

**APRIL 21, 2014 7:05 P.M.**  
**JONES COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**JONES COUNTY OFFICE COMPLEX – COMMISSIONERS’ ROOM**  
**MINUTES**

**COMMISSIONERS PRESENT:**

Mike Haddock, Chairman  
Sondra Ipock-Riggs, Vice-Chairman  
Joseph Wiggins, Commissioner  
Zack Koonce, Commissioner

**OFFICIALS PRESENT:**

Franky J. Howard, County Manager  
Melissa Moore-Freeman, Clerk  
Samuel Croom, Tax Collector

**COMMISSIONERS ABSENT:**

Frank Emory

The Chairman called the meeting to order and gave the invocation. A **MOTION** was made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Joseph Wiggins, and unanimously carried **THAT** the agenda be **APPROVED** as presented.

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the minutes of April 7, 2014 Regular Session and April 14 Special Meeting be **APPROVED**.

**PUBLIC COMMENT PERIOD:**

Commissioner Sondra Ipock-Riggs questioned how many of the values of tax properties had been changed since the completion of the revaluation. Jay Shackelford indicated that they had received four hundred informal appeals with just over one hundred of those resulting in changes in the valuation. Commissioner Sondra Ipock-Riggs expressed concerns about the high property values assessed for mobile homes.

**1. BOARD OF EQUALIZATION AND REVEIW**

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioners Zack Koonce, and unanimously carried **THAT** the Board of Equalization reconvene. Samuel Croom provided an update to the board. Three properties have been reviewed this week. Mark Honbee property was reviewed. The homeowner provided two appraisals and after further review the property was reassessed with a new value of 203,000.00 instead of the initial revaluation of 299,000.00. Cecil and Rebecca Lanier’s property was viewed and based on the conditions, their property was reassessed with a value of 26,600.00 instead of the initial revaluation of 29,900.00. Woodrow Lassiter home was viewed and the value was reassessed with a value of 221,000.00 instead of the initial revaluation of 261,000.00. A tract of land owned by Mr. Lassiter ending in parcel number 128 was reduced to 62,000.00 based on the wetness of the property instead of the initial value assigned 74,000.00. No other adjustments were made to the two other properties viewed, owned by Mr. Lassiter. Those parcels ended in 1675 and 4324. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** these new assessed values be **APPROVED**. Samuel Croom presented three additional requests to the Board. Dallas

Bazemore qualifies for veteran's relief exemption and will receive a refund. Leroy Murrell is a disabled veteran and should also qualify for veteran's relief exemption. Mr. Murrell is also entitled to a refund. JoAnn Baysden is disabled and qualifies for a disability exemption, and she is entitled to a refund as well. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried the exemptions and refunds be **APPROVED** as presented. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the Board of Equalization be **RECESSED** until May 7, 2014 at 8:30 a.m.

## **2. NORTH CAROLINA FORESTRY SERVICE UPDATE**

Wayne Bell provided everyone with an annual report, a copy of which is marked Exhibit A and is hereby incorporated by reference and made a part of these minutes. Mr. Bell reviewed the report with the commissioners pointing out facts in reference to the previous year's performance measures. Mr. Bell informed the board about possible changes with the Hoffman forest. Mr. Bell also informed the board the Forestry Service had assisted with obtaining equipment from the Federal Government for Maysville, Phillips Crossroads and Hargett's Crossroads fire departments.

## **3. ABC PERMIT-JAY'S MINI MART**

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the ABC Permit for Jay's Mini Mart be **APPROVED** as presented, a copy of which is marked Exhibit B and is hereby incorporated by reference and made a part of these minutes.

## **4. CAPITAL REQUEST-EXTENSION MACBOOK**

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the capital request be **APPROVED** in the amount of 1,351.00 using funds provided by the SHIP program.

## **5. SURPLUS PROPERTY-INFORMATION**

Franky Howard provided the commissioners with a listing of surplus properties owned by the county because of tax foreclosures. Citizens have been inquiring about these properties and the offer process may begin in the coming weeks. A copy of the listing is marked Exhibit C and is hereby incorporated by reference and made a part of these minutes.

## **6. CDBG MONTHLY REPORT**

Franky Howard advised the Board the monthly reports for CDBG had been filed with the State office as required by the program.

