carteret County Health Department, so the Council will need to find someone to fill the Secretary position for the remainder of this fiscal year. Wes suggested having Melissa Lamb, the health department's Accounting Tech, finish out this year unless one of the Council members wanted to do so. Those present were in agreement with Melissa completing the remainder of the fiscal year as the non-appointed Secretary.

Wes introduced Kelly Walker, Director of CARTS Public Transportation. Kelly was invited due to some discussion that occurred a few months ago regarding transportation issues in Jones County. Kelly discussed rates, routes, funding sources, etc., specific to Jones County. Informational brochures and pens were also disseminated. Wes shared that the Health Department will be applying for funding with the NC Office of Rural Health to increase provider hours beginning next fiscal year. As a result, he expressed interest in addressing transportation needs by collaborating with CARTS. He would like to include some transportation costs in the grant application. Jessica added that DSS would love to collaborate in the grant, too.

Jeff reported that the Risk & Needs Committee met on Friday, October 12<sup>th</sup> in the Multipurpose Room at DSS/Health Department. At that meeting, Denise provided data for the sub-Committee to review and discuss. A draft Request for Proposals (RFP) was developed to be presented at the next Council meeting.

The Council reviewed the RFP for FY 2019-20. Denise encouraged everyone to look at the advertisement date and the deadline. To meet statutory requirements, the RFP must be advertised for 30 days. There were no changes in the types of programs that Jones County is looking to fund. The RFP will be advertised on the Jones County Government's website and Facebook page, the Health Department's Facebook page, in the *Jones Post* and will be disseminated to all JCPC members to share with their respective agencies.

*A motion was made by Sheri Davenport and seconded by 1<sup>st</sup> Sgt. Anthony Taylor to approve the RFP for FY 2019-20. Wes called for a vote and the JCPC's RFP for FY 2019-20 was unanimously approved.*

#### **JCPC Funded Programs:**

**Mediation Center** – Jasmine Powell reported that for Family Connections, there were no new referrals and 1 youth was served in September. In October, there were 0 referrals and 1 youth was served. The client was unable to complete community service due to Hurricane Florence.

For Family Connections, there was 1 referral and 2 youths served in September.

For Building Peace, there was 8 youth served in October. The school system staff has been supportive in finding space for the program in their crowded school.

**Coastal Horizons Center** – Wes reported that Open House sent their report stating that no youth has been served. Denise added that she received a call from Open House. A large portion of their budget was being utilized for reimbursement for attending meetings, and they were seeking approval not to send a representative to the JCPC meetings. Those in agreement understood Open House's dilemma, but did state that a representative needed to be present in the event youth had been served.

**Department of Public Safety Update** – Jeff reported that the Courthouse was affected by Hurricane Florence. Department of Public Safety staff volunteered at the Jones County Civic Center to assist county employees sort donated supplies. He will be attending the Special Committee on School Shooting forum on Tuesday, November 20<sup>th</sup> in Greenville.

Denise distributed a packet discussing talking points for JCPC and Community-Based JCPC funded program based on Raise the Age. She explained all the material in the packet. Wes will complete the draft letter to ask Jones County Commissioners to sign a resolution supporting JCPC Allocation Expansion. The Risk & Needs Committee will complete the Raise the Age priorities sheet once we know additional funding will be allocated.

**Other Committee Member Updates:**

No Committee Member Updates

**Other Business:**

The next JCPC meeting will be held at 12:30 pm on January 11, 2019. The meeting place will be announced at a later date. *The meeting was adjourned at 2:10 pm with a motion from Rev. Charlie Dunn and a second by Jessica Adams.*

Submitted by: Tamara Jones

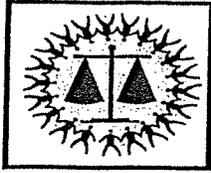
JCPC Minutes Approved:



Wesley P. Smith, JCPC Chair

1/11/19

Date



## Jones County Juvenile Crime Prevention Council January 11, 2019 Meeting Minutes

Location: Jones County Civic Center, Small Auditorium

**Present:** Daniel Bryan, Jeff Grunden, Karen Reaves, Jessica Adams, Dawn Robinson, Rev. Charlie Dunn, Jr., Sheri Davenport, Wesley Smith, Adrian Nall and Chris Henderson

**Others:** Andrew Borner, April Young, Jasmine Powell, Denise Briggs, Deb Bernhardt, Stephanie Scott, Rosland Jarvis, Gwen Stevens, Cecelia Peers, Amy Somers, Chris Harper and Melissa Lamb

**Proxy:** N/A

Wesley Smith, JCPC Chair, called the meeting to order at 12:40 pm with a welcome and introduction of all parties present. Wes confirmed that a quorum was established. Lunch was provided by Vel & Mel's Catering. Pastor Dunn offered the blessing for the meal and meeting.

### **Old Business:**

Minutes from the November 16, 2018 meeting were reviewed. *A motion was made by Sheri Davenport and seconded by Chris Henderson to approve the minutes. Wes called for a vote and the minutes were approved.*

Wes discussed the JCPC Conflict of Interest Disclosure form, and provided a copy to JCPC members who had yet to complete the form.

### **New Business:**

Wes informed members of the vacant JCPC appointed positions, which include a member of the faith community and a representative for Park and Recreation. Wes also reminded members Tamara Jones is no longer the JCPC Secretary, and that Melissa Lamb from Jones County Health Department was appointed at the last meeting to take over secretary duties for the remainder of the fiscal year.

**Department of Public Safety Update** – Denise Briggs provided all members with handouts for the Standardized Program Evaluation Protocol (SPEP) and explained in great detail how to evaluate JCPC funded programs. Denise distributed a packet that provided the scoring sheet and program enhancement plans.

### **JCPC Funded Programs – Provider Updates**

**Mediation Center** – April Young informed members that they are receiving referrals for Family Connections and Family Counseling. April reiterated actions steps discussed from the SPEP plan.

**Coastal Horizons Center** – No updated provided at this time.

**Other Committee Member Updates:**

Chris Henderson informed the members that court proceedings will take place at the Jones County Civic Center starting January 22<sup>nd</sup>. Chris stated that work has begun to repair the Court House in downtown Trenton and should have a reopen date later in the spring.

Rev. Charlie Dunn, Jr informed the members that he is now serving as a Jones County Commissioner, and is in the County Commissioner position on the JCPC.

**Other Business:**

**Hope 4 NC** – Gwen Stevens & Lisa Smith informed members they are located in Jones County to assist residents affected by Hurricane Florence. Gwen & Lisa reminded everyone to let residents know that this resource is here in the community. They also informed members of the potential for scammers posing as Hurricane relief businesses and volunteers.

**Trillium** - Cecelia Peers & Amy Somers informed members of their new positions with Trillium that is focusing on social determinants of health affecting Eastern North Carolina.

**Jones County Health Department** – Wes informed members that the Health Department has applied for a grant to expand primary care services. Diana Craft informed members of our In-Home Asthma Assessment program.

The next JCPC meeting will be held at 12:30 pm on March 8<sup>th</sup>, 2018. If the Civic Center is not available for the meeting, it will be held in the Jones County DSS conference room. *The meeting was adjourned at 2:00 pm with a motion from Sheri Davenport and a second by Dawn Robinson.*

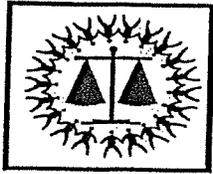
Submitted by: Melissa Lamb, Secretary

JCPC Minutes Approved: \_\_\_\_\_

  
Wesley P. Smith, JCPC Chair

3/8/19

\_\_\_\_\_  
Date



# Jones County Juvenile Crime Prevention Council

## March 8, 2019 Meeting Minutes

Location: Jones County Civic Center, Large Auditorium

**Present:** Danielle Bryan, Sheri Davenport, Rev. Charlie Dunn, Jr., Jeff Grunden, Chris Henderson, Karen Reaves, Brenda Reece, Wesley Smith, First Sergeant Anthony Taylor

**Others:** Elizabeth Acker, Denise Briggs, Diana Craft, Chris Harper, Rosland Jarvis, Melissa Lamb, Jasmine Powell, April Young, Gwen Stevens, Stephanie Scott

**Proxy:** Jessica Adams

Wesley Smith, JCPC Chair, called the meeting to order at 12:34 PM with a welcome and introduction of all parties present. Wes confirmed that a quorum was established. Lunch was provided by Vel & Mel's. Pastor Dunn offered the blessing for the meal and the meeting.

### **Old Business:**

Minutes from the January 11, 2019 meeting were distributed and reviewed. *A motion was made by Karen Reaves and seconded by Rev. Charlie Dunn, Jr. to approve the minutes. Wes called for a vote and the minutes were approved.* Wes also reviewed the Resolution of Support for Expansion Funding approved by the Jones County Board of Commissioners.

### **New Business:**

Wes reviewed the Monthly Spending Report and explained the lag in pulling down administrative funds. Wes inquired of Melissa on the status of the invoice from the newspaper due to funds had not been subtracted from the monthly report. Melissa informed Wes an invoice had not been received therefore no payment had been made. Melissa is to call the newspaper and request and invoice.

Denise Briggs mentioned that JCPC funds could be used to pay for voting members and JCPC funded programs to attend the NCJSA Conference.

### **JCPC Request for Proposals for FY 2019-20:**

Wes informed the members there was one request for JCPC funding that was received. The Mediation Center requested \$80,000.00 for contract services. April Young gave an overview of the proposal along with Jasmine Powell and highlighted the past year in review. Members were able to ask questions about the extra expenses for the upcoming year and how this program can serve older youth. April provided the information and explained the program is already designed to meet the qualifications for older youth. Discussion was made about putting the Mediation Program back in the schools. Open House decided not to request funds this year due to lack of referrals. *A motion was made by Chris Henderson to approve the Mediation Center proposal for \$80,000.00 and \$6,595.00 for administrative funding; motion was*

*seconded by Karen Reaves. Wes called for a vote and the funding for JCPC for FY 2019-20 was approved.*

**JCPC Funding Programs: N/A**

**Mediation Center** – April Young and Jasmine Powell reviewed the program reports; three (3) referrals in Family Connections and one (1) new admission; Building Peace had one (1) new referral and one (1) new admission.

**Department of Public Safety Update** – Jeff stated that effective March 1, 2019 the Department will implement a new system to record juvenile files. Supervisor standards have changed from two to four types. Jeff also stated that the courts are getting prepared and ready for Raise the Age.

**Area Consultant** – Denise discussed that JCPC expansion funds can be put into administrative or contract services. Currently the State is working on a formula to determine how much the counties will receive with the expansion funds.

**Other Committee Member Updates:**

Wes informed members this will be his last year serving as JCPC Chair, as well as Melissa serving as the interim JCPC Secretary. As a result, a new Chair and Secretary will need to be appointed next fiscal year. The Nominations Committee will be tasked with identifying individuals to serve as officers.

Stephanie Scott with Pamlico Child and Family Therapy announced that currently she is housed in the DSS building one day per month and currently manages three (3) residents for medication management.

Karen Reaves with Trillium reminded members that Trillium's Gaps and Needs assessment is open but will be closing on April 1, 2019. She encouraged anyone who has not completed the survey to take time to do so in order for Jones County needs to be identified.

**Other Business:**

The next JCPC meeting will be held at 12:30 pm on April 12<sup>th</sup>, 2019, at the Jones County Civic Center. *The meeting was adjourned at 1:53 pm with a motion from Sheri Davenport and a second by Rev. Charlie Dunn Jr.*

Submitted by: Melissa Lamb

JCPC Minutes Approved:

  
Wesley P. Smith, JCPC Chair

4/12/19

Date

12/17/2018

Jones County Government Mail - JCPC Advertisement for the Jones Post



Wesley Smith <wsmith@jonescountync.gov>

---

## CPC Advertisement for the Jones Post

---

Wesley Smith <wsmith@jonescountync.gov>  
To: "Harris, Penny" <penny.harris@kinston.com>  
Cc: Angie Nottonson <angie.nottonson@kinston.com>

Mon, Dec 17, 2018 at 10:39 AM

Hi, Penny

As you know, I am the current Chair of the Jones County Juvenile Crime Prevention Council (JCPC). Each year, our county receives funding from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice. The attached Request for Proposal (RFP) for FY 2019-10 discusses the programs that will be considered to meet the risk and needs of Juvenile Court involved youth in Jones County. Last January, you ran this as a 4 column by 9.5" at a cost of \$152.00. We are fine with you running the same format as you did last time. You can also charge it to the Health Department's account.

We would like to advertise this RFP in the Jones Post one (1) time, on January 3, 2019. I know this is a few weeks away, but wanted to get this sent in early due to the upcoming holidays. I look forward to hearing from you. Let me know if you have any questions. Thanks!

Wes

Wesley P. Smith, MBA  
Health Director  
Jones County Health Department  
418 Hwy 58 North, Unit C  
Trenton, NC 28585

wsmith@jonescountync.gov

252-649-2770 (Direct Line)  
252-448-9111 Ext. 3000 (Office)  
252-402-0162 (Cell)  
252-448-1670 (Fax)

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Jones County RFP 2019-20 (Final).pdf  
92K

**Jones County Juvenile Crime Prevention Council  
Request for Proposals**

**\$86,595**

Anticipated County Allocation

**20%**

Required Local Match Rate

**January 3, 2019**

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk and needs factors of Juvenile Court involved youth in this county and hereby publishes this Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year 2019-2020 beginning on, or after, July 1, 2019. The use of these funds in this county requires a local match in the amount specified above.

The JCPC will consider proposals for the following needed programs:

**\* Counseling:** to include in-home intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Typically conducted in the home but can also include community locations to involve youth who come to the attention of juvenile court or who are most at-risk of becoming juvenile court involved. Services should be designed to engage parents/guardians of referred youth.

**\* Temporary Shelter Care:** residential services that provides group home care and shelter, up to 90 days, for juveniles temporarily removed from the juvenile's home during a family crisis.

**\* Restitution/Community Service:** provides youth an opportunity to be accountable for their actions by completing community service hours and/or, earning restitution for payment to victims for their crimes.

**\* Interpersonal Life Skills:** programming to focus on developing the social skills required for an individual to interact in a positive way with others. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

Proposed program services should target the following concerns as reported in the Risk Assessment for delinquency or repeat delinquency:

Increase of youth with their first delinquent offense alleged in a complaint under the age of 12; Increase of youth having a prior referral for undisciplined or delinquent referrals at Juvenile Court Intake; Alcohol/substance use/abuse; Increase of serious behavioral problems at school; Increase of youth who lacks positive peer relationships or sometimes associates with delinquent others.

Proposed program services should address the following concerns as reported in the Needs Assessments for adjudicated youth:

**Peer Domain:** Rejected by positive peers and some association with delinquent peers

**Individual Domain:** Alcohol/substance use/abuse; behavioral and emotional problems (Mental Health needs); Victim of abuse but no support

**Family Domain:** Parents/guardians with marginal parenting skills; family members with records of a criminal history or gang involvement; domestic discord and violence; alcohol/substance use/abuse

**School Domain:** Moderate to serious behavioral problems at school

Applicants are being sought that are able to address items below:

1. Program services compatible with research that are shown to be effective with juvenile offenders.
2. Program services are outcome-based.
3. The program has an evaluation component.
4. Program services detect gang participation and divert individual, if applicable.

Local public agencies, 501(c)(3) non-profit corporations and local housing authorities are invited to submit applications to provide services addressing the above elements.

