

**ORIGINALLY SCHEDULED FOR FEBRUARY 16, 2015
WAS POSTPONED DUE TO WINTER WEATHER
FEBRUARY 20, 2015 7:00 P.M.
JONES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JONES COUNTY OFFICE COMPLEX – COMMISSIONERS’ ROOM
MINUTES**

COMMISSIONERS PRESENT:

Sondra Ipock-Riggs, Chairman
Joseph Wiggins, Vice-Chairperson
Mike Haddock, Commissioner
Frank Emory, Commissioner
Zack Koonce, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager

The Chairman called the meeting to order. Commissioner Mike Haddock gave the invocation. **MOTION** was made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the agenda be **APPROVED**

MOTION made by Commissioner Mike Haddock, seconded by Commissioner Joseph Wiggins, and unanimously carried **THAT** the minutes of February 5, 2015 Regular Session, February 5, 2015 Closed Session & February 11, 2015 Special Meeting be **APPROVED**.

PUBLIC COMMENT PERIOD:

Andrew Reid from Johnson Ambulance Service (JAS) presented the Board with a letter from JAS to clarify their operations in Jones County and to explain how they could assist Jones EMS in the future.

1. HCCBG LEAD AGENCY CHANGE REQUEST

Franky Howard advised the board how this lead agency change would better serve the citizens of Jones County. Rather than the lead agency being the Finance Office and operated through the Cooperative Extension Office, Mr. Howard recommended changing the lead agency to Jones County Department of Social Services. This change will open up opportunities to offer more services to the senior population of Jones County. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce and unanimously carried **THAT** Jones County DSS become lead agency for HCCBG for Older Adults be **APPROVED** as requested and all appropriate forms are submitted on behalf of Jones County.

2. TAX REFUND REQUEST

Franky Howard presented a tax refund request on behalf of the Jones County Tax office for Cameron L. and Nicole Collins in the amount of \$92.64. Their account was overpaid and they have requested a refund. Sam has confirmed their request and is asking for Board approval. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the refund amount of \$92.64 be approved for Cameron L. and Nicole Collins be **APPROVED**.

3. TAX COLLECTION REPORT

Mr. Franky Howard presented the Board with the collection report for January 2015. A copy of the report which is marked **EXHIBIT A** and is hereby incorporated and made a part of these minutes.

4. CAPITAL REQUEST – REGISTER OF DEEDS

Mr. Franky Howard advised the Board the Register of Deeds is in need of a new map cabinet. Register of Deeds Susan Gray provided two quotes for a new 10 drawer flat file cabinet. The recommended and lower cost cabinet was from www.schoolsin.com in the amount of \$838.75. **MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the purchase of a new 10 drawer flat file cabinet be **APPROVED** using county capital funds.

5. BUDGET AMENDMENTS 1-14

Franky Howard presented the latest budget amendments 1-15. These were prepared by the Finance Office with the assistance of former Finance Officer Melissa Moore-Freeman. These amendments get the budget in line with any changes made since the original Budget was adopted. **MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Frank Emory and unanimously carried **THAT** Budget Amendments 1-14 be **APPROVED** as presented. A copy of the Budget Amendments 1-14 are mark **EXHIBIT B** and hereby incorporated and made part of these minutes.

COUNTY MANAGER'S REPORT

Mr. Howard informed the Board of NCACC district meetings coming up in April. This year our district meeting is April 10 in Onslow County. He also explained how the NCACC request we meet with our legislators prior to the district meetings. Mr. Howard will work with each member to coordinate a possible meeting.

COMMISSIONER'S REPORTS

Commissioner Zack Koonce informed everyone that he was reappointed to the ACT board to represent Jones County.

Commissioner Sondra Ipock Riggs informed the board of a major power outage that impacted 56 people on Spann Road. She shared pictures of how trees have grown into the power lines and caused a fire during the recent ice storm. She said citizens on this road report that the trees have not been properly maintained in the past three years. She recommended we write a letter to Duke Energy Progress who serves this area and request information as to why they are not properly maintaining these power lines. **MOTION** was made by Commissioner Zack Koonce, seconded by Commissioner Frank Emory and unanimously carried **THAT** a letter be written to Mille Chalk, Duke Energy Progress District Manager, Government and Community Relations about the recent ice storm and prolonged power outages due to over grown trees.

