

June 5, 2017 8:30 A.M.

**JONES COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING**

**JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET  
TRENTON, NC 28585  
MINUTES**

**COMMISSIONERS PRESENT:**

Frank Emory, Chairperson  
Mike Haddock, Vice-Chairperson  
Zack Koonce, Commissioner  
Sondra Ipock-Riggs, Commissioner  
Joseph Wiggins, Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager  
Angelica Hall, Clerk  
Brenda Reece, Finance Officer

**COMMISSIONERS ABSENT:**

The Chairperson called the meeting to order. Commissioner Zack Koonce gave the invocation. **MOTION** was made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce unanimously carried **THAT** the agenda be **APPROVED** as presented.

**MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the minutes for Regular Meeting on May 15, 2017, Special Meeting May 15, 2017, and Closed Session March 6, 2017, April 18, 2017, and May 1, 2017 be **APPROVED** as presented.

**PUBLIC COMMENT PERIOD:**

Mr. Gerald Bryant requested the Board appoint someone to the Board of Coastal Community Action, due to his appointment date ending on June 30, 2017.

**1. BUDGET PUBLIC HEARING**

**MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the Board go into public hearing for public comments related to the 2017-2018 Budget.

No public comments.

**MOTION** made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the Board close public hearing.

**2. APPROVAL OF THE 2017-2018 BUDGET ORDINANCE AND FEE SCHEDULE**

Mr. Franky Howard, County Manager, explained to the Board that there were two options for the 2017-18 Budget. Plan A, is a budget with an 84 cent tax rate and \$315,000 in legal fees for anticipated services needed to support the Federal Lawsuit that is currently ongoing. Plan B, is a Budget with a tax rate of 81 cent and \$75,000 for legal fees. **MOTION** made by

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Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs and carried **THAT** the 2017-2018 Budget Ordinance, Plan A and Fee Schedule be approved as presented. Motion was **OPPOSED** by Commissioner Zack Koonce. A copy of this Budget Ordinance, Plan A and Fee Schedule is marked **EXHIBIT A** and is hereby incorporated and made a part of the minutes.

### 3. BUDGET AMENDMENTS #58-61

Mr. Franky Howard, County Manager, presented the Board with Budget Amendments #58-61 to keep the County in line with expenditures. **MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** Budget Amendments #58-61 be **APPROVED** as presented. A copy of the Budget Amendments #58-61 is marked **EXHIBIT B** and is hereby incorporated and made a part of the minutes.

### 4. EAST CAROLINA WORKFORCE BOARD APPOINTMENTS

Mr. Franky Howard, County Manager, presented the Board with a letter requesting the reappointment of Frank Emory and Norma Sermon-Boyd to the East Carolina Workforce Development Board. **MOTION** made by Commissioner Zack Koonce seconded by Commissioner Mike Haddock and unanimously carried **THAT** the reappointment of Frank Emory and Norma Sermon-Boyd to the East Carolina Workforce Development Board be **APPROVED** as presented. A copy of the reappointment letter is marked **EXHIBIT C** and is hereby incorporated and made a part of the minutes.

### 5. DSS BOARD APPOINTMENT

Mr. Franky Howard, County Manager, presented the Board with a request to reappoint Mrs. Phoebe Emory to the DSS Board for her first, full, 3-Year term effective July 1, 2017. **MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the reappointment of Mrs. Phoebe Emory to the DSS Board be **APPROVED** as presented.

### 6. DANGEROUS DOG APPEAL BOARD, SUB-COMMITTEE APPOINTMENT

Mr. Franky Howard, County Manager, presented the Board with a request from the Health Board to create a Sub-Committee to handle Dangerous Dog Appeals. The recommendation is to approve the Board of Health Chairperson to appoint an "ad hoc" subcommittee to hear appeals from determinations made as to whether a dog is a potentially dangerous dog. **MOTION** made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Mike Haddock and unanimously carried **THAT** the request be **APPROVED** as presented.

### 7. JOINT LAND USE STUDY (JLUS) UPDATE/MEETING

Mr. Franky Howard, County Manager, presented the Board with information and provided an update on the Marine Corp Air Station Cherry Point Joint Land Use Study (JLUS). Mr. Howard explained that about 18 months ago Jones County was approached about being added to the JLUS due to the fact that Oak Grove OLF is in Jones County and falls under the command of MCAS Cherry Point. Mr. Howard stated that Jones County had finally been formally approved to be added to the JLUS by the Office of Economic Adjustment.

**PUBLIC COMMENT**

None

**COUNTY MANAGER'S REPORT**

No Report

**COMMISSIONER'S REPORTS**

*Commissioner Sondra Ipock-Riggs*, spoke to the Board about citizens windshields being broken due to the gravel on the roads that are under construction.

*Commissioner Mike Haddock* requested an update on FSA and a timeframe when they will be returning to Jones County.

*Commissioner Zack Koonce*, requested an update on the Civic Center damage.

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting be **RECESSED** until 7:00 pm.

Meeting Reconvened at 7:30 p.m.

**MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting go into **CLOSED** session pursuant to NCGS 143.318. 11(a)(3), attorney/client matters to discuss the Complaint for Declaratory and Injunctive Relief:

John Hall, Elaine Robinson-Strayhorn, Lindora Toudle, Thomas Jerkings; Plaintiffs

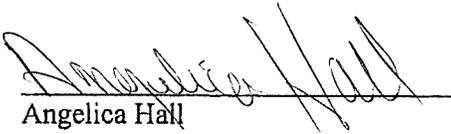
v.