Wesley Smith  
JCPC Chairperson

at

252-649-2770  
Telephone #

In order to apply for FY 2019-2020 JCPC funding, you must complete and submit your application online by accessing NCALLIES. Please read and follow all instructions at the following link:

<https://www.ncdps.gov/index2.cfm?a=000003,002476,002483,002482,002514>

You may find additional self-help videos to assist you on the NCALLIES webpage by clicking on the HELP tab. Private non-profits are also required to upload the following forms into NCALLIES or your application is considered incomplete: 1) No Over Due Tax form (available at the above link), 2) Notorized Conflict of Interest Statement Template (available at the above link), 3) The Non-profit's Conflict of Interest Policy and 4) Proof of 501(c)(3) status.

NOTE: For further information, or technical assistance about applying for JCPC funds in this county, contact the DPS Area Consultant, Denise Briggs at 919-324-6391.

Deadline for Application is: February 4, 2019 by 5:00 P.M.

12/17/2018

Jones County Government Mail - JCPC Advertisement for the Jones Post



Wesley Smith <wsmith@jonescountync.gov>

---

## CPC Advertisement for the Jones Post

---

Wesley Smith <wsmith@jonescountync.gov>  
To: cassie.groff@kinston.com

Mon, Dec 17, 2018 at 11:35 AM

Hi, Cassie

This is the email I sent to Angie & Penny. Let me know if you have any questions. Thanks!

Wes

Wesley P. Smith, MBA  
Health Director  
Jones County Health Department  
418 Hwy 58 North, Unit C  
Trenton, NC 28585

wsmith@jonescountync.gov

252-649-2770 (Direct Line)  
252-448-9111 Ext. 3000 (Office)  
252-402-0162 (Cell)  
252-448-1670 (Fax)

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[Quoted text hidden]

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Wesley Smith <wsmith@jonescountync.gov>

JCPC Advertisement for the Jones Post

Groff, Cassie <cassie.groff@kinston.com>  
To: Wesley Smith <wsmith@jonescountync.gov>

Mon, Dec 17, 2018 at 1:08 PM

This is all taken care of  
Thanks

[Quoted text hidden]  
[Quoted text hidden]

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Cassie H. Groff | Multi-Media Sales Consultant  
252-559-1055 - The Free Press



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Wesley Smith &lt;wsmith@jonescountync.gov&gt;

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**Jones County JCPC Request for Proposals for FY 2019-20**

1 message

Wesley Smith &lt;wsmith@jonescountync.gov&gt;

Wed, Jan 2, 2019 at 4:08 PM

To: Adrian Nail <mark.nail@ncdps.gov>, Anthony Taylor <ataylor@jonescountync.gov>, Brenda Reece <Breece@jonescountync.gov>, Carl Baugus <sgt\_baugus@yahoo.com>, Chris Henderson <charles.c.henderson@nccourts.org>, Danielle Bryan <danielle.bryan@jonesnc.net>, Dawn Robinson <d robinson@coastalhorizons.org>, Doris Harris <bronson190.dh@gmail.com>, Jeff Grunden <jeff.grunden@ncdps.gov>, Jessica Adams <jadams@jonescountync.gov>, Karen Reeves <karen.reeves@trilliumnc.org>, "Rev. Charles Dunn Jr" <charliedunnjr@gmail.com>, Sheri Davenport <smdav@embarqmail.com>, Zack Koonce <zakoonce@gmail.com>, April Young <ayoung.mcec@gmail.com>, Brianne Winterton <bwinterton@coastalhorizons.org>, Caroline Nunley <cnunley@coastalhorizons.org>, Deb Bernhardt <deb.bernhardt@ncdps.gov>, Denise Briggs <denise.briggs@ncdps.gov>, Jasmine Powell <jpowell.mcec@gmail.com>, Jennifer Kraft <jkraft@coastalhorizons.org>, Jessica Barrow <jbarrow@integratedfamilyservices.net>, Josie Walker <josie@nccouncilofchurches.org>, Sereatha Currence <sereatha.currence@eastersealsucp.com>, Stephen Notargiacomo <Maysville\_pd@bizec.rr.com>, Steven Roman <steve\_roman@ncsu.edu>, Tracy Arrington <tracyarrington@ncdps.gov>, Valentina Burrola <VBurrolaHekman@integratedfamilyservices.net>

Cc: Melissa Lamb <mlamb@jonescountync.gov>

At our meeting on November 16, 2018 the Jones County JCPC approved the attached Request for Proposals (RFP) for FY 2019-20. If you are a current provider, or know of a provider that is interested in providing services identified in the RFP to Jones County, please be sure to complete the online application via NC ALLIES. Instructions on how to access NC ALLIES can be found at the bottom of the attached RFP. The deadline for submitting the online application is Monday, February 4, 2019 at 5:00 pm. Please do not forget to upload the required supporting documentation when you complete your application.

Should you have any questions, please contact me via email or my direct line of 252-649-2770. Thank you!

Wes

Wesley P. Smith, MBA  
Health Director  
Jones County Health Department  
418 Hwy 58 North, Unit C  
Trenton, NC 28585

wsmith@jonescountync.gov

252-649-2770 (Direct Line)  
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 Jones County RFP 2019-20 (Final).pdf  
92K



Wesley Smith &lt;wsmith@jonescountync.gov&gt;

---

**Advertisement in Jones Post - JCPC RFP for FY 2019-10**

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Wesley Smith &lt;wsmith@jonescountync.gov&gt;

Wed, Jan 9, 2019 at 11:22 AM

To: Brenda Reece &lt;Breece@jonescountync.gov&gt;, Denise Briggs &lt;denise.briggs@ncdps.gov&gt;, Jeff Grunden &lt;jeff.grunden@ncdps.gov&gt;, Melissa Lamb &lt;mlamb@jonescountync.gov&gt;

Cc: "Briggs, Denise" &lt;denise.briggs@ncdps.gov&gt;

Please see attached copy of the advertisement for our JCPC RFP for FY 2019-20 that came out in the Jones Post on January 3, 2019. The RFP was also advertised on the County of Jones Webpage (also attached). Let me know if you have any questions.

**Wes**

Wesley P. Smith, MBA  
Health Director  
Jones County Health Department  
418 Hwy 58 North, Unit C  
Trenton, NC 28585

wsmith@jonescountync.gov

252-649-2770 (Direct Line)  
252-448-9111 Ext. 3000 (Office)  
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**2 attachments** Jones Post RFP FY 2019-20 Advertisement (1-3-19).pdf  
965K RFP Posting on County Website.docx  
953K

# Jones County Juvenile Crime Prevention Council Request for Proposals

\$86,595

20%

January 3, 2019

Anticipated County Allocation

Required Local Match Rate

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk and needs factors of Juvenile Court involved youth in this county and hereby publishes this Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year 2019-2020 beginning on, or after, July 1, 2019. The use of these funds in this county requires a local match in the amount specified above.

The JCPC will consider proposals for the following needed programs:

**\* Counseling:** to include in-home intensive services focusing on family interactions/dynamics and their link to delinquent behavior. Typically conducted in the home but can also include community locations to involve youth who come to the attention of juvenile court or who are most at-risk of becoming juvenile court involved. Services should be designed to engage parents/guardians of referred youth.

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**\* Interpersonal Life Skills:** programming to focus on developing the social skills required for an individual to interact in a positive way with others. Typical training techniques are instruction, modeling of behavior, practice and rehearsal, feedback, reinforcement. May also include training in a set of techniques, such as conflict resolution or decision making, that focus on how to effectively deal with specific types of problems or issues that an individual may confront in interacting with others.

Proposed program services should target the following concerns as reported in the Risk Assessment for delinquency or repeat delinquency:

Increase of youth with their first delinquent offense alleged in a complaint under the age of 12; Increase of youth having a prior referral for undisciplined or delinquent referrals at Juvenile Court Intake; Alcohol/substance use/abuse; Increase of serious behavioral problems at school; Increase of youth who lacks positive peer relationships or sometimes associates with delinquent others.

Proposed program services should address the following concerns as reported in the Needs Assessments for adjudicated youth:

- Peer Domain:** Rejected by positive peers and some association with delinquent peers
- Individual Domain:** Alcohol/substance use/abuse; behavioral and emotional problems (Mental Health needs); Victim of abuse but no support
- Family Domain:** Parents/guardians with marginal parenting skills; family members with records of a criminal history or gang involvement; domestic discord and violence; alcohol/substance use/abuse
- School Domain:** Moderate to serious behavioral problems at school

Applicants are being sought that are able to address items below:

1. Program services compatible with research that are shown to be effective with juvenile offenders.
2. Program services are outcome-based.
3. The program has an evaluation component.
4. Program services detect gang participation and divert individual, if applicable.

Local public agencies, 501(c)(3) non-profit corporations and local housing authorities are invited to submit applications to provide services addressing the above elements.

Wesley Smith

at

252-649-2770

JCPC Chairperson

Telephone #

In order to apply for FY 2019-2020 JCPC funding, you must complete and submit your application online by accessing NCALLIES. Please read and follow all instructions at the following link:

<https://www.ncdps.gov/index2.cfm?a=000003,002476,002483,002482,002514>

You may find additional self-help videos to assist you on the NCALLIES webpage by clicking on the HELP tab.

Private non-profits are also required to upload the following forms into NCALLIES or your application is considered incomplete: 1) No Over Due Tax form (available at the above link), 2) Notorized Conflict of Interest Statement Template (available at the above link), 3) The Non-profit's Conflict of Interest Policy and 4) Proof of 501(c)(3) status.

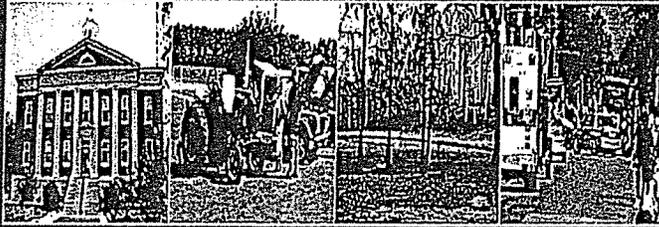
NOTE: For further information, or technical assistance about applying for JCPC funds in this county, contact the DPS Area Consultant, Denise Briggs at 919-324-6391.

Deadline for Application is:

February 4, 2019

by 5:00 P.M.

# JONES COUNTY *North Carolina*



- Home
- About Us
- Boards and Commissions
- County Departments
- Frequently Asked Questions
- Community Calendar
- Opportunities
- Local Attractions
- Contact Us
- Helpful Links
- Website Map
- Online Services
- Towns in Jones County
- Careers with Jones County

## Welcome to the official website for Jones County, North Carolina!

We are a small county in eastern North Carolina - just a stone's throw from the beautiful Atlantic Coast and only a two-hour drive from the capital city of Raleigh and the bustling Research Triangle Park. Steeped in a farming tradition, we are hardworking, friendly people who care about our neighbors and will welcome you into our communities. We have lots of open space, fresh air, water, trees and rivers. We have only a few traffic lights in the entire county, and there is no traffic congestion.

We have experienced local businessmen, an excellent community college, and helpful municipal and county government officials who want to work with you locating sites, providing necessary infrastructure, and training workers in whatever skills are needed by your company. We have good schools, attractive neighborhoods, and unlimited recreational opportunities for you and your family to enjoy.

We hope you will take a few minutes to study our website and then come visit us. Jones County, North Carolina, is a good place to visit and to live.

### Announcements

- Storm Debris Final Pass/Pickup Tuesday, January 3, 2018 at 11:30 AM**
- JCPC Request for Proposals for FY 2018-20 Wednesday, January 2, 2018 at 2:55 PM**
- JC HMGPCDBG Bid Opportunities Surveying/Leasing/Approval Services Monday, December 18, 2018 at 11:00 AM**
- FEMA Hazard Mitigation and Buyout Information Tuesday, November 13, 2018 at 8:40 PM**

Search

#### Community Calendar

January 2019

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

< Prev Next >

**Jones County JCPC Distribution List FY 2018-19  
(Revised 4/28/19)**

**Appointed (Voting) Members:**

Adams, Jessica [jadams@jonescountync.gov](mailto:jadams@jonescountync.gov)  
Baugus, Carl [sgt\\_baugus@yahoo.com](mailto:sgt_baugus@yahoo.com)  
Bryan, Danielle [danielle.bryan@jonesnc.net](mailto:danielle.bryan@jonesnc.net)  
Davenport, Sheri [smdav@embarqmail.com](mailto:smdav@embarqmail.com)  
Dove, Eileen [edove@jonescountync.gov](mailto:edove@jonescountync.gov)  
Dunn, Charlie Jr [charliedunnjr@gmail.com](mailto:charliedunnjr@gmail.com)  
Grunden, Jeff [jeff.grunden@ncdps.gov](mailto:jeff.grunden@ncdps.gov)  
Harris, Doris [bronson190.dh@gmail.com](mailto:bronson190.dh@gmail.com)  
Henderson, Chris [charles.c.henderson@nccourts.org](mailto:charles.c.henderson@nccourts.org)  
Koonce, Zack [zakoonce@gmail.com](mailto:zakoonce@gmail.com)  
Nall, Adrian [mark.nall@doc.nc.gov](mailto:mark.nall@doc.nc.gov)  
Reaves, Karen [Karen.Reaves@trilliumnc.org](mailto:Karen.Reaves@trilliumnc.org)  
Reece, Brenda [breece@jonescountync.gov](mailto:breece@jonescountync.gov)  
Robinson, Dawn [drobenson@coastalhorizons.org](mailto:drobenson@coastalhorizons.org)  
Smith, Wesley [wsmith@jonescountync.gov](mailto:wsmith@jonescountync.gov)  
Taylor, Anthony [ataylor@jonescountync.gov](mailto:ataylor@jonescountync.gov)

**Non-Voting Members:**

Acker, Elizabeth [elizabeth.acker@eastersealsucp.com](mailto:elizabeth.acker@eastersealsucp.com)  
Arrington, Tracy [tracyarrington@ncdps.gov](mailto:tracyarrington@ncdps.gov)  
Barrow, Jessica [jbarrow@integratedfamilyservices.net](mailto:jbarrow@integratedfamilyservices.net)  
Bernhardt, Deb [deb.bernhardt@ncdps.gov](mailto:deb.bernhardt@ncdps.gov)  
Best, Wright  
Borner, Andrew [Maysville\\_pd@bizec.rr.com](mailto:Maysville_pd@bizec.rr.com)  
Currence, Sereatha [sereatha.currence@eastersealsucp.com](mailto:sereatha.currence@eastersealsucp.com)  
Jarvis, Rosland [rjarvis@integratedfamilyservices.net](mailto:rjarvis@integratedfamilyservices.net)  
Kraft, Jennifer [jkraft@coastalhorizons.org](mailto:jkraft@coastalhorizons.org)  
Lamb, Melissa [mlamb@jonescountync.gov](mailto:mlamb@jonescountync.gov)  
Makley, Liz [lmakley@coastalhorizons.org](mailto:lmakley@coastalhorizons.org)  
Myers, Page  
Notargiacomo, Stephen [Maysville\\_pd@bizec.rr.com](mailto:Maysville_pd@bizec.rr.com)  
Nunley, Caroline [cnunley@coastalhorizons.org](mailto:cnunley@coastalhorizons.org)

Powell, Jasmine [jpowell.mcec@gmail.com](mailto:jpowell.mcec@gmail.com)

Roman, Steve [steve\\_roman@ncsu.edu](mailto:steve_roman@ncsu.edu)

Walker, Josie [josie@nccouncilofchurces.org](mailto:josie@nccouncilofchurces.org)

Williams, Chatara [chwilliams.mcec@gmail.com](mailto:chwilliams.mcec@gmail.com)

Winterton, Brianne [bwinterton@coastalhorizons.org](mailto:bwinterton@coastalhorizons.org)

Young, April [ayoung.mcec@gmail.com](mailto:ayoung.mcec@gmail.com)



**Jones County Health Department**  
418 Hwy 58 North, Unit C  
Trenton, NC 28585

Phone: (252) 448-9111

Wesley P. Smith  
Health Director

Fax: (252) 448-1670

### MEMORANDUM

**TO:** Jones County Board of Commissioners  
**FROM:** Wesley P. Smith, Chairperson  
**SUBJECT:** Jones County Child Fatality Prevention Team (CFPT)  
Local CFPT Annual Report for FY 2018-19  
**DATE:** May 20, 2019

North Carolina General Statutes, Article 14, 7B-1406, and the CFPT Agreement Addenda with local health departments requires Local Child Fatality Prevention Teams to advocate for system improvements and needed resources where gaps and deficiencies may exist and submit a report annually to their local county commissioners and boards of health.