PUBLIC COMMENT

Joey Collins spoke to the Board about a project he was working on at his facility at 740 Hwy 58S in Trenton NC. Joey is working under Religious Community Services out of Craven County to set up a food pantry for seniors in Jones County. He is working to get food donations from Wal-Mart and Food lion. In order to receive these donations he has to have a storage building to meet their specifications. He has plans to build a 24'x45' metal building. He asks the board to consider waiving his permit fee that Jones County requires for this building. He was informed that we cannot waive such fees.

MOTION made by Commissioner Joseph Wiggins, seconded by Commissioner Frank Emory, and unanimously carried **THAT** the meeting be **ADJOURNED** at 7:50 pm.

Sondra Ipock-Riggs
Chairperson

Franky J Howard
Acting Clerk to the Board

EXHIBIT A



COUNTY OF JONES

JONES COUNTY TAX OFFICE

P.O. Box 87

TRENTON, NORTH CAROLINA 28585-0087

Samuel B. Croom
Tax Administrator

Phone: 252-448-2546
Fax: 252-448-1080
scroom@jonescountync.gov

February 3, 2015

Jones County Tax Collector:

For the Month of January:

2014	Levy Collected by Tax Office	\$ 878,104.87
	Levy Collected by NCVTS	47,199.53
2005-2013	Levy Collected	11,948.87
	Total Levy Collected	\$ 937,253.27

Samuel B. Croom

Jones County Tax Administrator

2014 Levy		\$ 5,952,424.06
Collected on 2014 Levy as of 1/31/15:	5,157,136.36	
Other Levy Reductions as of 1/31/15:		
Releases	13,520.94	
Write-offs	107.82	
Total Levy Reduction		\$ 5,170,765.12
Percent (%) of Levy Reduced as of 1/31/15:		86.87%
Percent (%) of Levy Reduced as of 1/31/14:		85.62%

Budget Amendment

Exhibit B

Date: 2/16/2015
Fund: General
Fiscal Year: 2014-2015 Amendment #1

Increase Revenue

Fund Balance	Fund Balance	11-0991-4991-00	200,000.00
Total Increase in Revenue			200,000.00

Increase Expenditures

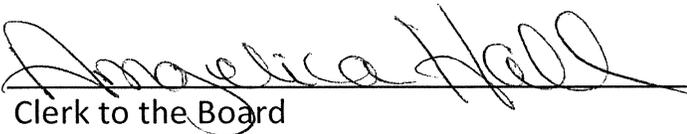
School Current Expense	Allocation	11-5911-5497-00	200,000.00
Total Increase in Expenditures			200,000.00



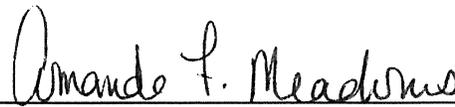
Chairman



County Manager



Clerk to the Board

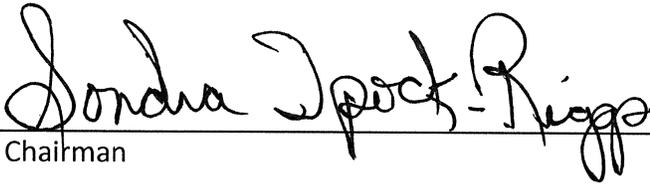


Finance Officer

EMS	Vehicle Maintenance	11-4370-5252-00	5,000.00
Health	Contract Services	11-5110-5440-13	15,000.00
Health	Dues	11-5110-5491-00	3,800.00
DSS	Capital Under 5k	11-5310-5500-00	2,600.00
Workfirst	Transportation of Clients	11-5361-5313-00	5,000.00
LIEAP	Allocation	11-5481-5497-00	68,100.00
Senior Center	General Purpose	11-5861-5299-00	240.00
Library	Building Repairs	11-6110-5351-00	1,000.00
Recreation	Utilities Lights	11-6120-5331-00	4,000.00
Civic Center	Deposit Refunds	11-6160-5371-00	5,000.00
Civic Center	Repair building	11-6160-5351-00	8,000.00
TOTAL			539,490.00