Jones County Board of Commissioners; Franky Emory, in his official capacity as Chairman; W. Michael Haddock, in his official capacity as Vice Chairman; Zack A. Koonce III, in his official capacity as Commissioner; Sondra Ipock-Riggs, in her official capacity as Commissioner; Joseph F. Wiggins in official capacity as Commissioner; Franky J. Howard, in his official capacity as Jones County Manager; Jones County Board of Election; Will H. Brock in his official capacity as Chairman of the Board of Elections; Defendants

Motion made by Commissioner Sondra Ipock-Riggs seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the meeting go out of **CLOSED** session.

**MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the meeting be **ADJOURNED** at 8:15 p.m.

  
\_\_\_\_\_  
Frank Emory  
Chairman

  
\_\_\_\_\_  
Angelica Hall  
Clerk to the Board

Plan- A

**JONES COUNTY, NORTH CAROLINA**  
2017 - 2018 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Jones County, North Carolina on the 5th day of June, 2017 to be effective as of the 1st day of July, 2017.

Section 1 A. (Fund 11) The following accounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018:

Governing Body	110,654
Insurance	280,965
Administration	225,413
Finance	318,733
Tax Office	423,463
Legal Services	390,000
Jury Commission	2,346
CSC Facility Fees	55,829
Board of Elections	141,563
Register of Deeds	141,537
Computer	160,000
Public Buildings	330,110
Housekeeping	91,433
Building Improvement	100,000
Sheriff	1,400,346
County Jail	869,100
Building Inspector	74,582
Communications System	275,598
Fire & Rescue	297,433
Medical Examiner	10,000
Emergency Management	76,749
Emergency Medical Services	720,558
Mosquito/Vector Control	8,000
Solid Waste	365,679
Landfill	98,009
State Forest Protection	79,130
Planning	8,692
Economic Development	268,453
Extension	172,285
Soil Conservation	111,329
Health – General	392,723
Rabies Control	2,650
Other Services	5,000
Tuberculosis	3,377
Immunization Action Plan	13,192
Community Alternatives Program (CAP)	80,268
Healthy Communities	39,984
Breast and Cervical Cancer Control Program (BCCCP)	6,375
Breastfeeding Peer Counseling Program (BFPC)	8,000
NC Wisewoman	7,131
Maternal Health	13,501
Child Health	23,744
Care Coordination for Children (CC4C)	20,905

Family Planning	55,733
Women, Infants, and Children (WIC)	43,092
School Health Nurse	75,000
Diabetes	22,000
Ebola Preparation and Response	-
Environmental Health	24,414
Food and Lodging	20,893
Pregnancy Care Management (PCM)	28,471
Bioterrorism-Preparedness	30,993
HIV/STD	4,765
Communicable Disease	9,778
Mental Health	23,606
Social Services Administration	1,762,304
Workfirst	60,831
Supplemental Assistance	74,500
General Assistance	5,000
State Foster Care	36,062
County Foster Care	8,000
IV-E Foster Care	82,930
Medicaid Transportation	215,000
Aid to Blind	3,500
Adoption Assistance	17,071
Crisis Intervention	51,467
Low Income Energy Assistance Program	51,467
Duke Energy Neighbor	16,483
Food Stamp EBT	5,651
Child Support Officer	107,600
Social Services Block Grant (SSBG)	19,083
Home and Community Care Block Grant (HCCBG)	127,645
Veterans Officer	22,711
Daycare	300,000
Jones County Senior Citizens	66,599
Rural Transportation	102,601
Schools Current Expense	1,820,112
School Capital I, II, III	495,653
School Capital Outlay	65,000
Lenoir Community College	104,858
County Libraries	93,720
Recreation	79,475
Juvenile Justice Council	86,595
Arts Council	1,775
Civic Center	78,009
Non-Departmental	135,700
<b>Total Expenditures</b>	<b>14,660,986</b>

Section 1 B. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2017, and ending June 30, 2018:

Property Tax	6,979,450
Sales Tax	1,757,000
Interest	30,000
License, Permits, and Fees	643,800
Service Fees and Other Revenues	625,880
Intergovernmental Revenues - Unrestricted	130,000
Intergovernmental Revenues - Restricted	459,945
Social Services Program Revenue	2,914,224
Public Health Program Revenue	543,307
Appropriated Fund Balance	442,380
Transfers	135,000
<b>Total Revenues</b>	<b>14,660,986</b>

Section 1 C. There is hereby levied a tax at the rate of eighty-four cents per one hundred dollars (\$100) valuation of taxable property listed as of January 1, 2017, for the purpose of raising revenue included in "Property Tax" in the General Fund in Section 1 B of this ordinance.

Jones County 2017 Tax Rate.....\$0.84

This rate of tax is based upon an estimated total assessed valuation of property for the purpose of taxation of \$831,188,362 and an estimated rate of collection of 96% during the fiscal year.

Section 2 A. (Funds 30,31,33-36) The following amounts are hereby appropriated in the Fire District Funds for the operation of volunteer fire departments for the fiscal year beginning July 1, 2017, and ending June 30, 2018:

Fire Districts	153,600
<b>Total Expenditures</b>	<b>153,600</b>

Section 2 B. It is estimated that the following revenues will be available to the Fire District Fund for the fiscal year beginning July 1, 2017, and ending June 30, 2018:

Comfort	14,300
Hargett's Crossroads	20,500
Pollocksville	46,000
Trenton	44,500
Wyse Fork	18,600
Township 7	9,700
<b>Total Revenues</b>	<b>153,600</b>

Fund 30. Whereas, the Comfort Volunteer Fire Department has requested the Jones County Board of Commissioners to levy taxes upon taxable property within the boundaries of Comfort Fire District for the purpose of supplementing revenue to meet valid obligations of the Comfort Volunteer Fire Department for fiscal year 2017-2018 in all respects as authorized by law, there is, therefore, levied a tax at the rate of \$0.03 per hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2017, located within Comfort Fire District. This rate of tax is based upon an estimated total assessed valuation of property for the purpose of taxation of \$44,702,550 and an estimated rate of collection of 96% during the fiscal year.