The purpose of the local CFPTs are to:

- Identify deficiencies in the delivery of services to children and families by public agencies;
- Make and carry out recommendations for changes that will prevent future child deaths; and
- Promote understanding of the causes of child deaths.

Attached is the Jones County CFPT annual report for your review for Fiscal Year 2018-19. Please feel free to contact me at 252-649-2770 if you have any questions.

Attachment

**Jones County Child Fatality Prevention Team  
Annual Report to Jones Board of County Commissioners/Board of Health  
Fiscal Year 2018-19**

**I. Introduction**

In 1993, the North Carolina General Assembly established a network of local Child Fatality Prevention Teams (CFPT's) across the state to confidentially review medical examiner reports, death certificates and other records of deceased residents under age 18. Each local team consists of representatives of public and nonpublic agencies in the community such as law enforcement, Guardian Ad Litem, health departments, among others, that provide services to children and their families.

The purpose of this report is to give a summary of the causes of death, the number of cases reviewed, recommendations for prevention, if any, that have been made and to share local team activities and accomplishments.

**II. Role of the Jones County Commissioners and Board of Health**

- Receive annual reports which contain recommendations and advocate for system improvements and needed resources, if requested.
- Appoint members of the local team as identified by the membership.

**III. Child Deaths by Cause, System Problems Identified, Recommendations for Prevention & Proposed Action**

In Fiscal Year 2018-19, the Jones County CFPT reviewed two (2) child deaths and identified no (0) system problems and/or recommendations for future prevention efforts.

Cause of Death	System Problem Identified	Recommendation	Proposed Action
Person injured in collision between other specified motor vehicles (traffic)	Continued review of this death at 5/28/19 CFPT meeting – requested documents from NC SHP	To be determined after completion of review	To be determined after completion of review
Newborn affected by placental transfusion syndromes	Initial review of this death at 5/28/19 CFPT meeting	To be determined after completion of review	To be determined after completion of review

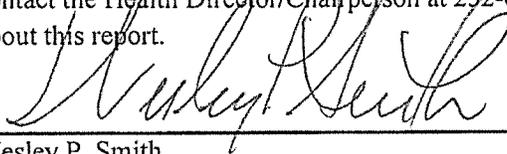
**IV. Jones County CFPT Activities and Accomplishments**

- The local CFPT met a total of four (4) times in FY 2018-19.
- New members added in FY 2018-19 include Mandy Marshburn, CNM, Health Care Provider; Phoebe Emory, DSS Board Member; Donna Maxey, Rainbow Child Care Center; and Diana Craft, CFPT Review Coordinator.

- The Team continued to promote the Child Passenger Safety (CPS) Program in Jones County, using available Division of Public Health funds to pay for costs associated with getting additional agency/county partners certified as Child Passenger Safety Technicians.
- The Team added two (2) additional focus areas in FY 2018-19, including promotion of the In-Home Asthma Trigger Assessment program and implementation of the “Cribs for Kids” safe-sleep program, again using available Division of Public Health funding to support these initiatives.
- The annual CFPT Activity Summary was completed and sent by the date requested.

V. **Conclusion**

Thank you to the members of the Jones County Commissioners/Board of Health for the opportunity to share with you the successes and dedicated work of the local team as we continue to review child fatalities, make recommendations, and take actions to prevent future child deaths. Please feel free to contact the Health Director/Chairperson at 252-649-2770, respectively, should you have any questions about this report.



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Wesley P. Smith  
Health Director/Chairperson

5/20/19

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Date



e3 Carolinas Sales and Service  
 480 Hillsboro St  
 Ste 100  
 Pittsboro, NC 27312

Phone (800) 776-9046

Fax (919) 542-2522

Email: joeybair@carolinassalesandservice.com

Jones County Health Department  
 Unit C  
 418 Hwy 58 North  
 Trenton, NC 28585

Theresa Carpenter  
 (252)448-9111  
 tcarpenter@jonescountync.gov

**VALID THRU: 6/15/2019**

**Terms: Net 30**

**Proposed Ship Date: 30 Days After Receiving Order.**

**Customer #: JCD585**

**QUOTATION**

MFG Part #	Description	Qty	Price	Total
8514905	GSI 39 Auto Tym - Version 4 - 226 Hz Tym with Ipsi Reflex & Pure Tone Audiometry Includes: 8006045 Power Supply ; 8001125 Test Cavity; 8012939 Paper, Thermal, 4" Wide, 3 Rolls; 8013174 Eartips Package, 6 Sizes, 2 Each; 8503759 GSI 39 Manuals and Quick Guides USB Bundle; 8013349 Wall Chart, 226 Hz, English; 8109060 GSI Suite Flash Drive Bundle; 8011241 USB Cable, A/B (2m); 8006560 GSI 39 Probe; 8010954 DD45 Headset with HB7 headband	1	4,088.00	4,088.00
-	Shipping	1	35.00	35.00
Shipping As Line Item		<b>Total:</b>		<b>4,123.00</b>
Plus Applicable Sales Taxes.				



## PURCHASE AGREEMENT

The Customer (identified above) agrees to buy and e3 Carolinas Sales and Service (e3 Diagnostics, Fein no. 36-2852863 dba e3 Carolinas Sales and Service ("Vendor")) agrees to sell the equipment and supplies ("Equipment") listed above. The purchase of the Equipment is subject to the Terms and Conditions described herein. The following "Terms and Conditions" page(s) are an integral part of this Agreement, and the sales of all Equipment, whether sold by Vendor as a distributor or as a manufacturer representative. Acceptance of this Quote/Agreement may preclude, at the option of the invoicing party, use of a credit card as a form of payment.

Quote #: 265-1114-JEB10265RAL

Accepted By (Buyer)

DATE:

Accepted By (Sales Person)



DATE: 5/16/2019

Joey Bair

Expertise • Excellence • Everyday

\*\* Continued \*\*

**“TERMS & CONDITIONS”**

**EQUIPMENT:** Vendor will provide Customer with one (1) copy of any applicable operator's manual. Service manuals or additional operator manuals shall not be provided without additional charge unless specifically stated. Customer understands and acknowledges that all Equipment is manufactured by third parties and is sold by Vendor acting as either a distributor or a manufacturer representative. Customer further acknowledges and agrees that this Agreement is not binding upon Vendor until approved by the Manager of Vendors Central Office or another authorized officer of Vendor, or with respect to Equipment for which Vendor acts as a manufacturer representative, an authorized officer of the manufacturer.

**PAYMENT:** Terms are net 30 days from the date of invoice. Amounts payable to Vendor are payable in full without setoff or deduction, for applicable taxes or otherwise. Customer shall pay a 1 ½ % per month service charge on any amounts not paid when due. Customer may not cancel or refuse delivery of any order for custom-made Equipment, sound room, SLM's, computers, or special order items. For cancellation or refusal to accept an order for other types of instrumentation (e.g. Audiometer, Immittance, OAE, ENG, ABR, H.A. Analyzer units), Customer must pay a service charge equal to 20% of the total price for the canceled or refused items. In addition, Customer is additionally responsible for all charges associated with such cancellation or refusal including, but not limited to, removal, insurance, and shipping.

**WARRANTIES: Manufacturer Warranties:** Vendor makes no representations or warranties, express or implied, concerning the Equipment. Vendor shall provide for Customer to receive any and all manufacturer's warranties in connection with the Equipment and all rights to make claim for breach of warranty that are or may be available with respect to the Equipment, to the extent allowed by the manufacturer. The provisions of any manufacturer's agreement with Vendor setting out the manufacturer's warranty and service responsibilities together with all limitations thereon and exclusions therefrom are incorporated into and made a part of this Agreement. **Within ninety (90) days of delivery for clinical instrumentation, Vendor will provide, in addition to the manufacturer's warranty, free warranty services on-site without additional charge to Customer. After such ninety (90) day period, Customer must pay Vendor's standard travel rates for such on-site warranty services.** **No Other Warranties:** No representation or other affirmation of fact, including but not limited to statements regarding capacity, suitability for use, or performance of any Equipment, shall be or be deemed to be a warranty or representation by Vendor for any purpose, nor give rise to any liability or obligation of Vendor whatsoever. Vendor makes no express or implied warranties of any kind, including those of merchantability and fitness for a particular purpose, and expressly disclaims the same.

**DELIVERY/INSTALLATION:** Customer will pay all installation, set-up, insurance and shipping charges (F.O.B. place of manufacture), and such charges are not included in the Purchase Price unless specifically stated. Delivery dates are approximate and any delivery schedule is estimated only and presented in good faith by Vendor. Vendor will not assume any liability, consequential or otherwise, for any delay or failure to deliver all or any part of the Equipment. Customer shall be responsible for all necessary site preparations prior to and during the installation of the Equipment in accordance with Vendor and/or applicable manufacturer instructions. Such site preparations may include, but are not limited to, provision of electric power, HAVC requirements, accessibility to site, and the provision of sufficient flooring for the Equipment. Customer shall bear any costs or penalties incurred by Vendor as a result of Customer's failure to provide adequate facilities and site preparations for installation at time of delivery as per Vendor or manufacturer instructions or as a result of Customer's failure to accept delivery of the Equipment.

**TITLE AND SECURITY INTEREST:** The title and the risk of loss shall pass to Customer on delivery. Customer hereby grants to Vendor a security interest in the Equipment to secure any portion of the Purchase Price. A copy of this Agreement may be filed on behalf of Vendor with appropriate state authorities at any time after signature by Customer as a financing statement in order to protect Vendor's security interest in the Equipment. Until such time as the Purchase Price and all other charges specified herein are paid in full, Customer shall: (a) maintain the Equipment in good operating condition; (b) keep the Equipment free from liens and encumbrances; (c) not permit use of the equipment in any manner likely to be injurious to the Equipment; (d) not remove or permit removal of the Equipment from its original location or make or permit any alterations without the prior consent of Vendor; (e) keep Vendor advised of the location of the Equipment and permit Vendor to inspect the Equipment at all reasonable times; and (f) procure and maintain fire, extended coverage, vandalism, and malicious mischief insurance to the full insurable value of the Equipment, with loss payable to Vendor and Customer as their interests shall appear.

**LEGAL FEES AND WAIVER:** In the event of any legal action brought by Vendor for breach of this Agreement, Vendor shall be entitled to reimbursement by Customer of all costs, expenses, and legal fees incurred in obtaining a remedy to the Customer's breach, including any appeal. Failure of Vendor to enforce the breach of any portion of this Agreement by Customer from time to time shall not constitute a waiver of such right in respect to the same or any other breach.

**LIMITATIONS OF LIABILITY:** VENDOR SHALL NOT BE LIABLE TO CUSTOMER FOR ANY LIABILITY, LOSS OR DAMAGE CAUSED OR ALLEGED TO BE CAUSED DIRECTLY OR INDIRECTLY, INCIDENTALLY OR CONSEQUENTIALLY BY ANY EQUIPMENT, BY AN INADEQUACY THEREOF OR DEFICIENCY OR DEFECT THEREIN. NOTHING IN THIS AGREEMENT OR OTHERWISE SHALL BE CONSTRUED TO IMPOSE LIABILITY ON VENDOR FOR ACTS OR OMISSIONS OF ANY MANUFACTURER. VENDOR SHALL NOT BE LIABLE FOR ANY DAMAGES CAUSED BY DELAY IN SHIPMENT, INSTALLATION, OR FURNISHING OF EQUIPMENT OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT AND UNDER NO LEGAL THEORY (TORT, CONTRACT OR OTHERWISE), SHALL (A) VENDOR BE LIABLE FOR LOSS OF PROFITS, INDIRECT, SPECIAL, CONSEQUENTIAL, OR OTHER SIMILAR DAMAGES ARISING OUT OF ANY BREACH OF THIS AGREEMENT OR USE OF THE EQUIPMENT, (B) THE LIABILITY OF VENDOR EXCEED THE AMOUNTS PAID TO VENDOR BY CUSTOMER HEREUNDER, OR (C) ANY CAUSE OF ACTION BE BROUGHT BY CUSTOMER MORE THAN ONE (1) YEAR AFTER SUCH CAUSE OF ACTION HAS ACCRUED.

**GENERAL:** This Agreement is to be governed by and construed under the laws of the State of Illinois, without regard to any conflict of laws provision thereof. All titles and captions contained in this Agreement are for the convenience of reference only and shall not be used in the interpretation or construction of this Agreement. Neither this Agreement, nor any interest herein, shall be assigned by Customer without the express written consent of Vendor. This Agreement contains the entire agreement between Customer and Vendor with respect to the subject matter of this Agreement. All prior arrangements or understandings are superseded by this Agreement. Customer may submit a purchase order to Vendor but Customer explicitly acknowledges that any purchase order is for the administrative convenience of Customer only. VENDOR HEREBY OBJECTS TO AND REJECTS ANY AND ALL DIFFERENT OR ADDITIONAL TERMS OR CONDITIONS CONTAINED IN ANY ORDER SUBMITTED TO VENDOR BY OR ON BEHALF OF CUSTOMER. This Agreement may be modified or amended only in a written agreement signed by each party hereto specifically stating that they have agreed to amend this Agreement.



Wesley Smith &lt;wsmith@jonescountync.gov&gt;

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**Child Health 351 AA Realignments for SFY 18-19**

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Lucas, Tara M &lt;Tara.Lucas@dhhs.nc.gov&gt;

Fri, Mar 22, 2019 at 9:02 AM

To: Wesley Smith &lt;wsmith@jonescountync.gov&gt;, "Lamb, Gail" &lt;Gail.Lamb@dhhs.nc.gov&gt;

Cc: Ann Pike &lt;apike@jonescountync.gov&gt;, Theresa Carpenter &lt;tcarpenter@jonescountync.gov&gt;

Hi Wes,

I have reviewed the CH 351 AA Realignments and they look great. I will place a copy of the realignment documents in your county file for tracking purposes. Please let Gail and I know if we can provide additional assistance.

Hope you have a great weekend!

Tara

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**From:** Wesley Smith <wsmith@jonescountync.gov>  
**Sent:** Thursday, March 14, 2019 4:38 PM  
**To:** Lamb, Gail <Gail.Lamb@dhhs.nc.gov>  
**Cc:** Lucas, Tara M <Tara.Lucas@dhhs.nc.gov>; Ann Pike <apike@jonescountync.gov>; Theresa Carpenter <tcarpenter@jonescountync.gov>  
**Subject:** [External] Re: Child Health 351 AA Realignments for SFY 18-19

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to report.spam@nc.gov

[Quoted text hidden]

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Jones County is an Equal Opportunity Provider

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**JONES COUNTY, NORTH CAROLINA  
ORDINANCE REGULATING THE CONSTRUCTION, OPERATION  
AND MAINTENANCE OF SOLAR ENERGY FACILITIES**

**SECTION I  
STATEMENT OF CONSISTENCY**

The proposed Ordinance is found to be consistent with Jones County's Land Use Plan, and other land use regulations, ordinances and policies; and otherwise promotes the public health, safety and general welfare. Therefore, the Ordinance is hereby adopted as set forth here.

**SECTION II  
TITLE AND PURPOSE**

**A. Title.**

This Ordinance may be known and may be cited as "Ordinance Regulating the Construction, Operation and Maintenance of Solar Energy Facilities."