## **7. TAX DEBTSETOFF REFUNDS**

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** the tax debt setoff refunds be **APPROVED** as presented, a copy of which is marked Exhibit D and is hereby incorporated by reference and made a part of these minutes.

## **8. TAX REFUND REQUEST**

**MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Joseph Wiggins, and unanimously carried **THAT** a refund in the amount of 360.00 be **APPROVED** for Leroy and Edna Murrell as presented.

## **9. FIRE DEPARTMENT PAID CALLS**

Franky Howard present the criteria determined by Timmy Pike and Kyle Koonce for payment of Fire Calls. **MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Joseph Wiggins, and unanimously carried **THAT** the criteria be **APPROVED** as presented, a copy of which is marked Exhibit E and is hereby incorporated by reference and made a part of these minutes.

## **10. COMPUTER DISPOSAL**

Franky Howard provided an update to the commissioners advising our IT contractor had advised it would be cheaper to destroy the computers we recently replaced versus trying to clean the hard drive and sell on GovDeals. These computers will not have value as they can't be used without expensive upgrades to the software. **MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the surplus computers be destroyed.

## **COUNTY MANAGER'S REPORT**

Franky Howard reminded everyone the commissioners were invited to the EDC meeting on April 22, 2014 at Martin Marietta in Maysville at 7:00p.m. The EDC symposium is April 29, 2014. Reminded everyone of the upcoming National and State conference for commissioners.

## **COMMISSIONER'S REPORTS**

*Commissioner Sondra Ipock-Riggs* requested the Commissioners be presented with the pay scale and a listing of all increases for each employee during the budget meetings. Commissioner Sondra Ipock-Riggs would like to pursue possibly giving bonuses versus pay increases. The pay scale should also be reviewed during the budget process. Concern was expressed about hiring new individuals at rates higher than the employee previously holding the position.

## **PUBLIC COMMENT**

There was no public comment.

**MOTION** made by Commissioner Joseph Wiggins, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting be adjourned at 8:45 pm.

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Mike Haddock  
Chairman

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Melissa Moore-Freeman  
Clerk to the Board

EXHIBIT A

**NORTH CAROLINA**

**DIVISION OF FOREST RESOURCES**

**ANNUAL REPORT**

**TO**

**JONES COUNTY**

**COMMISSIONERS**

**FISCAL YEAR**

**2013 -2014**

**PREPARED BY:**

**JONES COUNTY RANGER**

**WAYNE BELL**

## INTRODUCTION

COUNTY COMMISSIONERS and COUNTY MANAGER, I WOULD LIKE TO BRING YOU UP TO DATE ON WHAT HAS HAPPENED THIS PAST FISCAL YEAR OF 2013 - 2014. I APPRECIATE THIS OPPORTUNITY TO TELL YOU ABOUT THE PROGRAMS OF THE NORTH CAROLINA FOREST SERVICE AND WHAT WE HAVE ACCOMPLISHED IN JONES COUNTY THIS PAST YEAR.

THE NCFS IS RESPONSIBLE FOR THE PROTECTION AND DEVELOPMENT OF ALL WOODLANDS IN THE COUNTY, WITH THE EXCEPTION OF INCORPORATED CITY LIMITS.

JONES COUNTY'S WOODLAND AREA CONSISTS OF 209,900 ACRES, AS OF THE 2002 SURVEY.

AT THIS TIME I WOULD LIKE TO TAKE THE OPPORTUNITY TO EXPLAIN OUR PROGRAM AREAS AND THE ACCOMPLISHMENTS THIS PAST YEAR IN THESE AREAS.