Fund 31. Whereas, the Hargetts Crossroads Volunteer Fire Department has requested the Jones County Board of Commissioners to levy taxes upon taxable property within the boundaries of Hargetts Crossroads Fire District for the purpose of supplementing revenue to meet valid obligations of the Hargetts Crossroads Volunteer Fire Department for fiscal year 2017-2018 in all respects as authorized by law, there is, therefore, levied a tax at the rate of \$0.03 per hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2017, located within Hargetts Crossroads Fire District. This rate of tax is based upon an estimated total assessed valuation of property for the purpose of taxation of \$64,139,402 and an estimated rate of collection of 96% during the fiscal year.

Fund 33. Whereas, the Pollocksville Volunteer Fire Department has requested the Jones County Board of Commissioners to levy taxes upon taxable property within the boundaries of Pollocksville Fire District, excluding the Pollocksville town limits, for the purpose of supplementing revenue to meet valid obligations of the Pollocksville Volunteer Fire Department for fiscal year 2017-2018 in all respects as authorized by law, there is, therefore, levied a tax at the rate of \$0.03 per hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2017, located within Pollocksville Fire District. This rate of tax is based upon an estimated total assessed valuation of property for the purpose of taxation of \$146,923,147 and an estimated rate of collection of 96% during the fiscal year.

Fund 34. Whereas, the Trenton Volunteer Fire Department has requested the Jones County Board of Commissioners to levy taxes upon taxable property within the boundaries of Trenton Fire District, excluding the Trenton town limits, for the purpose of supplementing revenue to meet valid obligations of the Trenton Volunteer Fire Department for fiscal year 2017-2018 in all respects as authorized by law, there is, therefore, levied a tax at the rate of \$0.03 per hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2017, located within Trenton Fire District. This rate of tax is based upon an estimated total assessed valuation of property for the purpose of taxation of \$140,390,679 and an estimated rate of collection of 96% during the fiscal year.

Fund 35. Whereas, the Wyse Fork Volunteer Fire Department has requested the Jones County Board of Commissioners to levy taxes upon taxable property within the boundaries of Wyse Fork Fire District for the purpose of supplementing revenue to meet valid obligations of the Wyse Fork Volunteer Fire Department for fiscal year 2017-2018 in all respects as authorized by law, there is, therefore, levied a tax at the rate of \$0.03 per hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2017, located within Wyse Fork Fire District. This rate of tax is based upon an estimated total assessed valuation of property for the purpose of taxation of \$47,836,164 and an estimated rate of collection of 96% during the fiscal year.

Fund 36. Whereas, the Township 7 Volunteer Fire Department has requested the Jones County Board of Commissioners to levy taxes upon taxable property within the boundaries of Rock Creek Fire District and the Island Creek/Bear Run Fire District for the purpose of supplementing revenue to meet valid obligations of the Township 7 Volunteer Fire Department for fiscal year 2017-2018 in all respects as authorized by law, there is, therefore, levied a tax at the rate of \$0.0272 per hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2017, located within Rock Creek Fire District and Island Creek/Bear Run Fire District. This rate of tax is based upon an estimated total assessed valuation of property for the purpose of taxation of \$43,534,739 and an estimated rate of collection of 96% during the fiscal year.

Section 3 A. (Fund 60) The following amounts are hereby appropriated in the Water Enterprise Fund for the operation of the county water enterprise for the fiscal year beginning July 1, 2017, and ending June 30, 2018:

Administration and Collections	372,785
Raw Water Supply	523,237
Water Construction	399,778
Transfer to Water Reserve	150,000
<b>Total Expenditures</b>	<b>1,445,800</b>

Section 3 B. It is estimated that the following revenues will be available to the Water Enterprise Fund for the fiscal year beginning July 1, 2017, and ending June 30, 2018:

Water Enterprise	1,445,800
<b>Total Revenues</b>	<b>1,445,800</b>

Section 4. Whereas it appearing to the Board for fiscal year 2017-2018:

THAT the estimated amount of TAX LEVY is	6,978,698
THAT the total estimated uncollected taxes is	279,148
REVENUES to be raised from Ad Valorem Taxes	6,699,550
THAT the estimated revenues OTHER than Ad Valorem Taxes is	9,560,836
THAT the total County budget is	16,260,386

Section 5. The County Manager is hereby authorized to transfer appropriations among line items within the department for which the funds were originally appropriated.

The County Manager is hereby authorized to transfer appropriations, not to exceed \$10,000 per transfer, among departments within the Fund for which the funds were originally appropriated.

Adopted this 5th day of June, 2017 and becomes effective July 1, 2017.