**B. Purposes and objectives.**

The purposes and objectives for which this Ordinance is passed are as follows:

1. To preserve the dignity and aesthetic quality of the environment in Jones County.
2. To preserve the physical integrity of land in close proximity to residential areas
3. To protect and enhance the economic viability and interests of the citizens and residents of Jones County who have made substantial financial investments in homes and businesses in Jones County.

**SECTION III  
DEFINITIONS**

For the purpose of this Ordinance, certain terms and words are hereby defined; words used in the present tense shall include the future; words used in the singular number shall include the plural number; and the plural the singular; and the word "shall" is mandatory and not discretionary.

**"Building"** Any structure having a roof supported by columns or walls, and designated or intended for the shelter, support, enclosure or protection of persons, animals or chattels.

**"Fence"** A continuous barrier extending from the surface of the ground to a uniform height of not less than six feet from the ground at any given point, constructed of dirt, wood, stone, steel, or other metal, or any substance of a similar nature and strength.

**"Gate"** A door or other device attached to a fence which, when opened, provides a means of ingress and egress of persons and things for which it was intended, and which, when closed, forms a continuous barrier as a part of the fence to which it is attached.

**“Improved Area”** Area containing solar panels, electrical inverters, storage buildings and access roads.

**“Photovoltaic”** A material or device in which electricity is generated as a result of exposure to light.

**“Public Road”** Any road or highway which is now or hereafter designated and maintained by the North Carolina Department of Transportation as part of the State Highway System, whether primary or secondary, hard-surfaced or other dependable roads. Setbacks for improved areas shall be measured from the road right of way.

**“Residence”** A building used as a dwelling for one or more families or persons.

**“Solar Energy Facility”** An energy facility or area of land principally used to convert solar energy to electricity, which includes, but is not limited to, the use of one or more solar energy systems. This definition shall exclude those facilities that are installed on the roof of a building, the primary purpose of such building not being for the commercial production of solar energy and those facilities that contain an Improved Area less than or equal to 10 acres in the aggregate.

#### **SECTION IV** **PROHIBITION**

It shall be unlawful after the effective date of this Ordinance for any person, firm, or corporation, or other legal entity to operate, maintain or establish in any unincorporated area of Jones County a Solar Energy Facility which the site plan has not been approved by the Jones County Planning Board. Modifications to an existing Solar Energy Facility that increases the area by more than 20% of the original footprint or changes the solar panel type shall be subject to this Ordinance.

#### **SECTION V** **LOCATION**

The following provisions shall apply to the location of all Solar Energy Facilities and Improvement Areas:

- A. Improved areas shall not be located in a federally designated Special Flood Hazard Area.
- B. All site plans for Solar Energy Facilities located in areas covered by the most recent AICUZ report or subsequent reports must be sent to the North Carolina Department of Military and Veterans Affairs and the North Carolina Commanders’ Council for comment within 21 days from the date the site plans are sent.
- C. All Improved Areas shall be at least 100 feet from a public road and 25 feet from the fence line.
- D. Improved Areas shall be at least 100 feet from any contiguous property line not associated with a Solar Energy Facility.

- E. All access roads and storage areas shall be established on a 30-foot minimum easement to a public right-of-way.
- F. All Solar Energy Facilities shall have a minimum landscape buffer containing evergreen vegetation screening where existing buffers do not obscure solar energy system perimeters from dwelling units on adjacent parcels. At maturity required vegetative screening shall not be less than 15 feet tall regardless of line of sight.

An optional earthen berm may be used in conjunction with planted vegetation provided all of the following are met:

1. The combined height of the berm and planted vegetation shall be at least 15 feet and provide approximately 75% opacity within one year of planting.
2. The slope of the berm shall be stabilized with vegetation and no steeper than 3:1.
3. The height of the berm shall be a minimum of 6 feet, with a level or rounded area on top of the berm.
4. The berm shall be constructed of compacted earth.
5. When berms are planned to be installed within required buffers, storm drainage plans submitted with an application shall be designed to anticipate a 100-year storm event.
6. When visible from an adjoining residential use (including across a street) the berm shall be composed of view-obscuring vegetation in combination with a berm designed to obscure views to a height of 15 feet from the ground, except for mechanical equipment which shall be screened to the height of the equipment plus six inches.

Prior to issuance of the first certificate of compliance, berms shall be planted to ensure coverage by live plant material within 3 to 5 years.

## **SECTION VI**

### **ENCLOSURE FENCING AND SECURITY**

Solar energy facilities shall be fenced completely by a continuous barrier extending from the surface of the ground to a uniform height of not less than 6 feet from the ground at any given point, constructed of dirt, wood, stone, steel, or other metal, or any substance of a similar nature and strength. The perimeter fence shall be designed to restrict unauthorized access.

**SECTION VII**  
**SUPPLEMENTAL REGULATIONS**

- A. The manufacturers or installer's identification and appropriate warning sign shall be posted on or near the panels in a clearly visible manner.
- B. On site power lines between solar panels and inverters shall be placed underground.
- C. The design of Solar Energy Facilities buffers shall use materials, colors, textures, screening and landscaping, that will blend the facility into the natural setting and existing environment.
- D. If the Solar Energy Facility consists of batteries or storage of batteries, adequate design must be provided to ensure all local, state and federal requirements regulating outdoor battery storage have been met.
- E. The applicant must obtain from NC Department of Transportation a driveway permit.
- F. The design and construction of Solar Energy Facilities shall not produce light emissions, either direct or indirect (reflective), that would interfere with pilot vision and/or traffic control operations as stated in the most recent AICUZ report, as well as low level military training routes as then utilized by any branch of the US Department of Defense.
- G. The design and construction of Solar Energy Facilities shall not produce electrical emissions that would interfere with aircraft communications systems or navigation equipment as stated in the most recent AICUZ report, as well as low level military training routes as then utilized by any branch of the US Department of Defense.
- H. A copy of the application to the utility company that will be purchasing electricity from the proposed site shall be provided to the county.
- I. An affidavit or evidence of an agreement between the lot owner and the facility's owner or operator confirming the owner or operator has permission of the property owner to apply for the necessary permits for construction and operation of the Solar Energy Facility.
- J. Any other relevant studies, reports, certificates and approval as may be reasonably required by Jones County.
- K. A description of the proposed technology to include type of solar panel and system, fixed mounted verses solar tracking, number of panels, and angles of orientation.

- L. An information sign shall be posted and maintained at the entrance(s) which lists the name and phone number of the operator.
- M. It is the responsibility of the parcel owner to remove all obsolete or unused systems within 12 months of cessation of operations. Reusable components are to be recycled whenever possible.
- N. A copy of all permits and/or approvals issued by the North Carolina Utilities Commission.
- O. Each owner, operator or maintainer of a Solar Energy Facility to which this Ordinance applies shall utilize good husbandry techniques with respect to said vegetation, including but not limited to, proper pruning, proper fertilizer, and proper mulching, so that the vegetation will reach maturity as soon as practical and will have maximum density in foliage. Dead or diseased vegetation shall be removed and must be replanted at the next appropriate planting time. Plants or grasses not part of landscaping shall be maintained by the facility operator not to exceed 12 inches in height.

**SECTION VIII**  
**SITE PLAN REQUIRED**

- A. Owners or operators of Solar Energy Facilities established after the effective date of this Ordinance shall present 3 copies of a site plan, which conform to the standards of this Ordinance to the Planning Board. The site plan shall include setbacks, panel sizes, and location of property lines, buildings and road rights-of-way.
- B. The Planning Board shall review the site plan to insure conformity with the requirements of this Ordinance. No new Solar Energy Facility shall be operated until the site plan has been approved by the Planning Board; provided, however, that if the Planning Board has not taken action within 90 days after the first Planning Board meeting after the submission of the site plan, said site plan will be deemed to be approved.
- C. Planning Board may recommend to the Board of Commissioners that a variance be granted from these regulations, and the Board of Commissioner may grant such a variance, when, in each Board's opinion, undue hardship may result from strict compliance. In recommending or granting any variance, both Boards shall make the findings required below, taking into account the nature of the proposed subdivision, the existing use of land in the vicinity, the number of persons to reside or work in the vicinity of the Solar Energy Facility, and the probable effect of the Solar Energy Facility upon traffic conditions in the vicinity. No variance shall be granted unless both Boards find:
  - 1. That there are special topographical or environmental circumstances or conditions affecting said property such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of his land; and

2. That the granting of the variance will not be detrimental to the purpose of this ordinance, public health, safety and welfare or injurious to other property in the territory in which said property is situated.

In recommending or granting variances, the relevant Board may require such conditions as will secure, insofar as practicable, the objectives or requirements varied. Any variance thus recommended is required to be entered in writing in the minutes of the appropriate Board and the reasoning upon which departure was justified set forth.

- D. Prior to final inspection, proof must be submitted that a permit has been issued in accordance with applicable provisions of the General Statutes by the State of North Carolina.
- E. Appeals of all matters under this Ordinance shall be to the Board of Commissioners.

## **SECTION IX** **ABANDONMENT AND DECOMMISSIONING PLAN**

### **A. Abandonment**

1. A Solar Energy Facility that ceases to produce energy on a continuous basis for 12 months will be considered abandoned unless the current responsible party (or parties) with ownership interest in the Solar Energy Facility provides substantial evidence (updated every 6 months after 12 months of no energy production) to the Chief Building Inspector or his designee of the intent to maintain and reinstate the operation of that facility. It is the responsibility of the responsible party (or parties) to remove all equipment and facilities and restore the parcel to its condition prior to development of the Solar Energy Facility.
2. Upon determination of abandonment, the Chief Building Inspector shall notify the party (or parties) responsible they must remove the Solar Energy Facility and restore the site to its condition prior to development of the Solar Energy Facility within 360 days' of notice by the Chief Building Inspector or his designee.
3. If the responsible party (or parties) fails to comply, the Chief Building Inspector or his designee may remove the Solar Energy Facility, sell any removed materials, and initiate judicial proceedings or take any other steps legally authorized against the responsible parties to recover the costs required to remove the Solar Energy Facility and restore the site to a non-hazardous pre-development condition.

### **B. Decommissioning**

1. A decommissioning plan signed by the party responsible for decommissioning and the landowner (if different) addressing the following shall be submitted prior to the issuance of the development permit:
  - a. Defined conditions upon which decommissioning will be initiated (i.e. end of land lease, no power production for 12 months, abandonment etc.)
  - b. Removal of all non-utility owned equipment, conduit, structures, fencing, roads, solar panels and foundations.
  - c. Restoration of property to condition prior to development of the Solar Energy Facility.
  - d. The timeframe for completion of decommissioning activities.
  - e. Description of any agreement (e.g. lease) with landowner regarding decommissioning.
  - f. The party currently responsible for decommissioning.
  - g. Plans for updating this decommissioning plan.
  - h. A form of surety equal to 125% of the entire cost of decommission under the plan, as estimated by a North Carolina licensed engineer under seal, and approved by the County Chief Building Inspector and County Attorney, either through cash, a surety performance bond, irrevocable letter of credit or other instrument readily convertible into cash at face value, either with the County or in escrow with a financial institution designated as an official depository of the County. This surety shall be retained by the County to cover the cost of the decommissioning requirements herein. Following initial submittal of the surety, the cost calculation shall be reviewed annually, and adjusted accordingly based upon an updated estimate of a North Carolina licensed engineer under seal, of the estimated decommissioning costs; provided however, any such periodic adjustment must be approved by the Planning Board. Failure to comply with any requirement of this paragraph shall result in the immediate termination and revocation of all prior approvals and permits; further, County shall be entitled to make immediate demand upon, and/or retain any proceeds of, the surety, which shall be used for decommissioning and/or removal of the Solar Energy Facility, even if still operational.

**SECTION X**  
**AVIATION NOTIFICATION**

- A. For consideration of potential impacts to Cherry Point MCAS and MCAS New River flying operations, notification of intent to construct an Solar Energy Facility shall be sent to the respective Base Commanders or designated officials 30 days before the regularly scheduled Planning Board meeting. Notification shall include location of Solar Energy Facility (i.e. map, coordinates, address, or parcel ID), technology (i.e. roof-mounted PV, ground-mounted fixed PV, tracked PV, solar thermal, etc.), and the area of system (e.g. 5 acres). Proof of delivery of notification and date of delivery shall be submitted with permit application.

- B. For consideration of potential impacts to civilian flight paths for airport operations located within 5 nautical miles from an airport listed in the National Plan of Integrated Airport Systems, notification of intent to construct a Solar Energy Facility shall be sent to the airport manager or designated official and the Federal Aviation Administration's (FAA) Airport District office (ADO) with oversight of North Carolina. Notification shall include location of the Solar Energy Facility (i.e. map, coordinates, address, or parcel ID), technology (i.e. roof-mounted PV, ground-mounted fixed PV, tracked PV, solar thermal, etc.), and the area of system (e.g. 5 acres). Proof of delivery of notification and date of delivery shall be submitted with permit application. The airport must be given 30 days for review.
- C. For consideration of potential impacts to civilian flight paths for airport operations located within 5 nautical miles from an airport not listed in the National Plan of Integrated Airport Systems, except military airports, notification of intent to construct a Solar Energy Facility shall be sent to the airport manager or designated official. Notification shall include location of Solar Energy Facility (i.e. map, coordinates, address, or parcel ID), technology (i.e. roof-mounted PV, ground-mounted fixed PV, tracked PV, solar thermal, etc.), and the area of system (e.g. 5 acres). Proof of delivery of notification and date of delivery shall be submitted with permit application. The airport must be given 30 days for review.
- D. After receiving notification of intent to construct a Solar Energy Facility as described in this Ordinance; if requested, the proponent of the Solar Energy Facility shall use the latest version of the Solar Glare Hazard Analysis Tool (SGHAT), per its user's manual to evaluate the solar glare aviation hazard, as indicated below:
  - 1. Airport operations at an airport in the National Plan of Integrated Airport Systems (NPIAS) within 5 nautical miles of the center of a proposed Solar Energy Facility: provide required SGHAT analysis information to the airport manager or designated official and the Federal Aviation Administration's (FAA) Airport District office (ADO) with oversight of North Carolina.
  - 2. Airport operations at airport *not* in the NPIAS, except military airports, within 5 nautical miles of the center of proposed Solar Energy Facility: provide required SGHAT analysis information to the management of the airport for non-military airports.

The full report for each flight path and observation point, as well as the contact information for the zoning administrator, shall be sent to the authority indicated below at least 30 days prior to site plan approval. Proof of delivery of notification and date of delivery shall be submitted with permit application.

- E. Proposed Solar Energy Facilities within the Cherry Point MCAS and MCAS New River Airspace Control Surfaces Areas as defined in the most recent Air Installation Compatible Use Zones (AICUZ) or subsequent AICUZ reports will be evaluated for

potential impacts to Cherry Point MCAS and MCAS New River flying operations as described below.

1. After receiving notification of intent to construct a Solar Energy Facility as described in this section (to include all SGHAT PV parameters), the Cherry Point MCAS and MCAS New River Base Commanders or their designated officials will notify the designated Jones County official if the SGHAT needs to be utilized by the Solar Energy Facility proponent or not.
  2. If the SGHAT does not need to be utilized, the Cherry Point MCAS and MCAS New River Base Commanders or designated officials will respond to the designated Jones County official.
  3. If the SGHAT does need to be utilized, the Solar Energy Facility proponent shall contact the Cherry Point and New River Base Commanders or designated officials to receive the military data needed for the SGHAT (e.g., locations, increments, and elevations of observation points, as well as air traffic control tower information). The SGHAT shall be used per its user manual and reports must be run over the entire calendar year (each time zone). Upon receiving the SGHAT reports, the Cherry Point and New River Base Commanders or designated officials will respond to the designated Jones County official.
- F. Any applicable Solar Energy Facility design changes (e.g. module tilt, module reflectivity, etc.) after initial submittal shall be rerun in the SGHAT tool and the new full report shall be sent without undue delay in accordance with the same provisions of this Ordinance as the original report.