### **FOREST MANAGEMENT**

UNDER THE FM PROGRAM WE ACCOMPLISHED THE FOLLOWING:

1. THE NCFS ASSISTED 33 JONES COUNTY LANDOWNERS TOTALING 2119 ACRES WITH WRITTEN DETAILED MANAGEMENT PLANS FOR EITHER PUTTING BACK INTO TIMBER PRODUCTION, OR ENHANCING THEIR TIMBERLAND VIA TIMBER, WILDLIFE AND RECREATIONAL USE.
2. FOUR-HUNDRED ELEVEN (416) ACRES WAS SITE PREPARED BY MECHANICAL, CHEMICAL, CHOPPING, OR BURNING IN ORDER TO ESTABLISH A SEED BED FOR THE SEEDLINGS TO BE PLANTED ON. THIS WORK IS SUBCONTRACTED OUT TO LOCAL CONTRACTORS APPROVED BY THE NCFS TO DO THIS TYPE OF WORK. IN THE CASE OF LANDOWNERS NOT BEING ABLE TO FIND A CONTRACTOR, THE FORESTATION BRANCH OF THE NCFS DID THE

WORK. NO MATTER WHO PERFORMED THE WORK, IT WAS THE RESPONSIBILITY OF MY OFFICE TO OVERSEE THE PROJECTS FOR QUALITY CONTROL.

3. THERE WERE ELEVEN (11) DIFFERENT TRACTS OF LAND PLANTED IN THE COUNTY, CONSISTING OF 680 ACRES. WHEN PLANTING IS PERFORMED BY APPROVED TREE PLANTING CREWS, ON MOST OF THE TRACTS THE NCFS HAS TO BE ON THE TRACT BOTH MORNING AND AFTERNOON CHECKING FOR QUALITY CONTROL. THIS IS TO ASURE THAT TREE PLANTING MEETS OUR STANDARDS.

I HAVE TOUCHED ON THE MAIN PARTS OF THE FM PROGRAM. WE WERE ALSO RESPONSIBLE FOR SUCH PROGRAM AREAS AS SURVIVAL CHECKS OF LAST YEARS PLANTING PROJECTS, LAND MEASUREMENT OF ALL PROJECT USING THE NEW GLOBAL POSITIONING SYSTEM, WILDLIFE PLANTINGS, SEED AND CONE COLLECTION, WE COLLECTED 198 LBS. OF SEEDS, STREAM OBSTRUCTION LAWS, BEST MANAGEMENT PRACTICE GUIDELINES, SEDIMENTATION LAWS, AND WATER QUALITY GUIDELINES WERE WE DID A TOTAL OF 30 LOGGING INSPECTIONS IN THE COUNTY FOR WATER QUALITY PURPOSES.

#### **INSECTS AND DISEASE**

AT THIS TIME THERE ARE NO SIGNIFICANT INSECT OR DISEASE PROBLEMS IN JONES COUNTY AT THIS TIME. WE DO HAVE A FEW SHADE TREE REQUEST EACH MONTH. WE TRY TO HANDLE THEM WITHIN 2-3 WORKING DAYS IF POSSIBLE

#### **INFORMATION AND EDUCATION**

1. THIS INCLUDES SUCH PROJECTS AS NEWS ARTICLES, RADIO SPOTS, AND TV INTERVIEWS.
2. OTHER PROJECTS SUCH AS CHRISTMAS AND FIRE PREVENTION PARADES, FOREST MANAGEMENT EXHIBITS, AND PRINTED MATERIALS HAVE ALL BEEN USED THROUGHOUT THE COUNTY TO PROMOTE THE NCFS AND TO INFORM THE GENERAL PUBLIC ABOUT THE PROGRAMS THAT ARE AVAILABLE.

### **FIRE PREVENTION**

THE NCFS SPENDS A LOT OF TIME, RESOURCES, AND AS MUCH MONEY AS THE BUDGET ALLOWS ON VARIOUS PROJECTS IN ORDER TO EDUCATE THE PUBLIC IN THE PREVENTION OF WILDFIRES. IF WE CAN PREVENT WILDFIRES, WE CAN PREVENT LOSS OF LIFE, HOMES, AND REAL PROPERTY. SOME OF OUR PROJECTS INCLUDE:

1. EACH YEAR DURING FIRE PREVENTION WEEK THE NCFS IS RESPONSIBLE FOR ORDERING OVER \$250.00 WORTH OF PRINTED FIRE PREVENTION MATERIAL TO BE PASSED OUT TO THE COUNTY SCHOOLS TO THE PRE-K-2 GRADES AND LAST YEAR DID 16 PROGRAMS IN THE COUNTY SCHOOLS FOR FIRE PREVENTION.
2. WE SUPPORT THE JONES COUNTY VOLUNTEER FIRE DEPARTMENTS AND JONES COUNTY EMERGENCY SERVICES IN ANY OF THEIR FIRE PREVENTION THEMES WHEN CALLED ON.