Frank Emory  
Chairman

Mike Hubbard  
Vice-Chairman

Joe Wight  
Commissioner

Paul A. Koone  
Commissioner

Sondra Spock Riggs  
Commissioner

Ty J. Hall  
County Manager

Attest: Angelica Hall  
Clerk to the Board

Fee Schedule Changes

**Building Inspections**

FY 16-17	Residential	Commercial
<b>Solar Panels</b> *For Industrial Solar Farms, contact Inspections for price	\$400 + \$1 per panel	\$500 + \$5 per panel  *(# of panels x \$.25 + \$100)
FY 17-18		
<b>Solar Panels</b>	\$250 Plus Plan Review, Compliance Fees and Electrical Permit Fees	\$500 Plus Plan Review, Compliance Fees and Electrical Permit Fees

**Solid Waste**

FY 16-17

Curbside Service	\$19 Month
Landfill Tipping	\$100 per ton or 5¢ per pound
	\$1.00 minimum

FY 17-18

Curbside Service	\$20 Month
Landfill Tipping	\$120 per ton or 6¢ per pound
	\$2.00 minimum

**Environmental Health**

FY 16-17

Existing System with Expansion	100.00
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FY 17-18

Existing System with Expansion	200.00
Engineer Option Permit (New, Existing, or Repair System)	60.00

Register of Deeds

FY 16-17

Deeds of Trust or Mortgages:	
First 15 pages	\$56.00
All additional pages	\$4.00

FY 17-18

Deeds of Trust or Mortgages:	
First 35 pages	\$64.00
All additional pages	\$4.00 per page

# JONES COUNTY



## SCHEDULE OF FEES FISCAL YEAR 2017-2018

BUILDING INSPECTIONS		
Permit Type	Residential	Commercial
<b>Application Fee</b> *Applied to each application, per trade, in addition to the fees listed below, and includes Compliance Fee*	\$50	\$100
<b>Building</b> New Construction/Renovation Plan Review Fee Certificate of Occupancy Fee Homeowner Recovery Fee	\$.14/total square feet \$50 \$25 \$10 (NC State Law for Residential)	\$.16/total square feet \$75 \$25
<b>Insulation</b>	\$.04/Heated Square Feet	\$0.06/Heated Square Feet
<b>Plumbing</b> New Construction/Renovation Sprinkler Systems Fuel Piping	\$.06/Heated Square Feet App. Fee + \$2 per Head App. Fee + \$5 per Connection	\$.10/Heated Square Feet App Fee + \$2 per Head App. Fee + \$10 per Connection
<b>Mechanical</b>	\$.06/Heated Square Feet	\$.10/Heated Square Feet
<b>Mechanical Change Out</b> *per unit/not including ductwork	\$50	\$50
<b>Electrical</b> Service: New/Replacement *per panel  Temporary Service Pole Generator Re-Inspect Property for Power Temp. Office Trailer Swimming Pool Bond Bulk Barns/Grain Bins Poultry or Livestock Barns Greenhouse (each) Individual Fixtures/Motors	\$.06/tsf + Service 0-199 amp \$50 Over 199 amps add \$10 each Additional 100 amps \$50 \$100 \$50 \$50 \$50 \$10 + Service, if added 1-10 = \$20, \$10 each, if > 10	\$.10/tsf + Service 0-199 amp \$50 Over 199 amps add \$10 each Additional 100 amps \$50 \$150 \$100 \$50 \$50 \$10 Each, Plus Service \$20 Each, Plus Service \$10 + Service, if added 1-10 = \$20, \$10 each, if > 10
<b>Modular Buildings</b>	See Buildings - Residential	See Buildings - Commercial
<b>Mobile Home – Single Wide</b>	\$305 *Total, Includes Trades	

Mobile Home – Double Wide	\$330 * Total, Includes Trades	
Solar Panels	\$250 Plus Plan Review, Compliance Fees and Electrical Permit Fees	\$500 Plus Plan Review, Compliance Fees and Electrical Permit Fees
Demolition Permit	\$50	\$100
Signs or Billboards		\$50 + electrical if applied
Decks, Porches, Docks	See Building – Residential	See Building - Commercial
Miscellaneous – Fee for projects not otherwise listed	\$50	\$100
Re-Inspection Fee	\$50 – First Failed Inspection \$75 – Second, and each additional Failed Inspection	\$50 – First Failed Inspection \$75 – Second, and each additional Failed Inspection
Re-Issue Certificate of Occupancy or Compliance	\$25	\$25
Photo-Static Copy Fee	\$.25 per page	\$.25 per page
Fire Protection		
3 Year Insurance Inspection	\$50	\$50
Fire Sprinkler Inspection	\$50	\$50
Fireworks Permit		\$50
Above Ground Tank Inspect.		\$100
Fire Suppression System	\$50	\$100
DMV, DHHS, or ABC required Inspections	\$50 Building Inspector \$50 Fire Inspector Each Trip	\$50 Building Inspector \$50 Fire Inspector Each Trip
Floodplain Development Permit	\$50	\$100
Communications/Television/ Cellular/Utility Towers		\$400 + Electrical

PARKS and RECREATION				
Program	Fee	Team	Monthly	Season
Basketball	\$20.00		4-6 Weeks	Winter
T-ball/Coach Pitch	\$20.00		4-6 Weeks	Spring/Summer
Soccer	\$20.00		4-6 Weeks	Fall
Summer Math & Reading	\$20.00			Summer (4 weeks)
Basketball Camp	\$20.00			Summer (1 week)
Golf Tournament	\$40/person			Spring (1 day)
Youth Basketball Tournament	\$90/Team			Spring

SOLID WASTE	
Curbside Service	\$20 Month
Curbside Service Deposit	\$50
Landfill Tipping	\$120 per ton or 6¢ per pound
	\$2.00 minimum
	\$25 Weight ticket