**SECTION XI**  
**VIOLATION SHALL BE A MISDEMEANOR**

- A. Any person, firm, corporation, or other entity who maintains or operates or who controls the maintenance of a Solar Energy Facility in violation of this Ordinance shall be guilty of a misdemeanor and subject to prosecution, and if convicted, shall be punished by a fine not to exceed \$500.00 or by imprisonment not to exceed 30 days, or both, in the discretion of the court. Each day that said Solar Energy Facility shall be maintained or operated in violation of this Ordinance shall constitute a separate and distinct offense.
- B. Any act constituting a violation of the provisions of this Ordinance or a failure to comply with any of its requirements shall subject the offender to a civil penalty of \$500.00. If the offender fails to remedy the violation and pay any civil penalty within 30 days after being cited for said violation (or within the time prescribed by a citation if it provides for a longer period of time than 30 days), the civil penalty may be recovered in a civil action in the nature of a debt. Civil penalties begin to accrue from the date of the first notice of violation. Such civil penalties shall be in addition to the abatement costs assessed pursuant to this Ordinance.

- C. Each day that any violation continues, regardless of the date of notice, shall be considered a separate offense for purposes of the penalties and remedies specified in this section. In such an event, civil penalties begin to accrue from the date of the first notice of violation. For continuing violations, the initial citation and requirement that the civil penalty be paid within the time prescribed therein shall be the only notice required to be given; and shall be deemed to be an on-going citation and notice for continuing violations after the date of the first notice.

**SECTION XII**  
**ENFORCEMENT**

- A. The enforcement officer shall be the Chief Building Inspector or his designee. The enforcement officer shall review site plans submitted under this Ordinance and make appropriate recommendations to the Planning Board. The enforcement officer shall also visit the facilities regulated by this Ordinance as needed in the Chief Building Inspector's discretion, at least annually, and if the facility does not conform to said Ordinance shall discuss with the owner and/or operator the steps needed to bring the facility into compliance. If these steps are not taken, the enforcement officer shall notify the owner in writing of the steps that must be taken to bring the facility into compliance. If the owner or operator still fails to bring the facility into compliance with this Ordinance, the enforcement officer, after consultation with the county manager, shall institute the necessary steps to enforce this Ordinance in accordance with this section. The enforcement officer shall also assist owners or operators of any Solar Energy Facility in making plans to comply with this Ordinance.
- B. This Ordinance may be enforced by an appropriate equitable remedy issuing from a court of competent jurisdiction. It may be enforced by injunction and order of abatement. The County may apply for a mandatory or prohibitory injunction and order of abatement commanding the violator to correct any unlawful condition upon or cease the unlawful use of property. The County may request an order of abatement as part of a judgment in the cause any may request the court to close, demolish or remove buildings or other structures or take any other action that is necessary to bring the Solar Energy Facility into compliance with this Ordinance.
- C. This Ordinance may be enforced by any one or more of the remedies authorized herein.

Adopted and effective this 20 day of May, 2019.



JONES COUNTY

W. Michael Haddock  
W. MICHAEL HADDOCK, Chairman

Attest:

Angelica Hall  
ANGELICA HALL, Clerk



April 23, 2019

Mr. Mike Haddock, Chairman  
Jones County Chief Elected Official  
418 Hwy 58 N, Unit A  
Trenton, NC, 28585

Dear Mr. Haddock:

As you are aware, chief elected officials continue to have a central role in the administration of workforce investment activities. Specifically, chief elected officials are responsible for appointing members to the local Workforce Development Board to represent their counties' workforce needs.

The following individuals who currently serve on the ECWDB representing Jones County for a two-year term ending June 30, 2019 are:

- Dr. Norma Sermon-Boyd, representing the Community Based Organization Sector
- Mr. Frank Emory, representing the Construction (Business) Sector

We would like to request the reappointments of these individuals to our Board for a two-year term ending June 30, 2021.

Please feel free to call me at (252) 636-6901 if you have any questions. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read "Tammy Childers".

Tammy Childers  
Executive Director

cc: Mr. Franky J. Howard, County Manager  
Dr. Norma Sermon-Boyd  
Mr. Frank Emory

Budget Amendment

Date: 5/20/2019

Fund: General Fund

Fiscal Year: 2018-2019 Amendment #20

**Increase Revenue**

Restricted DSS	Operation Fan	11-0212-4586-11	262.00
Restricted Health	Maternal Health	11-0211-4516-00	8,171.00
Food & Lodging	Revenue - State	11-0211-4518-01	2,366.00
<b>Total Increase in Revenue</b>			<b>10,799.00</b>

**Increase Expenditures**

Sr Citizens	Outreach - Fan Program	11-5860-5660-00	262.00
Maternal Health	Contract Services	11-5160-5440-13	8,171.00
Food & Lodging	Mileage	11-5181-5311-00	583.50
Food & Lodging	Contract Services	11-5181-5440-13	583.50
Food & Lodging	Capital Under \$5000	11-5181-5500-00	1,199.00
<b>Total Increase in Expenditures</b>			<b>10,799.00</b>

*W. Michael Hall*

Chairman

*[Signature]*

County Manager

*[Signature]*

Clerk to the Board

*Brenda C. Reece*

Finance Officer

Budget Amendment

Date: 5/20/2019  
Fund: Florence Recovery Fund  
Fiscal Year: 2018-2019 Amendment #21

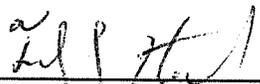
**Increase Revenue**

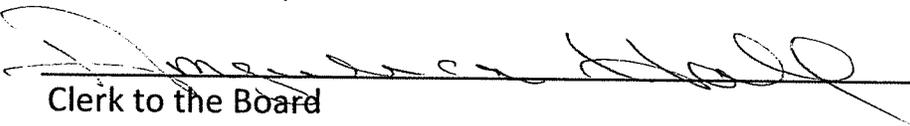
Florence Recovery Fund	NCDPS Grant	55-0213-4590-04	1,000,000.00
Florence Recovery Fund	NCDPS Loan	55-0213-4590-05	2,000,000.00
<b>Total Increase in Revenue</b>			<b>3,000,000.00</b>

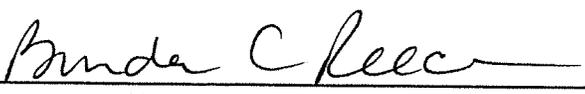
**Increase Expenditures**

Florence Recovery Fund	School Debt - QZAB	55-4270-5501-10	556,501.00
Florence Recovery Fund	School Debt - QSCB	55-4270-5501-16	167,394.00
Florence Recovery Fund	USDA Debt - Admin Bldg	55-4270-5541-01	78,630.00
Florence Recovery Fund	Capital - Vehicles	55-4270-5540-00	45,000.00
Florence Recovery Fund	Contract - Services	55-4270-5440-13	152,475.00
Florence Recovery Fund	Contract - Services - Debris	55-4271-5440-30	245,000.00
Florence Recovery Fund	Building repair	55-4271-5351-00	878,158.00
Florence Recovery Fund	Emergency Storm Preparation	55-4271-5299-88	296,900.00
Florence Recovery Fund	Inmate Housing	55-4271-5299-28	305,550.00
Florence Recovery Fund	Utility Repairs	55-4271-5353-01	274,392.00
<b>Total Increase in Expenditures</b>			<b>3,000,000.00</b>

  
Chairman

  
County Manager

  
Clerk to the Board

  
Finance Officer

Budget Amendment

Date: 5/20/2019

Fund: General Fund

Fiscal Year: 2018-2019

Amendment #22

Decrease Expenditure

Tax Department	Property Tax Reval	11-4140-5661-00	31,250.00
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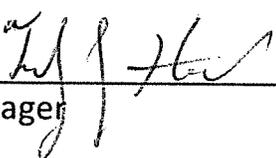
<b>Total Decrease</b>			<b>31,250.00</b>
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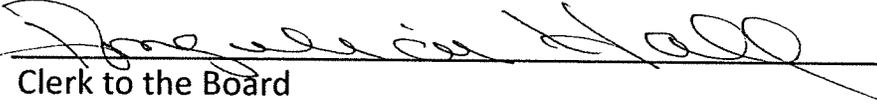
Increase Expenditures

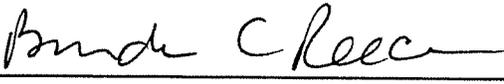
Transfer to Property Reval	Transfers	11-7800-5981-26	31,250.00
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<b>Total Increase</b>			<b>31,250.00</b>
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\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
County Manager

  
\_\_\_\_\_  
Clerk to the Board

  
\_\_\_\_\_  
Finance Officer

Budget Amendment

Date: 5/20/2019

Fund: General Fund

Fiscal Year: 2018-2019 Amendment #23

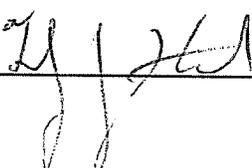
**Decrease Revenue**

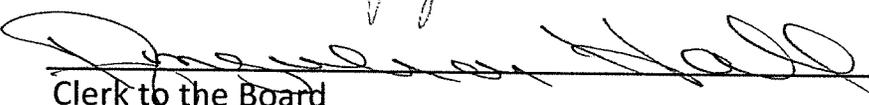
Transfer	Transfer from General Fund	26-0700-4986-11	31,250.00
<b>Total Decrease</b>			<b>31,250.00</b>

**Increase Fund Balance**

Fund Balance	Fund Balance	26-0991-4991-00	31,250.00
<b>Total Increase</b>			<b>31,250.00</b>

  
Chairman

  
County Manager

  
Clerk to the Board

  
Finance Officer

Budget Amendment

Date: 5/20/2019

Fund: General Fund

Fiscal Year: 2018-2019 Amendment #24

**Increase Revenue**

Restricted Other	Law Enforcement	11-0213-4907-01	28,897.00
Interest	Interest	11-0500-4831-00	93,000.00
Other Revenue	PCard Rebate	11-0600-4917-00	1,864.28
Permits	Sheriff - Concealed Weapons	11-0300-4431-04	4,800.00
Restricted Other	SHIP Grant	11-0213-4584-02	2,241.00
<b>Total Increase in Revenue</b>			<b>130,802.28</b>

**Increase Expenditures**

Sheriff	Bulk Fuel	11-4310-5251-01	22,000.00
Sheriff	Supplies & Materials	11-4310-5260-02	6,897.00
Sheriff	Concealed Handgun	11-4310-5291-00	4,800.00
Extension	Capital Under \$5000	11-4950-5500-00	2,231.26
Extension	SHIP Grant	11-4950-5477-01	9.74
Non-Departmental	Disaster Expenses	11-6600-5299-38	94,864.28
<b>Total Increase in Expenditures</b>			<b>130,802.28</b>

*W. Mill Hall*

Chairman

*L. J. Hall*

County Manager

*Angela Hall*

Clerk to the Board

*Brinda Creece*

Finance Officer



# Brock Motor Company, Inc.

P.O. Box 188 403 Highway 58 North  
Trenton, North Carolina 28585  
(252) 448-2161

March 12, 2019

County of Jones  
418 Hwy 58 N., Unit A  
Trenton, NC 28585

Attn: Timmy Pike

We are pleased to provide the following quote for a new Ford F-250:

## 2019 Ford F-250 Crew Cab 4x4

603A XLT Equipment Group  
Exterior paint: Oxford White (Z1)  
Interior: Medium Earth Gray Cloth w/ 40/20/40 front seat (3S)  
160" Wheelbase (6.5' bed)  
Power equipment group  
Trailer tow package  
Trailer brake controller

### Order Code

996  
44S  
X3E  
166  
18B  
66L

### Added options

6.2L EFI V8 engine  
6-speed automatic transmission  
3.73 E-locking rear axle  
Vinyl floor cover  
Black platform running boards  
LED box lights

Selling Price per vehicle	\$33,475.00*
Tax	1,004.25
Permanent tag	+ 6.00
Total	<u>\$34,485.25</u>

\*Selling price based on Ford Motor Company Government Price Concession for North Carolina.

We appreciate this opportunity to serve you. Contact us with any questions.

Sincerely,

*Charley Jones*



**BARROW, PARRIS & DAVY**  
**CERTIFIED PUBLIC ACCOUNTANTS**  
**662 SUSSEX STREET**  
**KINSTON, NORTH CAROLINA 28504-8319**

EXHIBIT K

PO OFFICE BOX 6069  
KINSTON, NC 28501-0069

**MEMBERS**  
NORTH CAROLINA ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS  
AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

TELEPHONE: (252) 522-5200  
FAX: (252) 523-6366

May 1, 2019

To the Board of Commissioners

County of Jones  
Trenton, NC 28585

We are pleased to confirm our understanding of the services we are to provide County of Jones for the year ended June 30, 2019. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of County of Jones as of and for the year ended June 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement County of Jones' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to County of Jones' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Supplementary Required Information, as required by the Government Accounting Standards Board (GASB) or by the Financial Accounting Standards Board (FASB).

We have also been engaged to report on supplementary information other than RSI that accompanies County of Jones' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards.
- 2) All combining and individual fund and account group financial statements.

## **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Commissioners of County of Jones. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

## **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed

in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of County of Jones' compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of County of Jones' major programs. The purpose of these procedures will be to express an opinion on County of Jones' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

## **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of County of Jones in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

## **Management Responsibilities**

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review at the beginning of field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We understand that your employees will locate any documents and invoices selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the County of Jones; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Barrow, Parris & Davenport, P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the County of Jones, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Barrow, Parris & Davenport, P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the County of Jones or appropriate Cognizant Agency, Oversight Agency for Audit or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit as soon as possible and to issue our reports no later than October 31, 2019. Jay A. Parris, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services are contained in our "Contract to Audit Accounts," as approved by the Local Government Commission. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2018 peer review report accompanies this letter.

We appreciate the opportunity to be of service to County of Jones and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

BARROW, PARRIS & DAVENPORT, P.A.

  
Jay A. Parris, CPA

RESPONSE:

This letter correctly sets forth the understanding of County of Jones.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**Koonce, Wooten & Haywood, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS

## Report on the Firm's System of Quality Control

To the Partners of Barrow, Parris & Davenport, P.A. and the  
Peer Review Committee, North Carolina Association  
Of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Barrow, Parris & Davenport, P.A. (the firm) in effect for the year ended March 31, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

### Required Selections and Considerations

Engagements selected for review included an engagement performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act, and an audit of an employee benefit plan

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Barrow, Parris & Davenport, P.A. in effect for the year ended March 31, 2018, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Barrow, Parris & Davenport, P.A. has received a peer review rating of *pass*.

*Koonce, Wooten & Haywood, LLP*

Koonce, Wooten & Haywood, LLP

August 29, 2018

**Raleigh**  
4060 Barrett Drive  
Post Office Box 17806  
Raleigh, North Carolina 27619

919 782 9265  
919 783 8937 FAX

**Durham**  
3500 Westgate Drive  
Suite 203  
Durham, North Carolina 27707

919 354 2584  
919 489 8183 FAX

**Pittsboro**  
10 Sanford Road  
Post Office Box 1399  
Pittsboro, North Carolina 27312

919 542 6000  
919 542 5764 FAX

The of and	Governing Board Commissioner
	Primary Government Unit County of Jones
	Discretely Presented Component Unit (DPCU) (if applicable) Jones County Industrial Facility and Pollution Control Financing Authority

*Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)*

and	Auditor Name Barrow, Parris & Davenport, P.A.
	Auditor Address P.O. Box 6069, Kinston, NC 28501-0069

*Hereinafter referred to as Auditor*

for	Fiscal Year Ending 06/30/19	Audit Report Due Date 10/31/19
-----	--------------------------------	-----------------------------------

*Must be within four months of FYE*

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by *OMB Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

**County and Multi-County Health Departments:** The Office of State Auditor will require Auditors of these Governmental Units to perform agreed upon procedures (AUPs) on eligibility determination on certain programs. Both Auditor and Governmental Unit agree that Auditor shall complete and report on these AUPs on

eligibility determination as required by OSA and in accordance with the instructions and timeline provided by OSA.