Increase Revenues

Fund Balance	Fund Balance	11-0991-4991-00	539,490.00
Total			539,490.00



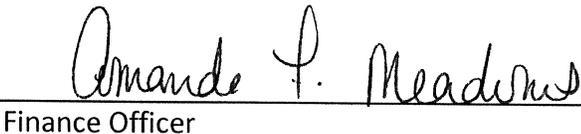
 Chairwoman



 County Manager



 Clerk to the Board



 Finance Officer

Budget Amendment

Date: 2/11/2015

Fund: General Fund

Fiscal Year: 2014-2015 Amendment #4

Decrease Expenditure

Tax Supervisor Property Tax Reval 11-4140-5661-00 25,000.00

TOTAL 25,000.00

Increase Expenditures

Transfer to Property Reval Transfers 11-7800-5981-26 25,000.00

Total 25,000.00



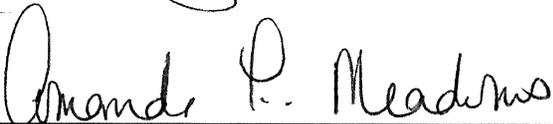
Chairman



County Manager



Clerk to the Board



Finance Officer

Budget Amendment

Date: 2/11/2015

Fund: General Fund

Fiscal Year: 2014-2015

Amendment #5

Increase Revenue

Fund Balance	Fund Balance	11-0991-4991-00	6,000.00
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TOTAL			6,000.00
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Increase Expenditures

Transfers	Transfer to ROD Automation	11-7800-5981-27	6,000.00
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Total			6,000.00
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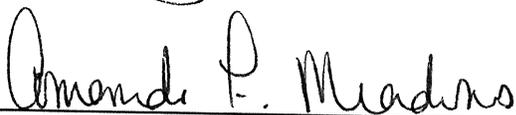
Chairman



County Manager



Clerk to the Board



Finance Officer

Budget Amendment

Date: 02/16/215

Fund: Water Fund

Fiscal Year: 2014-2015 Amendment #3

Decrease Expenditure

Water Administration Transfers 60-7110 5721-00 100,000.00

TOTAL 100,000.00

Increase Expenditures

Water Transfers 60-7800 5981-11 100,000.00

Total 100,000.00



Chairman



County Manager



Clerk to the Board



Finance Officer

Budget Amendment

Date: 2/16/2015

Fund: Property Revaluation

Fiscal Year: 2014-2015

Amendment #6

Decrease Revenue

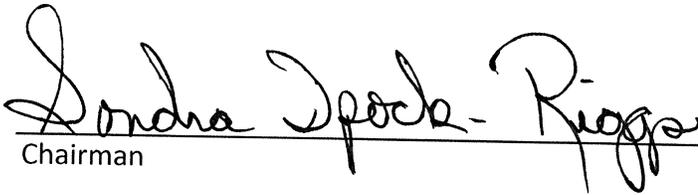
Transfers	Transfer from General Fund	26-0700-4986-11	25,000.00
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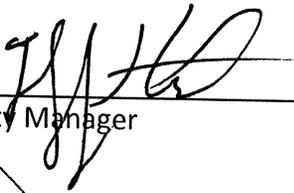
TOTAL			25,000.00
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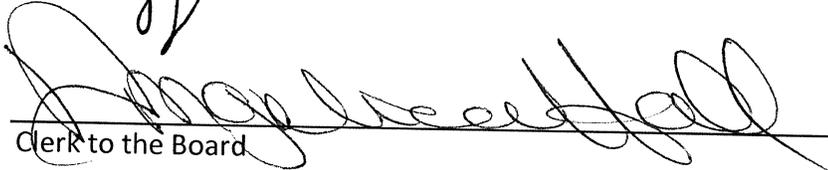
Increase Fund Balance