ENVIRONMENTAL HEALTH	
<b>Septic System:</b>	
Application/Site Evaluation/Construction Authorization	200.00
Existing System	75.00
Existing System with Expansion	200.00
Revisit Fee	50.00
<b>Repairs:</b>	
Reported by Owner	50.00
Reported by Other	150.00
Engineer Option Permit (New, Existing, or Repair System)	60.00
<b>Private Well Water:</b>	
New Well Application, Siting, Permitting & Inspection	200.00
Existing Well	75.00
<b>Water Samples:</b>	
Bacteria, Nitrate/Nitrite and Inorganic Analysis	75.00
Pesticides	75.00
Herbicides	75.00
Petroleum Products	75.00
Volatile Organic Compounds	75.00
Collection/Processing Fee (Per Site Visit)	25.00
<b>Public Swimming Pools:</b>	
Plan Review (Per Pool)	125.00
Operation Permit (First Pool)	125.00
Operation Permit (Each Additional Pool on Same Site)	75.00
<b>Food and Lodging:</b>	
Temporary Food Establishment Permit	75.00
<b>Plan Review and Application Fee:</b>	
Facilities with no Seats (Food Stands)	75.00
Facilities with 19 Seats or Less	100.00
Facilities with 20 Seats or More	200.00
<b>Additional Fees:</b>	
Tattooing Permit	300.00
Rabies Shots (1 Year & 3 Year Vaccination – Dogs & Cats)	7.00

HEALTH DEPARTMENT	
Skin Test (TB Screening)	\$15.00
** Note: All other fees are on a sliding-fee scale; please refer to the Jones County Health Department website for other fees	

BOARD OF ELECTIONS	
Voter List, Full (diskette, CD)	\$25.00
Voter List, Partial (diskette, CD)	Pro-rated
Voter List, Electronic	No charge
Voter List, Hard Copy	\$ .25 per sheet
Copy	\$ .25 per sheet
Labels	\$ .40 per sheet
Notice of Candidacy Filing Fees	
All State and Federal Offices	Reference NCGS 163-107
Clerk of Court	1% of Annual Salary
County Commissioner	1% of Annual Salary
Sheriff	1% of Annual Salary
Register of Deeds	1% of Annual Salary
Board of Education (Partisan)	1% of Annual Salary
Soil & Water Conservation	\$5.00
Municipal Board Members and Mayor	\$5.00

\*\* Fees are a culmination of all fee charges by the county. Schedule fees are subject to change.

CIVIC CENTER		
Rented Space	Cost	Deposit (Refundable)
Entire Facility	\$1500.00	50% of total rental fee
Small Auditorium	\$500.00	50% of total rental fee
Large Auditorium	\$1000.00	50% of total rental fee
Small Meeting Room	\$100.00	50% of total rental fee
Kitchen with other space	\$50.00	
Sign/Marquee	\$25.00 per day	
Alcohol Fee	Additional Deposit	
Security Fee	\$200 minimum, additional charge per every 200 people	
<b>Equipment Rental:</b>		
Sound Equipment	\$250.00 Large Auditorium Only	
Microphones	\$20.00 for one, \$10.00 each additional	

FINANCE OFFICE	
Copies	.25 per page
Faxes	\$3.00 for first page \$1.00 each additional page
Bad Checks	\$25.00
Notarial Services	\$5 per signature required

SHERIFF'S DEPARTMENT	
Document Fee	\$5.00
Gun Permit	\$5.00
Concealed Weapon (new)	\$90.00

Concealed Weapon (renewal)	\$75.00
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**WATER DEPARTMENT**

Water Rate		\$20 minimum
0-5,000 Gallons		\$2.20 per 1000 gallons
5,001-10,000 Gallons		\$3.50 per 1000 gallons
10,001-15,000 Gallons		\$4.00 per 1000 gallons
15,001-20,000 Gallons		\$4.50 per 1000 gallons
Service fee/per visit		\$20.00
Tap on Fee	5/8" x 3/4"	\$1,000
	1" x 1"	\$1,500
	2" x 2"	\$3,000
Fire Hydrant installed(only on 6" main or larger		\$5,000
Deposit		\$100.00
Deposit Trenton Sewer		\$ 50.00
Late Fee		\$40.00
Meter Box Lid Small( due to damage)		\$25.00
Meter Box Lid Medium(due to damage)		\$50.00
Meter Box Lid Jumbo(due to damage)		\$150.00
Meter Box Small(due to damage)		\$50.00
Meter Box Medium(due to damage)		\$75.00
Meter Box Jumbo(duc to damage)		\$200.00
Meter (5/8" x3/4") (due to damage)		\$150.00
Meter (1") (due to damage)		\$200.00
Meter (2") (due to damage)		\$2,000.00
Meter Transmitter(MXU) (due to damage)		\$200.00
Angle Valves (3/4")		\$50.00
Angle Valves (1")		\$75.00
Water Service Tamper Fee		\$500.00
Bad Check Fee		\$25.00

**REGISTER OF DEEDS**

<b>Instrument in General:</b>	
First 15 pages	\$26.00
All additional pages	\$4.00
<b>Deeds of Trust or Mortgages:</b>	
First 35 pages	\$64.00
All additional pages	\$4.00 per page
Archives and Records Management Program Fee On Deeds	\$5.00 per document with "deed" in title or any document noting excise tax
Probate Fee	\$2.00
Satisfactions	No Fee
State Excise Tax on Real Estate Conveyances	\$2.00 per thousand
Multiple Instruments In One Document	\$10.00 each additional instrument
Non-Standard Document	\$25.00, in addition to all other applicable recording fees
<b>Plats:</b>	