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 12).
10. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
12. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.
13. The Auditor shall submit the report of audit in PDF format to LGC Staff when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC staff.
- If the OSA designates certain programs to be audited as major programs, as discussed in Item 2, a turnaround document and a representation letter addressed to the OSA shall be submitted to LGC Staff.
14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

15. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.
16. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 26 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.
17. Special provisions should be limited. Please list any special provisions in an attachment.
18. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.
19. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.
20. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
21. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.
22. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.
23. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.
24. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

25. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

26. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

27. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.

28. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

### FEEES FOR AUDIT SERVICES

For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Governmental Auditing Standards* (as applicable). Bookkeeping and other non-attest services necessary to perform the audit shall be included under this contract. However, bookkeeping assistance shall be limited to the extent that the Auditor is not auditing his or her own work or making management decisions. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience necessary to oversee the services and accept responsibility for the results of the services. Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. The Auditor shall maintain written documentation of his or her compliance with these standards in the audit work papers.

Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter, but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8, 9, and 12 for details on other allowable and excluded fees.

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees below. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. Should the 75% cap provided below conflict with the cap calculated by LGC staff based on the prior year audit fee on file with the LGC, the LGC calculation prevails.

**20 NCAC 03 .0505: All invoices for services rendered in an audit engagement as defined in 20 NCAC 3 .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law.**

#### PRIMARY GOVERNMENT FEES

Primary Government Unit	County of Jones
Audit	\$ 48,150.00
Writing Financial Statements	\$ 5,350.00
All Other Non-Attest Services	\$ 48,150.00
75% Cap for Interim Invoice Approval	\$ 40,125.00

#### DPCU FEES (if applicable)

Discretely Presented Component Unit	Jones County Industrial Facility and Pollution Control Financing Authority
Audit	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm Barrow, Parris & Davenport, P.A.	
Authorized Firm Representative (typed or printed) Jay A. Parris	Signature <i>Jay A. Parris, CPA</i>
Date 05/01/19	Email Address jparris@bpdcpa.com

GOVERNMENTAL UNIT

Governmental Unit County of Jones	
Date Primary Government Unit Governing Board Approved Audit Contract (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
Mayor/Chairperson (typed or printed) W. Michael Haddock, Chairperson	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA") NA	Signature
Date	Email Address

**GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE**  
(Pre-audit certificate not required for charter schools)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

*This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.*

Primary Governmental Unit Finance Officer (typed or printed) Brenda Reece	Signature
Date of Pre-Audit Certificate	Email Address breece@jonescountync.com

**SIGNATURE PAGE – DPCU  
(complete only if applicable)**

**DISCRETELY PRESENTED COMPONENT UNIT**

DPCU Jones County Industrial Facility and Pollution Control Financing Authority	
Date DPCU Governing Board Approved Audit Contract (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed) Charles Jones	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA") NA	Signature
Date	Email Address

**DPCU – PRE-AUDIT CERTIFICATE**  
(Pre-audit certificate not required for charter schools)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

*This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.*

DPCU Finance Officer (typed or printed) Brenda Reece	Signature
Date of Pre-Audit Certificate	Email Address breece@jonescountync.com

Remember to print this form, and obtain all  
required signatures prior to submission.

PRINT





**CORRECTION**

**ENTERPRISES**

*Not Just Making It Right. Making It Better.*

**DOC – Enterprise Administration**  
 2020 Yonkers Road  
 4240 MSC  
 Raleigh, NC 27699-4240  
 Phone: (919)324-1328 • 1 – 800 – 241 – 0124  
 FAX: (919)324-6234

**No. 388469**

**Quotation**

Date: 05/17/2019	Agency: JONES, COUNTY OF	Contact Name: BRENDA REECE
Quotation By: SMITH-JACKSON, GROSSIE	Address:	Phone: (252)448-5111
		Fax:

Item:			
Ver	Qty	Item Description	Est. Cost Ea    Extended
2-1	4	CUSTOM SOUND PANELS 7' X 4' PROVERB OYSTER	\$ 411.00    \$ 1,644.00
3-1	2	CUSTOM SOUND PANELS 7' X 3' PROVERB OYSTER	\$ 310.00    \$ 620.00
4-1	1	CUSTOM FABRIC TO COVER EMBEDDED PANELS-PROVERB OYSTER	\$ 850.00    \$ 850.00
5-1	8	CUSTOM SOUND PANELS 5'X7' PROVERB OYSTER	\$ 524.00    \$ 4,192.00

**• Please reference Quotation Number at time of Purchase**

Attachment: No	Estimated Cost: \$7,306.00
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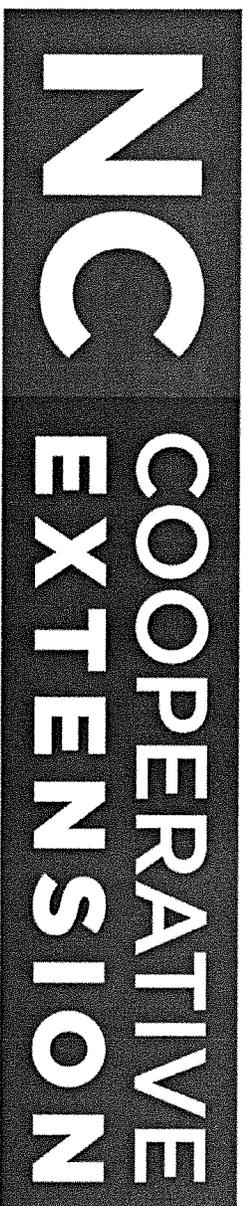
**This Quote does not reflect tax and/or shipping.** Estimate is valid for: thirty (30) days from the above date.

Notes:

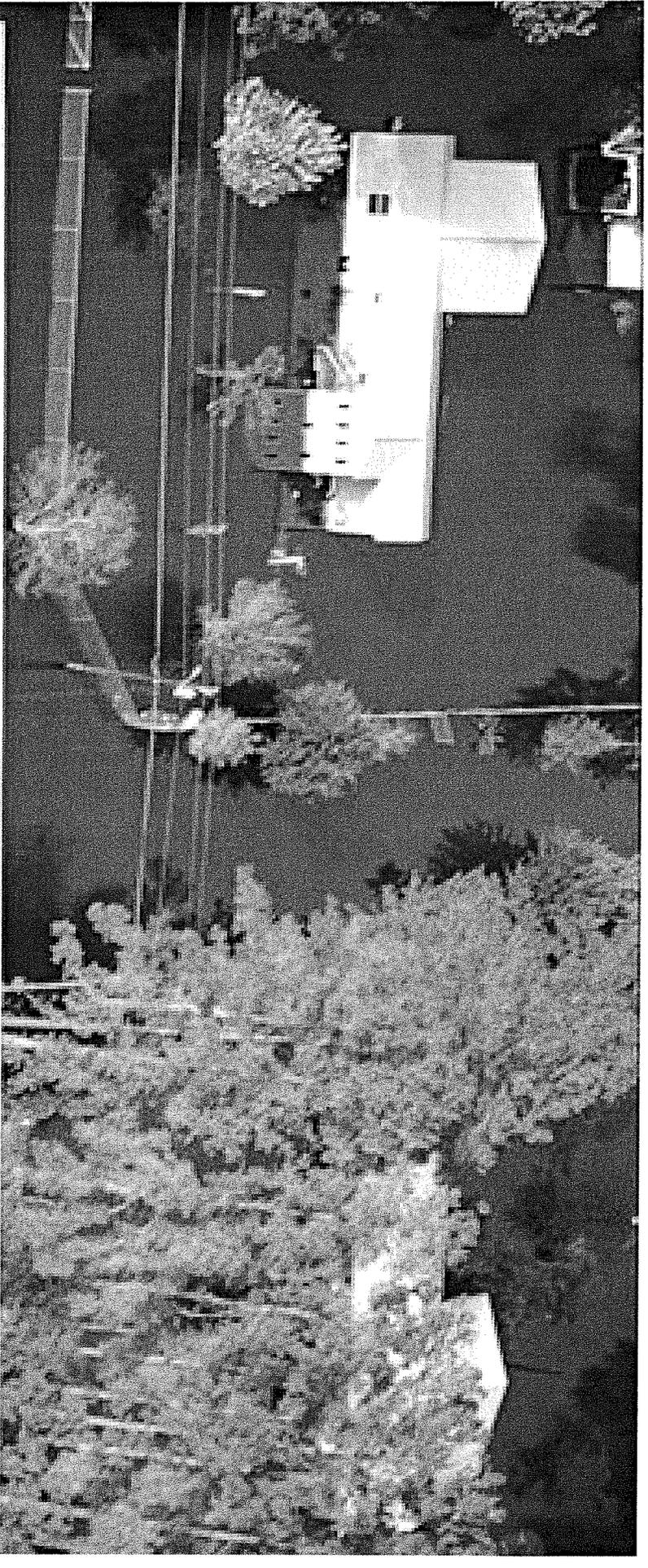
Notes:
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# Ag Impact