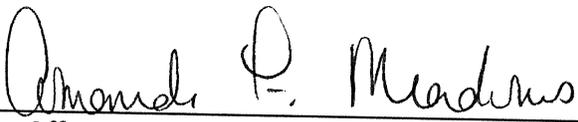
Fund Balance	Fund Balance	26-0991-4991-00	25,000.00
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Total			25,000.00
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Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment

Date: 2/16/2015
Fund: Fund 60 Water Enterprise
Fiscal Year: 2014-2015 Amendment #7

Increase Expenditure

Water Admin	Bank Fees	60-7110-5299-09	4,000.00
Water Admin	Contract Services- Meter Reading	60-7110-5440-32	13,000.00
Water Raw	Salaries Overtime	60-7130-5122-00	5,000.00
Water Raw	Supplies Shop	60-7130-5263-00	1,000.00
Water Raw	Tools	60-7130-5294-00	2,000.00
TOTAL			25,000.00

Increase Revenue

Water	Sale of Water	60-0620-4510-00	25,000.00
Total			25,000.00



Chairman



County Manager



Clerk to the Board



Finance Officer

Budget Amendment

Date: 2/16/2015

Fund: General Fund

Fiscal Year: 2014-2015 Amendment #8

Increase Expenditure

WIC Program	Miscellaneous	11-5167-5299-00	364.00
Family Planning	Salaries	11-5164-5121-00	1,490.00
Family Planning	FICA	11-5164-5181-00	114.00
Family Planning	Retirement	11-5164-5182-00	105.00
Family Planning	Hospitalization	11-5164-5183-00	192.00
HIV/STD	Supplies Medical	11-5190-5239-00	50.00
HIV/STD	Education & Training	11-5190-5395-01	500.00
HIV/STD	Educational Materials	11-5190-5395-04	500.00
HIV/STD	Supplies Medical	11-5190-5239-00	678.00
Immunization	Supplies & Materials	11-5121-5260-02	1,000.00
Immunization	Educational Materials	11-5121-5395-04	341.00
Tuberculosis	Supplies Medical	11-5120-5239-00	28.00
Health Promotions	Salaries	11-5151-5121-00	8,500.00
Health Promotions	FICA	11-5151-5181-00	650.00
Health Promotions	Retirement	11-5151-5182-00	601.00
Health Promotions	Hospitalization	11-5151-5183-00	1,006.00
PCM	Salaries	11-5165-5121-00	5,065.00
CC4C	Salaries	11-5163-5121-00	5,225.00
Health Promotions	Supplies & Materials	11-5151-5260-02	2,000.00
Health Promotions	Contract - Services	11-5151-5440-13	1,000.00
TOTAL			29,409.00

Increase Revenue

Health Restricted	WIC	11-0211-4519-03	364.00
Health Restricted	Family Planning	11-0211-4516-06	1,901.00
Health Restricted	AIDS/STV	11-0211-4519-05	1,728.00
Health Restricted	Immunization	11-0211-4519-01	1,341.00
Health Restricted	CC4C	11-0211-4516-04	5,225.00
Health Restricted	PCM	11-0211-4516-08	5,065.00
Health Restricted	Tuberculosis	11-0211-4519-06	28.00
Health Restricted	Healthy Communities	11-0211-4519-07	13,757.00
Total			29,409.00