Each original or revised plat recorded	\$21.00 per sheet or page
Certified Copy	\$5.00
Uniform Commercial Code: *see ROD site for specific information*	
One or two pages	\$38.00
Three to ten pages	\$45.00
Over ten pages	\$45.00, plus \$2.00 per additional page over ten
Removal of Graves Certificates	\$12.00 for the first page \$3.00 each additional page
<b>Right-of-Way Plans:</b>	
Each original or amended plan and profile sheet	\$21.00 for the first page
Each additional page	\$5.00
Certified Copy	\$5.00
Comparing Copy for Certification	\$5.00
<b>Military Service Record:</b>	
Filing and recording discharge	No Fee
1 Certified copy	No Fee
Certified Copy of an Instrument for Which No Other Provision is Made	\$5.00
Each additional page or fraction	\$2.00
<b>VITAL RECORDS</b>	
<b>Marriage License Fees:</b>	
Issuing License	\$60.00 (includes \$35 state fee)
Delayed certificate with 1 certified copy	\$20.00
Amendment of marriage application, license or certificate, with 1 certified copy	\$10.00
Certified Copy	\$10.00
<b>Certified Copies:</b>	
Certified copy of a vital record (birth, death, marriages)	\$10.00
<b>Registration of Birth Certificate one year or more after birth (delayed birth certificate):</b>	
For preparation of paperwork when birth to be registered in another county	\$10.00
For registration when papers prepared in another county, with 1 certified copy	\$10.00
For preparation of papers and registration in the same county, with 1 certified copy	\$20.00
<b>Amendment of Birth or Death Record:</b>	39.00 payable to the State of NC
Preparation of amendment affecting correction	\$10.00 to County \$15.00 to NC Vital Records \$15.00 to NC Vital Records for expedited service
Certified copy	\$10.00
<b>Legitimations:</b>	39.00 payable to the State of NC
For preparations of documents (does not include certified copy)	\$10.00 to county \$15.00 to NC Vital Records \$15.00 to NC Vital Records for expedited service
Certified copy of birth record	\$10.00
Qualification of Notary Public	\$10.00
Notary Authentication	\$5.00
Acknowledgments	\$5.00 per signature or \$10.00 per signature for electronic notarial acts

Uncertified Copies	\$ .25 per page	
<b>TAX OFFICE &amp; GIS FEES</b>		
Non-Governmental		
Custom Property Data and Standard Hourly Rate for all GIS Projects	\$50.00/hour (1 hr. min.)	
Map Printing – Stock or Quick Maps		
	B & W	Color
Plotter Base Map (Plain Paper – 36 x 48)	\$20.00	\$30.00
Plotter Base Map (Plain Paper – 36 x 36)	\$15.00	\$25.00
Plotter Base Map (Plain Paper – 24 x 36)	\$10.00	\$20.00
Plotter Base Map (Plain Paper – 24 x 18)	\$8.00	\$16.00
Plotter Base Map (Plain Paper – 11 x 17)	\$5.00	\$10.00
Plot of Individual Parcel (8 ½ x 11)	\$2.00	\$3.00
Each Additional Data Layer Added to Base Map	\$25.00	
Custom Mapping	\$50.00/hour (1 hr. min.) + printing (i.e. base map price per size)	
Orthophotography For Entire County	\$250.00	
GIS Property Data of County	\$25.00	
Property Record Card	\$.25	
Copies – B&W – (8 ½ x 11)	\$.25	
Copies – B&W – (8 ½ x 14)	\$.40	
Faxes	\$3.00 for first page \$1.00 each additional page	
Bad Check Fee	\$25 or 10% of check up to \$1,000 as set forth in NCGS 105-357(b)(2)	

## EXHIBIT B

## Budget Amendment

Date: 6/5/2017  
Fund: General Fund  
Fiscal Year: 2016-2017 Amendment #58

Decrease Expenditure

Governing Body	Mileage	11-4110-5311-00	6,720.00
Finance	Salaries	11-4130-5121-00	5,500.00
Finance	FICA	11-4130-5181-00	800.00
Finance	Hospitalization	11-4130-5183-00	2,400.00
Administration	FICA	11-4120-5181-00	800.00
Administration	Printing	11-4120-5341-00	500.00
Elections	Salaries-Special Election	11-4170-5128-00	4,000.00
Elections	FICA	11-4170-5181-00	800.00
Housekeeping	Salaries-Part time	11-4261-5126-00	10,660.00
Housekeeping	FICA	11-4261-5181-00	700.00
Economic Development	Salaries	11-4920-5121-00	24,362.00
Economic Development	FICA	11-4920-5181-00	1,864.00
Economic Development	Retirement	11-4920-5182-00	1,766.00
Economic Development	Hospitalization	11-4920-5183-00	2,852.00
Jail	Hospitalization	11-4320-5183-00	3,000.00
Emergency Services	Salaries-Part time	11-4370-5126-00	9,000.00
Emergency Services	Hospitalization	11-4370-5183-00	2,000.00
TOTAL			77,724.00

Increase Expenditures

Governing Body	Supplies - Office	11-4110-5260-00	2,640.00
Governing Body	Telephone	11-4110-5321-00	525.00
Governing Body	Convention Expense	11-4110-5312-00	1,794.00
Governing Body	Board Members	11-4110-5170-00	110.00
Governing Body	Capital/Under \$5000	11-4110-5500-00	200.00
Administration	Bulk Fuel	11-4120-5251-01	100.00
Administration	Dues	11-4120-5491-00	125.00
Finance	Telephone	11-4130-5321-00	200.00
Legal	Legal Fees - Other	11-4150-5192-01	50,000.00
Legal	Legal Fees - Retainer	11-4150-5192-00	1,600.00
Facility	Salaries	11-4160-5121-00	3,500.00
Facility	FICA	11-4160-5181-00	200.00
Facility	Law Officer's Retirement	11-4160-5184-00	275.00
Register of Deeds	Retirement	11-4180-5182-00	50.00