Jacob Morgan,  
County Extension Director



JONES COUNTY CENTER

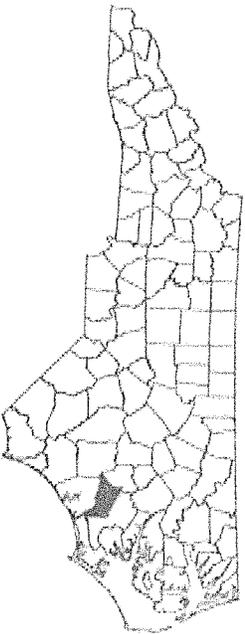


# HURRICANE FLORENCE FARM LOSSES

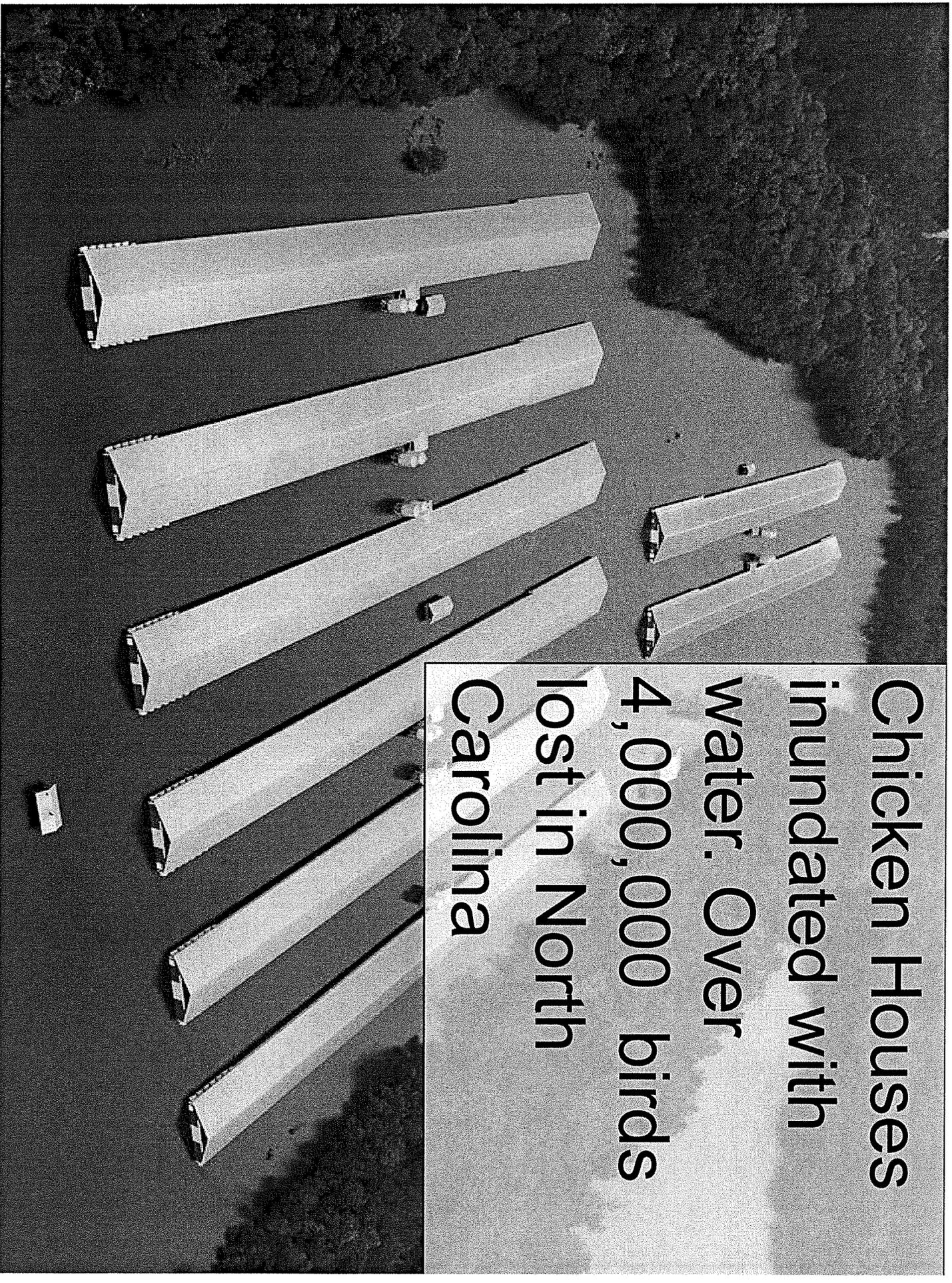
# Jones County Ag. Statistics

## JONES COUNTY

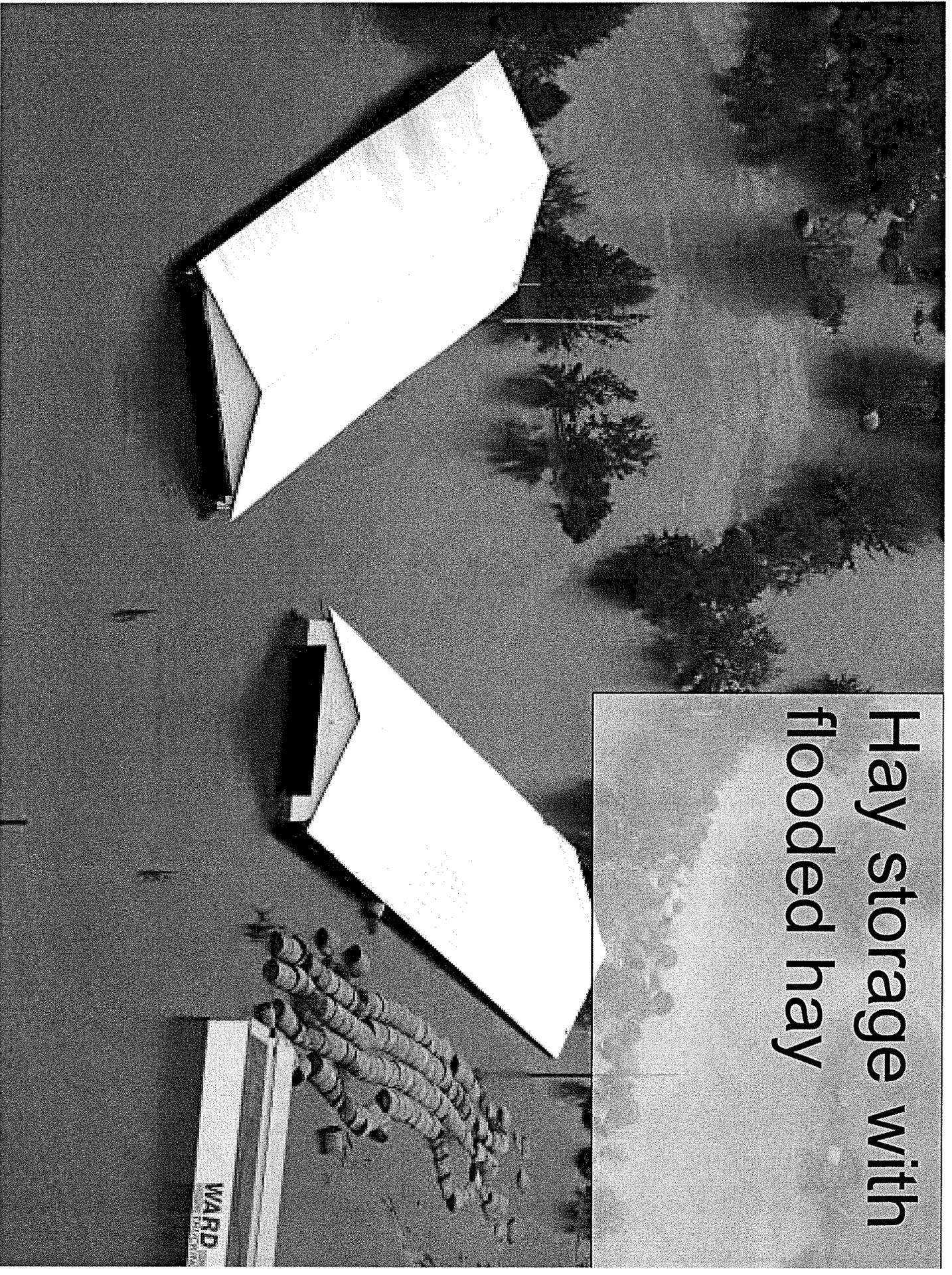
Census of Agriculture - 2012		Crops - 2016				
Total Acres in County	301,576	Corn for Grain: Bu.	Acres Harvested	Yield	Production	Rank
Number of Farms	170	Cotton: Lbs.: Production in 480 Lb. Bales	19,500	117	2,285,000	19
Total Land in Farms, Acres	59,367	Hay, Other: Tons	6,310	616	8,100	13
Average Farm Size, Acres	349	Peanuts: Lbs.	*	*	*	*
Harvested Cropland, Acres	41,097	Soybeans: Bu.	*	*	*	*
Average Age of Farmers	55.3	Sweet Potatoes: Cwt.	*	*	*	*
Average Value of Farm & Buildings	\$158,370,000	Tobacco, Burley: Lbs.	*	*	*	*
Average Market Value of Machinery & Equipment	\$32,159,000	Tobacco, Fire-Cured: Lbs.	*	*	*	*
Average Total Farm Production Expense	\$889,200	Wheat: Bu.	*	*	*	*
		<b>Livestock</b>			<b>Number</b>	<b>Rank</b>
		Broilers Produced (2016)			2,950,000	43
		Cattle, All (Jan. 1, 2017)			1,100	82
		Beef Cows (Jan. 1, 2017)			600	81
		Milk Cows (Jan. 1, 2017)			*	*
		Hogs and Pigs (Dec. 1, 2016)			290,000	7
		Layers (Dec. 1, 2016)			*	*
		Turkeys Raised (2016)			280,000	16
		<b>Cash Receipts - 2016</b>			<b>Dollars</b>	<b>Rank</b>
		Livestock, Dairy and Poultry			85,705,208	27
		Crops			25,483,345	44
		Government Payments			2,051,508	26
		<b>Total</b>			<b>113,240,061</b>	<b>32</b>



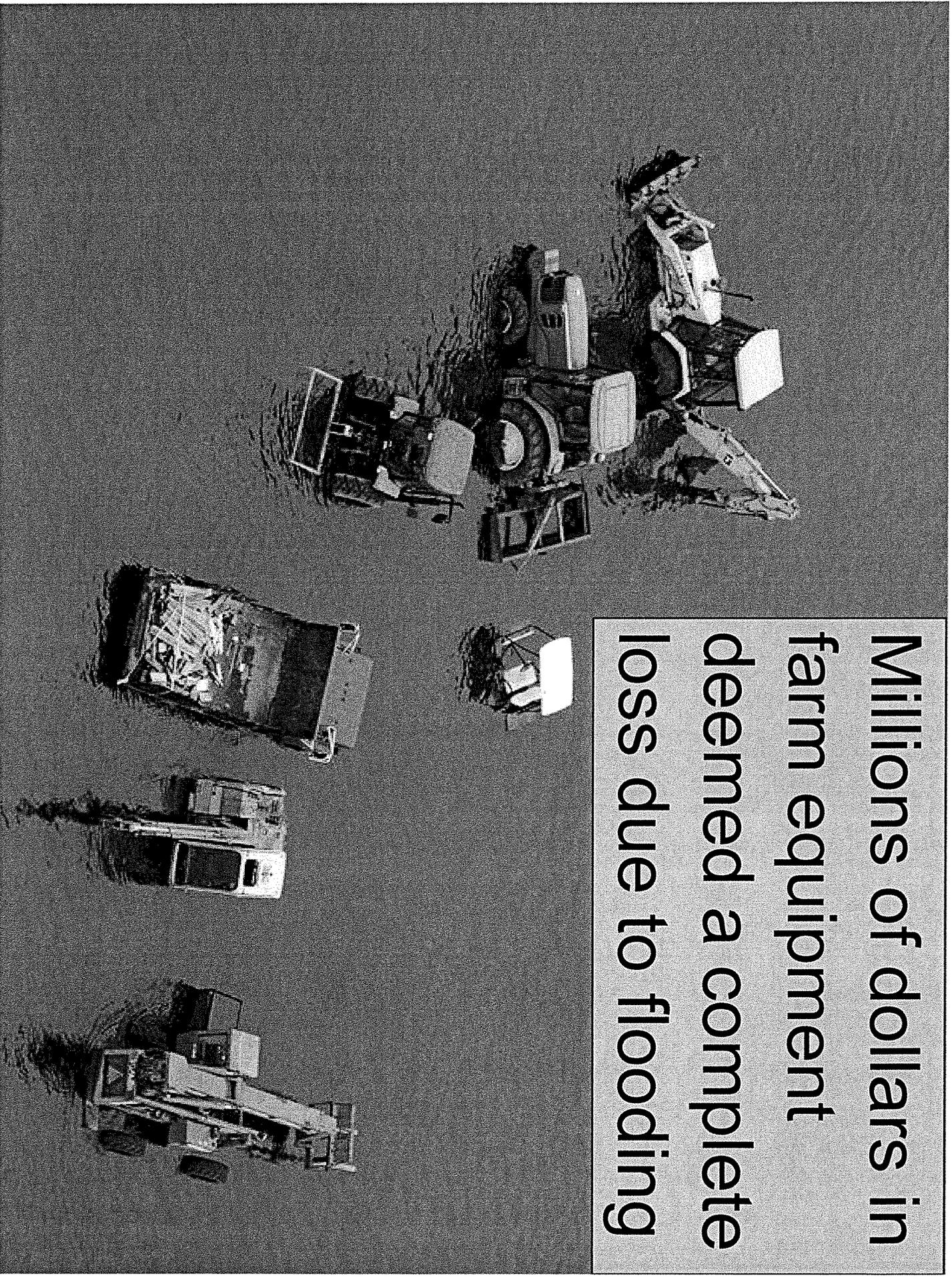
**Chicken Houses  
inundated with  
water. Over  
4,000,000 birds  
lost in North  
Carolina**