Sandra Spode Riggs

Chairman

Tim Hill

County Manager

Ambera Hall

Clerk to the Board

Amanda L. Meadows

Finance Officer

Budget Amendment

Date: 2/16/2015

Fund: General Fund

Fiscal Year: 2014-2015 Amendment #9

Increase Expenditure

PCM Program	Salaries	11-5165-5121-00	8,931.00
PCM Program	FICA	11-5165-5181-00	1,071.00
PCM Program	Retirement	11-5165-5182-00	990.00
PCM Program	Hospitalization	11-5165-5183-00	1,629.00
PCM Program	Office Supplies	11-5165-5260-00	300.00
PCM Program	Miscellaneous	11-5165-5299-00	1,942.00
PCM Program	Mileage	11-5165-5311-00	1,100.00
PCM Program	Education & Training	11-5165-5395-01	200.00
PCM Program	Education Materials	11-5165-5395-04	200.00
PCM Program	Workers Comp Insurance	11-5165-5458-00	86.00
PCM Program	Minor Equipment	11-5165-5499-00	750.00
CC4C Program	Salaries	11-5163-5121-00	6,930.00
CC4C Program	FICA	11-5163-5181-00	930.00
CC4C Program	Retirement	11-5163-5182-00	859.00
CC4C Program	Hospitalization	11-5163-5183-00	1,425.00
CC4C Program	Office Supplies	11-5163-5260-00	310.00
CC4C Program	Miscellaneous	11-5163-5299-00	1,750.00
CC4C Program	Mileage	11-5163-5311-00	1,250.00
CC4C Program	Education & Training	11-5163-5395-01	200.00
CC4C Program	Education Materials	11-5163-5395-04	200.00
CC4C Program	Workers Comp Insurance	11-5163-5458-00	77.00
CC4C Program	Minor Equipment	11-5163-5499-00	750.00
WIC Program	Contract - Services	11-5167-5440-13	10,000.00
TOTAL			41,880.00

Decrease Expenditure

C4CC Program	Contract Services	11-5163-5440-13	14,681.00
PCM Program	Contract Services	11-5165-5440-13	17,199.00
WIC Program	Salaries	11-5167-5121-00	7,900.00
WIC Program	FICA	11-5167-5181-00	604.00
WIC Program	Retirement	11-5167-5182-00	559.00
WIC Program	Hospitalization	11-5167-5183-00	937.00
Total			41,880.00

Sondra Spock-Riggs

Chairman

Zy H

County Manager

Angela Hall

Clerk to the Board

Amanda F. Meadows

Finance Officer

Budget Amendment

Date: 2/16/2015

Fund: General Fund

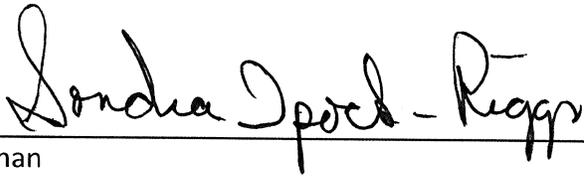
Fiscal Year: 2014-2015 Amendment #10

Decrease Expenditure

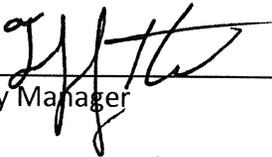
Maternal Health	Contract Services	11-5160-5440-13	554.00
Family Planning	Supplies Medical	11-5164-5239-00	1,297.00
TOTAL			1,851.00

Decrease Revenue

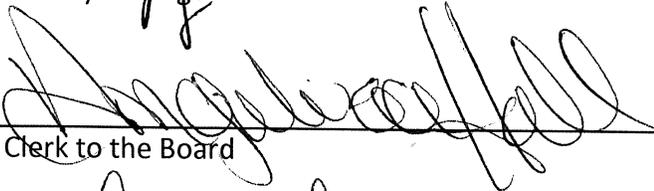
Health Restricted	Maternal Health	11-0211-4516-00	554.00
Health Restricted	Family Planning	11-0211-4516-06	1,297.00
Total			1,851.00