Register of Deeds	Salaries	11-4180-5121-00	50.00
Public Buildings	Salaries	11-4260-5121-00	975.00
Public Buildings	Retirement	11-4260-5182-00	100.00
Jail	Salaries	11-4320-5121-00	1,400.00
Jail	Salaries-Part time	11-4320-5126-00	5,000.00
Jail	Retirement	11-4320-5182-00	500.00
Building Inspections	Salaries-Part time	11-4330-5126-00	7,250.00
Building Inspections	FICA	11-4330-5181-00	550.00
Building Inspections	Retirement	11-4330-5182-00	30.00
Communications	Salaries	11-4332-5121-00	500.00
Communications	Retirement	11-4332-5182-00	50.00
<b>TOTAL</b>			<b>77,724.00</b>

*Frank Emory*

Chairman

*[Signature]*

County Manager

*[Signature]*

Clerk to the Board

*Brenda C. Reece*

Finance Officer

Budget Amendment

Date: 6/5/2017

Fund: General Fund

Fiscal Year: 2016-2017 Amendment #59

Decrease Expenditure

General Health	Essential Services	11-5110-5299-35	1,332.00
JCPC	Professional - Other	11-6121-5199-00	608.00
<b>TOTAL</b>			<b>1,940.00</b>

Increase Expenditures

General Health	Capital Under \$5000	11-5110-5500-00	1,332.00
JCPC	Capital Under \$5000	11-6121-5500-00	608.00
<b>TOTAL</b>			<b>1,940.00</b>

*Frank Emery*

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Chairman

*[Signature]*

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County Manager

*[Signature]*

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Clerk to the Board

*[Signature]*

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Finance Officer

## Budget Amendment

Date: 6/5/2017  
Fund: General Fund  
Fiscal Year: 2016-2017 Amendment #60

Decrease Expenditure

Sheriff	Professional-Drug Testing	11-4310-5199-05	1,250.00
Sheriff	Uniforms	11-4310-5212-00	5,000.00
Sheriff	Vehicles-Fuel & Oil	11-4310-5251-00	45,000.00
Sheriff	Supplies-Office	11-4310-5260-00	3,500.00
Sheriff	Mileage	11-4310-5311-00	6,000.00
Sheriff	Miscellaneous	11-4310-5299-00	4,000.00
Sheriff	Advertisements	11-4310-5391-00	2,000.00
Sheriff	Drug Enforcement Funds	11-4310-5400-00	10,000.00
Sheriff	Contract-Maintenance	11-4310-5440-00	8,000.00
Sheriff	Dues	11-4310-5491-00	200.00
Sheriff	Insurance-Bonds & Liab	11-4310-5454-00	325.00
Sheriff	Hospitalization	11-4310-5183-00	9,000.00
<b>TOTAL</b>			<b>94,275.00</b>

Increase Expenditures

Sheriff	Bulk Fuel	11-4310-5251-01	26,500.00
Sheriff	Supplies & Materials	11-4310-5260-02	5,000.00
Sheriff	Concealed Handgun	11-4310-5291-00	1,650.00
Sheriff	Postage	11-4310-5325-00	1,800.00
Sheriff	Relicense Fee	11-4310-5380-00	2,740.00
Sheriff	Contract Svcs-HVAC	11-4310-5440-36	600.00
Sheriff	Lease Purchase-Copier	11-4310-5512-04	90.00
Sheriff	Vehicle-Maintenance	11-4310-5252-00	12,000.00
Sheriff	Law Officers Retirement	11-4310-5184-00	10,500.00
Sheriff	FICA	11-4310-5181-00	6,800.00
Sheriff	LEO 401K Separation	11-4310-5133-00	7,850.00
Sheriff	Salaries-Part Time	11-4310-5126-00	3,600.00
Sheriff	Salaries-Overtime	11-4310-5122-00	15,145.00
<b>TOTAL</b>			<b>94,275.00</b>

*Floyd Emory*

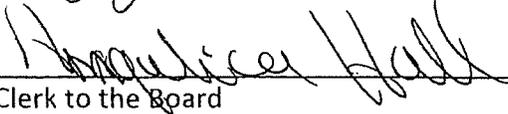
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Chairman



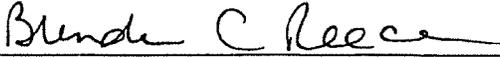
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County Manager



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Clerk to the Board



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Finance Officer

Budget Amendment

Date: 6/5/2017

Fund: General Fund

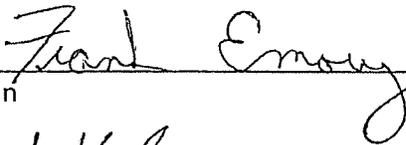
Fiscal Year: 2016-2017 Amendment #61

Increase Revenue

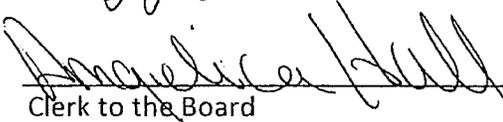
Day Care	Day Care-Direct Services	11-0212-4585-00	57,720.00
Other Revenue	Insurance	11-0600-4839-06	1,612.42
<b>Total</b>			<b>59,332.42</b>

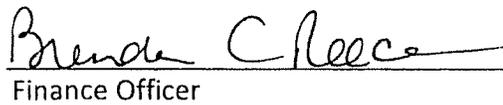
Increase Expenditures

Day Care	Day Care-Direct Services	11-5850-5497-03	57,720.00
Sheriff	Vehicle- Maintenance	11-4310-5252-00	1,612.42
<b>Total</b>			<b>59,332.42</b>

  
 \_\_\_\_\_  
 Chairman

  
 \_\_\_\_\_  
 County Manager

  
 \_\_\_\_\_  
 Clerk to the Board

  
 \_\_\_\_\_  
 Finance Officer



May 10, 2017

Mr. Franky J. Howard, Jones County Manager  
418 Hwy 58 N, Unit A  
Trenton, NC 28585

Dear Mr. Howard,

As you are aware, chief elected officials continue to have a central role in the administration of workforce investment activities as defined by the new Workforce Innovations and Opportunity Act (WIOA), which supersedes the Workforce Investment Act (WIA) effective July 1, 2015.

