

March 27, 2013 5:30 P.M.
JONES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JONES COUNTY OFFICE COMPLEX – COMMISSIONERS’ ROOM
MINUTES

COMMISSIONERS PRESENT:

Frank Emory, Chairman
Mike Haddock, Vice-Chairman
Sondra Ipock-Riggs, Commissioner
Joe Wiggins, Commissioner
Zack Koonce, III, Commissioner

OFFICIALS PRESENT:

Franky J. Howard, County Manager
Jennifer King, Clerk to the Board
Melissa Moore-Freeman, Finance Officer

The Chairman called the meeting to order.

Franky Howard, County Manager, discussed plans for the future of the Tax Office. Wayne Vanderford, Tax Collector, plans to retire at the end of the year. The board decided that this position needs to be advertised and filled as soon as possible to allow the new collector to work closely with Mr. Vanderford for several months. Mr. Howard discussed new plans to bring the Tax Office to the administration building and have water collections and tax collections performed by the same personnel. These employees will be cross trained to accept payments for either system. A discussion was held concerning moving current staff in the administration building to other offices in order to accommodate housing tax staff in the office complex. Zack Koonce suggested that there may be an issue with separating the Tax Office and the Register of Deeds. Mr. Howard explained that he had that discussion with Mr. Vanderford. Mr. Vanderford suggested that maps be scanned into the system in order to view them online, eliminating the need for the tax personnel to physically visit the Register of Deeds Office. Mr. Howard informed the board that Sherry Koonce, Utilities Manager, is currently cross training in the afternoons with tax staff in order to learn their system. This will allow for Mrs. Koonce to directly supervise water and tax collections in the future, although the Tax Collector will continue to serve as the Department Head of the Tax Office. There was also some discussion about the need to consolidate offices to become more efficient county-wide. It was determined that Carol Tyndall, Emergency Management Coordinator, would be moved to the office complex as she is the sole occupant of the old EMS building located on Franksfield Road, eliminating the need to heat and cool the building. It was also discussed that the elections staff could move to the current location of the tax staff and veterans could possibly move to Social Services in order to eliminate the need for the building located at 389 Hwy 58 South.

MOTION made by Frank Emory, seconded by Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting be adjourned at 7:15 p.m.

Frank Emory
Chairman

Jennifer King
Clerk to the Board