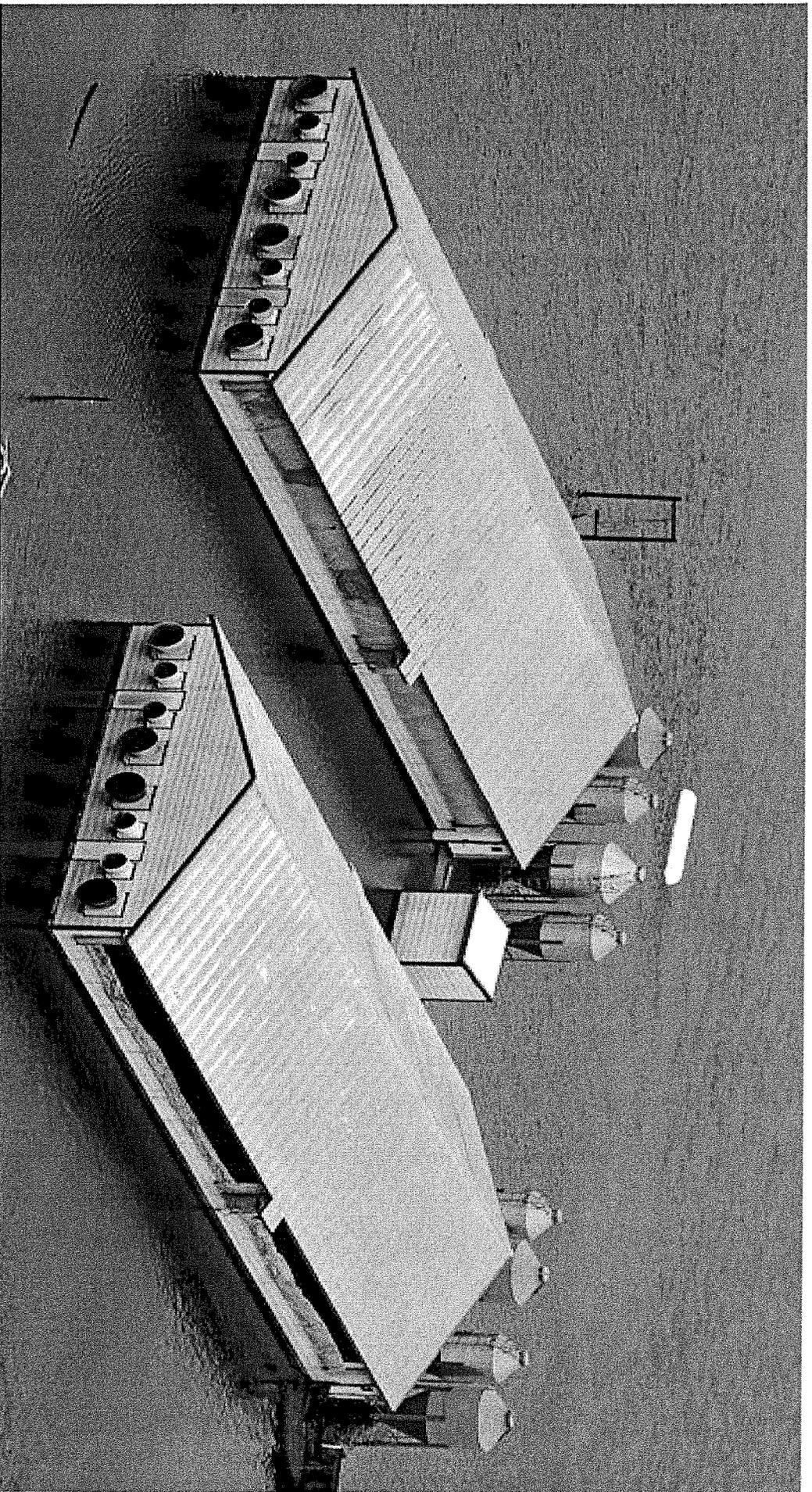


# Hay storage with flooded hay



**Millions of dollars in  
farm equipment  
deemed a complete  
loss due to flooding**

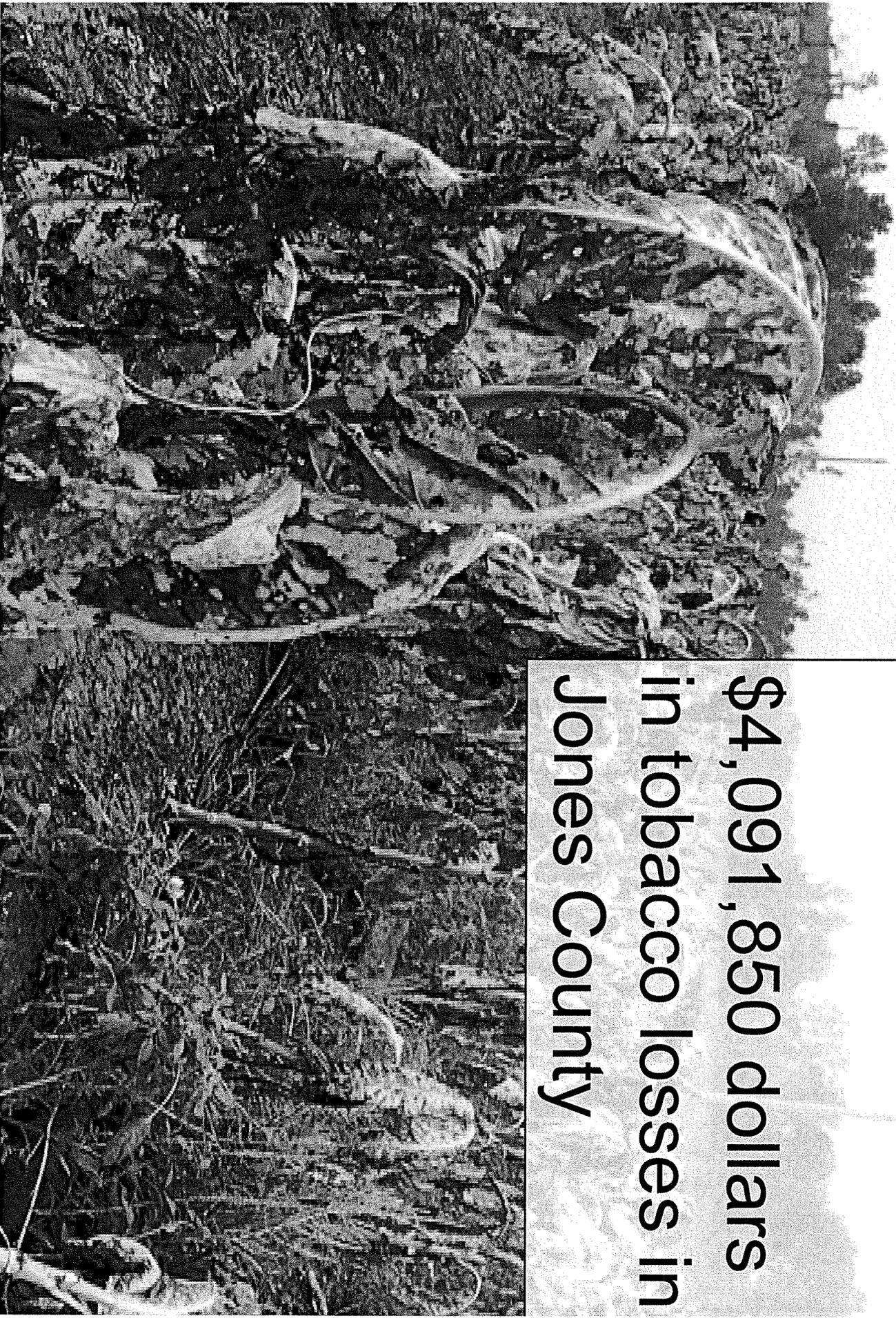




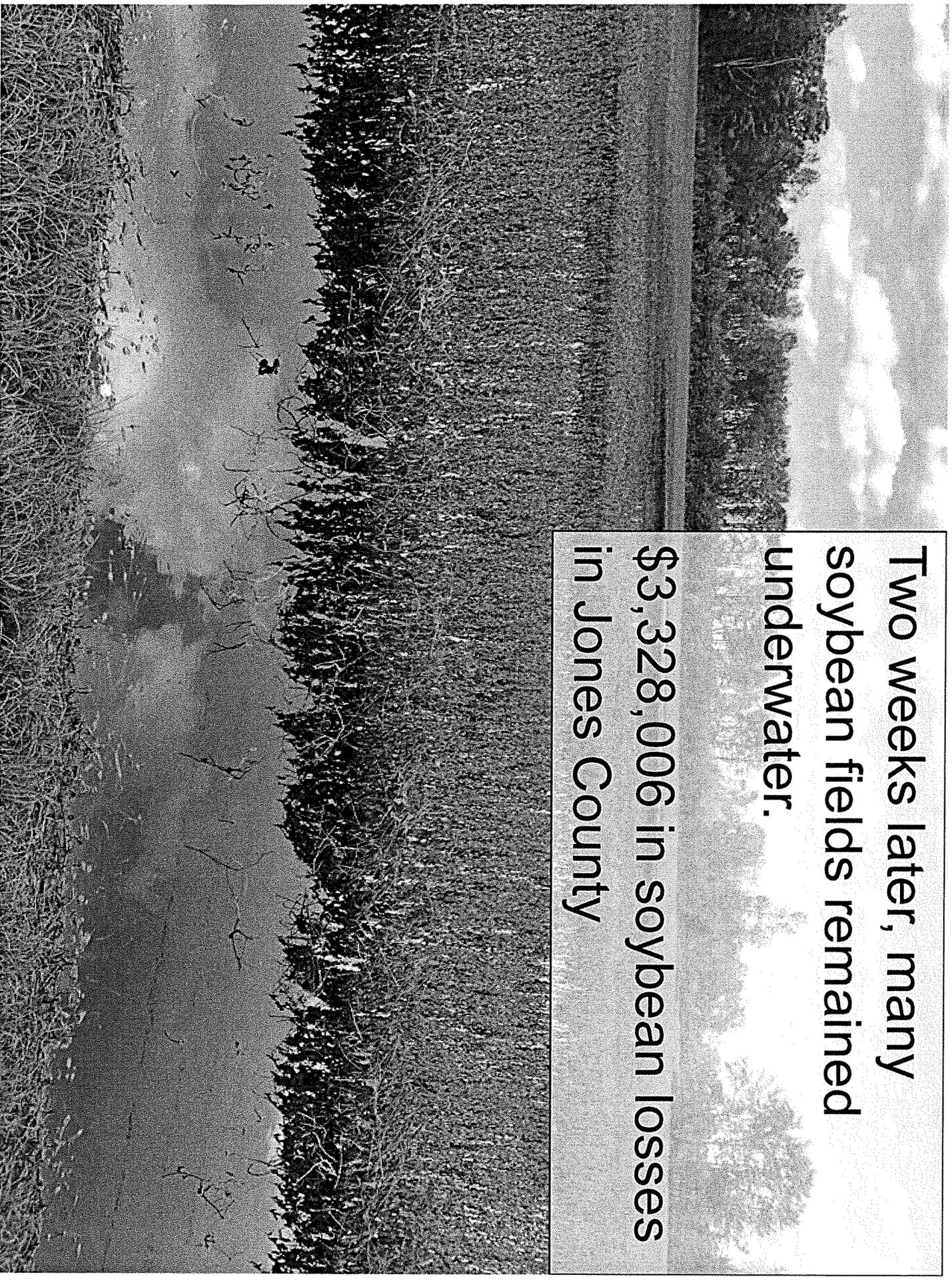
Jones County hog nursery houses  
making national news

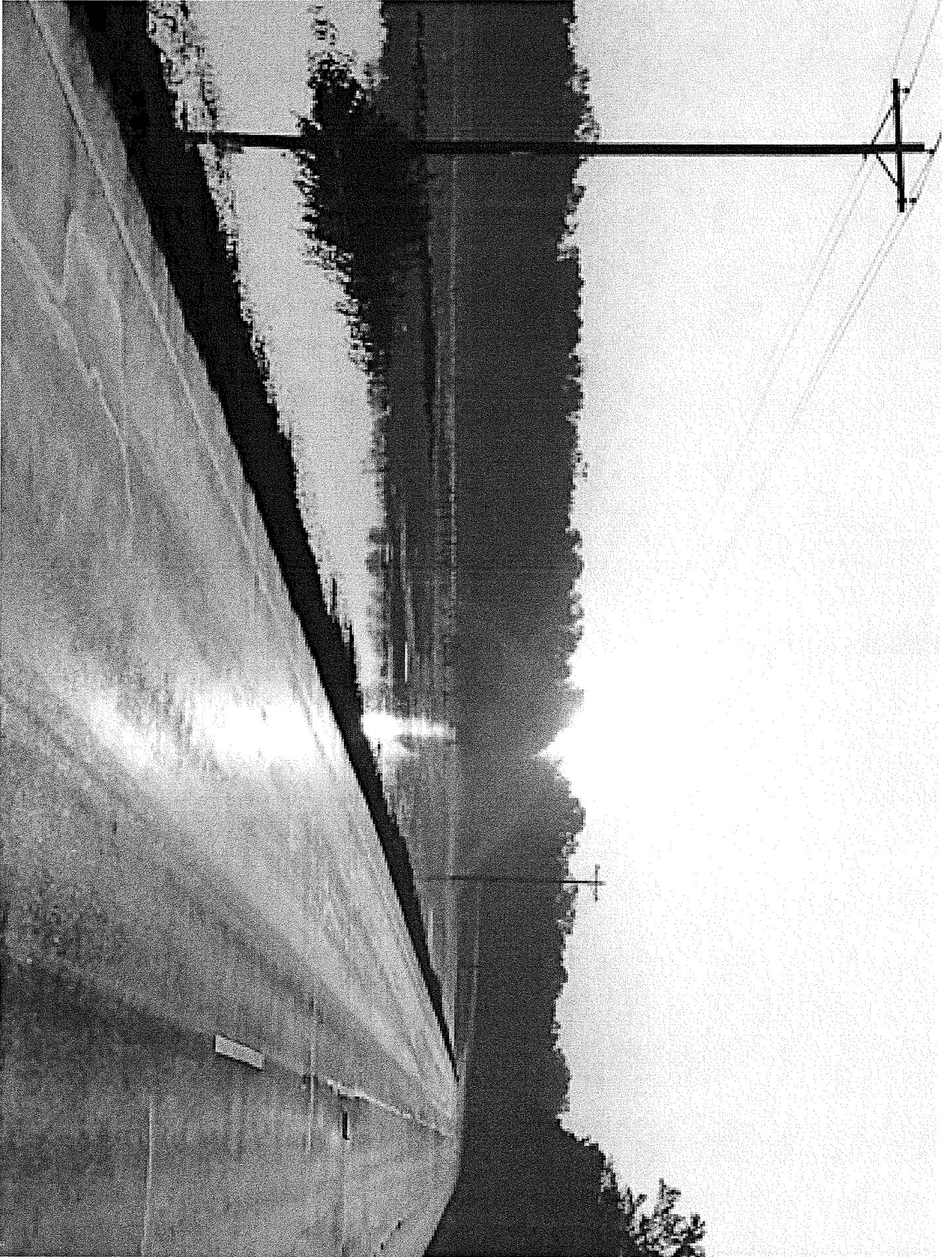


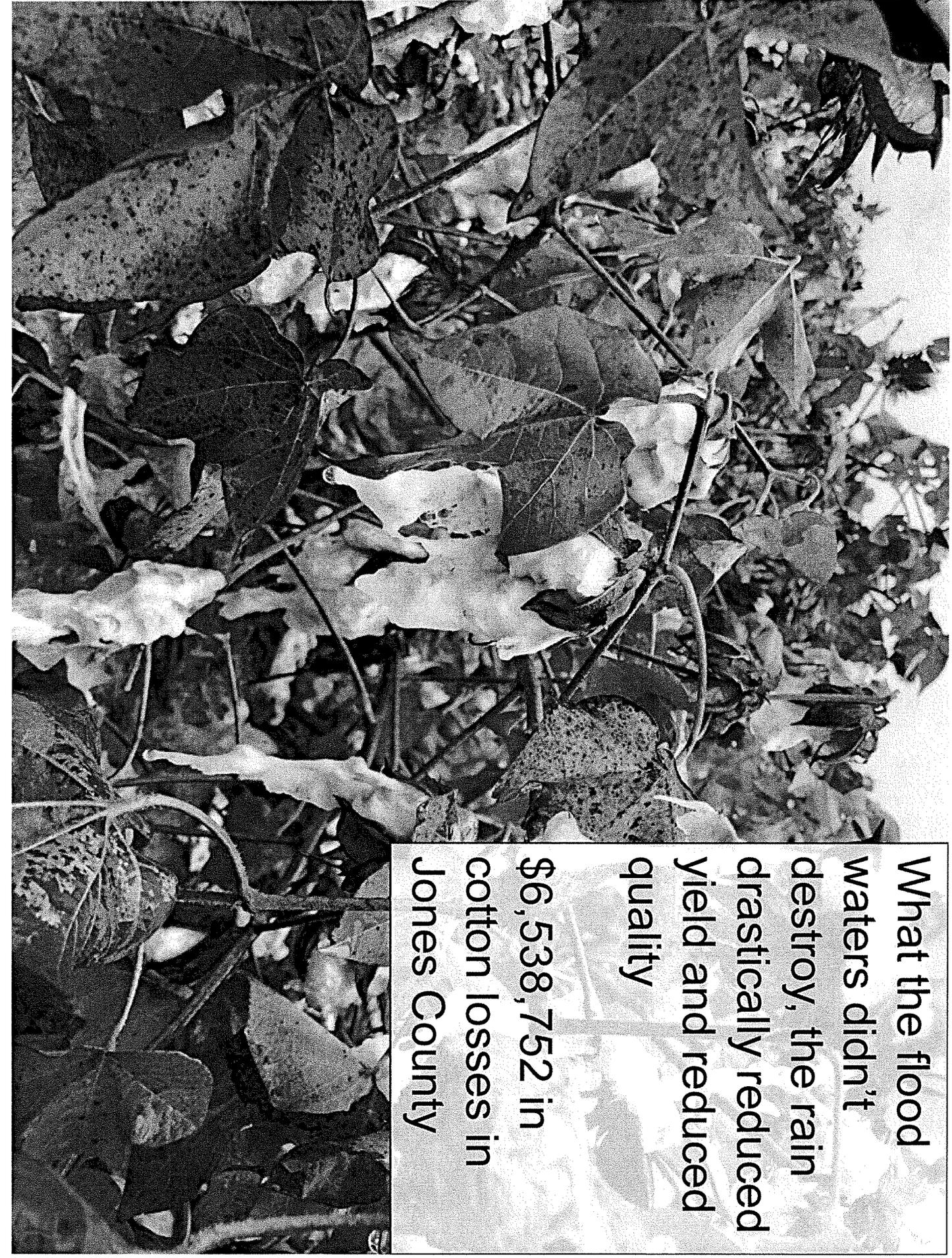
**100% tobacco loss**  
**\$4,091,850 dollars**  
**in tobacco losses in**  
**Jones County**



**Two weeks later, many soybean fields remained underwater.**







**What the flood  
waters didn't  
destroy, the rain  
drastically reduced  
yield and reduced  
quality**

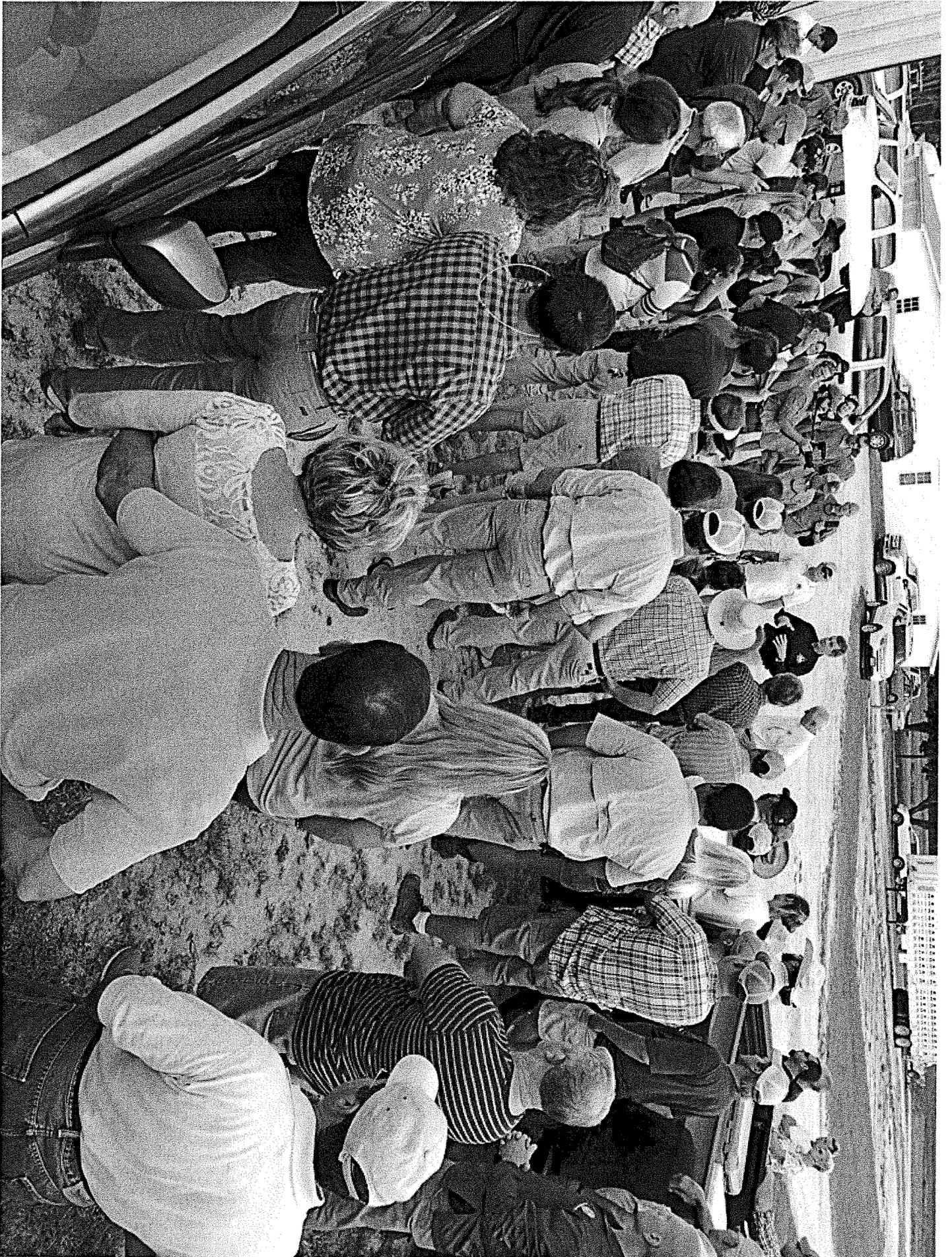
**\$6,538,752 in  
cotton losses in  
Jones County**

**Mike Haddock hosts Governor Roy Cooper at his farm for an agricultural disaster tour.**



Jones County farmers had the opportunity to engage in one-on-one conversations with the Governor





Many Jones County farmers had the privilege of speaking with NC Farm Bureau president, Larry Wooten.



**NC** COOPERATIVE  
EXTENSION

# BREAKING NEWS

LIVE

AFTER FLORENCE

## FUNDING FARM RECOVERY



82°  
5:33





- NC Farm Bureau features Jones County farmers





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