Specifically, chief elected officials are responsible for appointing members to the local Workforce Development Board to represent their counties' workforce needs. Please refer to Attachment A—"Local Workforce Development Boards Membership Requirements."

At the present, Jones County has two representatives whose terms expire on June 30, 2017. To address the WIOA nomination criteria to the ECWDB, we ask that the following individuals be re-appointed to the ECWDB to represent their respective sectors for a two-year term beginning July 1, 2017 - June 30, 2019:

Dr. Norma Sermon-Boyd, Executive Director, Jones County Partnership for Children, representing Community Based Organizations

Mr. Frank Emory, Owner, Emory Construction, representing the Construction Business Sector

Should you have any questions regarding this information, please feel free to contact me at 252-636-6901.

Sincerely,

A handwritten signature in cursive script that reads "Tammy Childers".

Tammy Childers  
Executive Director

cc: Angelica Hall, Clerk to the Board

1341 South Glenburnie Road • New Bern, North Carolina 28562  
(252) 636-6901 voice (252) 638-3569 [www.ecwdb.org](http://www.ecwdb.org)  
An Equal Opportunity/Affirmative Action Employer

Local Workforce Development Boards Membership Requirements

Representative of Business	Who May Satisfy the Requirements
(WIOA Section 107(b)(2)(A))	<p>The majority of the members of the Local Board must be representatives of business in the local area. At a minimum, two members must represent small business as defined by the U.S. Small Business Administration. Business representatives serving on Local Boards may also serve on the State Board. Each business representative must meet the following criteria:</p> <ul style="list-style-type: none"> <li>• be an owner, chief executive officer, chief operating officer or other individual with optimum policy making and hiring authority;</li> <li>• provide employment opportunities in in-demand industry sectors or occupations, as those terms are defined in WIOA section 3(23); and provide high-quality, work-relevant training and development opportunities to its workforce or the workforce of others (in the case of organizations representing business as per WIOA Sec. 107(b)(2)(A)(ii); and</li> <li>• are appointed from among individuals nominated by local business organizations and business trade associations.</li> </ul>
Representative of Workforce (WIOA Section 107(b)(2)(B))	<p>Not less than 20 percent of the members of the Local Board must be workforce representatives. These representatives:</p> <ul style="list-style-type: none"> <li>• must include two or more representatives of labor organizations, where such organizations exist in the local area. Where labor organizations do not exist, representatives must be selected from other employee representatives;  <i>[In North Carolina, such examples include the North Carolina Association of Educators (NCAE) or the State Employees Association of North Carolina (SEANC)].</i></li> <li>• must include one or more representatives of a joint labor management, or union affiliated, registered apprenticeship program within the area who must be a training director or a member of a labor organization. If no union affiliated registered apprenticeship programs exist in the area, a representative of a registered apprenticeship program with no union affiliation must be appointed, if one exists, and may include:</li> </ul> <p>In addition to the representatives enumerated above, the Board may include the following to contribute to the 20 percent requirement:</p> <ul style="list-style-type: none"> <li>• one or more representative of community-based organizations that have demonstrated experience and expertise in addressing the employment, training or education needs of individuals with barriers to employment,</li> </ul>

Appendix A

	<p>including organizations that serve veterans or provide or support competitive integrated employment for individuals with disabilities; and</p> <ul style="list-style-type: none"> <li>• one or more representatives of organizations that demonstrated experience or expertise in addressing the employment, training, or education needs or eligible youth, including representatives of organizations that serve out-of-school youth.</li> </ul>
<p><b>Representatives of Education and Training</b> (WIOA Section 107(b) (2)(C))</p>	<p>The balance of Local Board membership must include:</p> <ul style="list-style-type: none"> <li>• At least one eligible provider administering adult education and literacy activities under WIOA Title II;</li> <li>• At least one representative from an institution of higher education providing workforce investments activities, including community colleges; and</li> <li>• At least one representative from each of the following governmental and economic and community development entities:             <ul style="list-style-type: none"> <li>• Economic and community development entities;</li> <li>• The state Employment Service Office under the Wagner-Peyser Act (29 U.S. C. 49 et seq.) serving the local area; and</li> <li>• The programs carried out under Title I of the Rehabilitation Act of 1973, other than Sec. 112 or part C of that title.</li> </ul> </li> </ul> <p>In addition to the representatives enumerated above, the CLEO may appoint other appropriate entities in the local area, including:</p> <ul style="list-style-type: none"> <li>• Entities administering education and training activities who represent local educational agencies or community-based organizations with demonstrated expertise in addressing the education and training needs for individuals with barriers to employment;</li> <li>• Governmental and economic and community development entities who represent transportation, housing and public assistance programs;</li> <li>• Philanthropic organizations serving the local area; and</li> <li>• Other appropriate individuals as determined by the chief elected official.</li> </ul>

Source: USDOL Training and Employment Guidance Letter (TEGL) 27-14