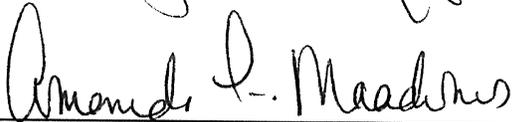
Chairman



County Manager



Clerk to the Board



Finance Officer

Budget Amendment

Date: 2/16/2015

Fund: Fund 30 Comfort Fire District

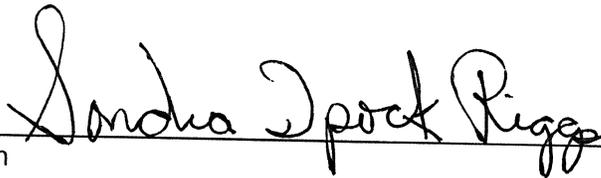
Fiscal Year: 2014-2015 Amendment #11

Increase Revenue

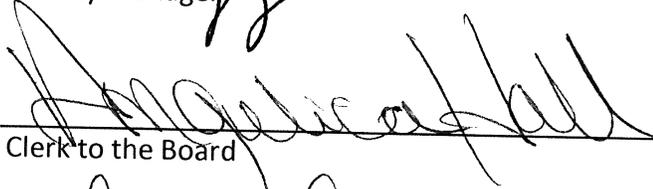
Fire Tax District	Collections	30-0110-4111-05	15,000.00
Restricted Other	RMV Collections	30-0110-4111-06	2,000.00
TOTAL			17,000.00

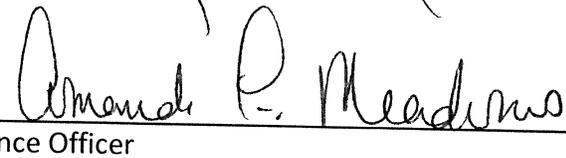
Increase Expenditure

Fire Tax	Collection	30-6166-5300-18	15,000.00
Fire Tax	RMV Collections	30-6167-5300-18	2,000.00
Total			17,000.00


Chairman


County Manager


Clerk to the Board


Finance Officer

Budget Amendment

Date: 2/16/2015
Fund: Fund 31 Hargett's Fire District
Fiscal Year: 2014-2015 Amendment #12

Increase Revenue

Fire Tax District	Collections	31-0110-4111-05	45,000.00
Restricted Other	RMV Collections	31-0110-4111-06	2,000.00
TOTAL			47,000.00

Increase Expenditure

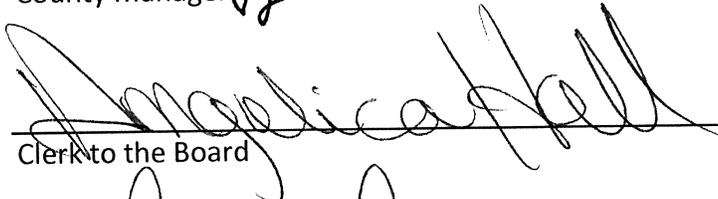
Fire Tax	Collection	31-6166-5300-19	45,000.00
Fire Tax	RMV Collections	31-6167-5300-19	2,000.00
Total			47,000.00



Chairman



County Manager



Clerk to the Board



Finance Officer

Budget Amendment

Date: 2/16/2015
Fund: Fund 33 Pollocksville Fire District
Fiscal Year: 2014-2015 Amendment #13

Increase Revenue

Fire Tax District	Collections	33-0110-4111-05	45,000.00
Restricted Other	RMV Collections	33-0110-4111-06	2,000.00
TOTAL			47,000.00

Increase Expenditure

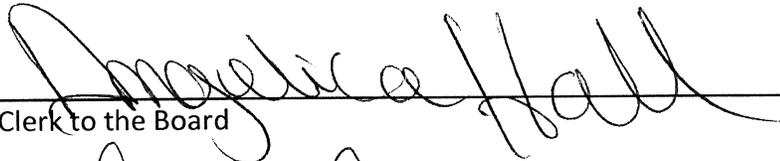
Fire Tax	Collection	33-6166-5300-21	45,000.00
Fire Tax	RMV Collections	33-6167-5300-21	2,000.00
Total			47,000.00



Chairman



County Manager



Clerk to the Board



Finance Officer

Budget Amendment

Date: 2/16/2015

Fund: Fund 34 Trenton Fire District

Fiscal Year: 2014-2015 Amendment #14

Increase Revenue

Fire Tax District	Collections	34-0110-4111-05	45,000.00
Restricted Other	RMV Collections	34-0110-4111-06	2,000.00
TOTAL			47,000.00

Increase Expenditure

Fire Tax	Collection	34-6166-5300-22	45,000.00
Fire Tax	RMV Collections	34-6167-5300-22	2,000.00
Total			47,000.00

Chairman

Sondra Spock-Riggs

County Manager

JJH

Clerk to the Board

Angela Hall

Finance Officer

Amanda P. Meadows