### **OTHER SERVICES**

WE ARE ALSO IN CONTINUAL EFFORTS TO BE AN INTERGAL PART OF THE OVERALL EMERGENCY RESPONSE TEAM IN JONES COUNTY. WE STAND READY FOR NATURAL DISASTER RECOVERY EFFORTS SUCH AS HURRICANES, TONADOES, AND ICE STORMS. WE ARE ALSO READY TO ASSIST WERE WE CAN IN OTHER AREAS SUCH AS REQUEST FROM VFD'S AT SPECIAL INCIDENTS.

**FIRE CONTROL**

THE NCFS HAD A BELOW NORMAL YEAR IN FIRE CONTROL. IN YEARS PAST, IT WOULD NOT BE UNUSUAL TO SEE THE NUMBER OF FIRES TRIPLE OVER WHAT YOU SEE FOR THIS PAST YEAR. BELOW ARE THE STATISTICS FOR THIS PAST YEAR:

<u># OF FIRES IN COUNTY</u>	<u>11</u>
• <u>ACRES BURNED</u>	<u>35.2</u>
• <u>TICKETS &amp; CITATIONS</u>	<u>8</u>
• <u>FALSE ALARMS</u>	<u>10</u>
• <u>BURNING PERMITS</u>	<u>755</u>

THE MAJOR CAUSE OF WILDFIRES IN JONES COUNTY THIS PAST YEAR WAS DEBRIS BURNING.

### FIVE YEAR AVERAGE OF FIRES BY CAUSE

	Light- ning	Camp Fire	Smok- ing	Debris	Incend -iary	Machi ne use	Rail- Road	Child- ren	Misc.	Total	Acres Burn	Avg.
08	1	0	0	8	2	4	0	0	1	16	410	25.6
09	0	0	1	17	1	1	0	1	1	22	96	4.4
10	0	0	0	14	0	1	0	0	1	16	27	1.7
11	6	0	0	27	0	2	0	0	3	37	295	8.0
12	0	0	0	4	3	0	0	0	0	7	23	3.2
Total	7	0	1	70	6	8	0	1	6	108	851	7.9
Avg.#/ 5 yrs	1	0	0.9	14	1	2	0	0	1	19.6	170	8.7

HERE IN JONES COUNTY WE MAINTAIN THE FOLLOWING FOR FIRE CONTROL:

- 2 BRUSH TRUCKS FOR INITIAL ATTACK EQUIPPED WITH 150 GALLON SLIP-ON UNITS.
- 1 HEAVY FIRE TRACTOR AND FIRE PLOW, 1 TRUCK TRACTOR AND LOWBOY. THIS EQUIPMENT IS FURNISHED BY THE STATE OF NC, BUT THE UP KEEP AND MAINTANACE COMES FROM OUR COUNTY BUDGET.
- VARIOUS PIECES OF SUPPORT EQUIPMENT WHICH INCLUDES 1 - 28 FOOT PORTABLE BRIDGES, USED TO CROSS LARGE CANALS.
- 3 FULL TIME CERTIFIED PERSONNEL

- NO SEASONAL PERSONEL DUE TO BUDGET CUTS

THE NCFS APPRECIATES THE MUTUAL AID FIRE FIGHTING EFFORTS FROM THE LOCAL VFD'S.

THE NCFS HAS HAD AN EXCEPTIONAL YEAR IN ALL OF OUR PROGRAMS FOR THE CITIZENS OF JONES COUNTY. WE IN THE FOREST SERVICE APPRECIATE THE SUPPORT OF THIS BOARD OF COMMISSIONERS AND THE COOPERATION OF A LOT OF OTHER PEOPLE IN HELPING US ACHIEVE THE SUCCESS I HAVE DESCRIBED. FORESTRY IS NOT ONLY ONE OF THE MOST IMPORTANT ECONOMIC BASES IN OUR COUNTY, TREES ARE A VERY SIGNIFICANT ELEMENT IN OUR TOTAL ENVIROMENT. FOR THAT REASON, WE HAVE MORE THAN A JOB TO DO. WE MUST PROTECT AND DEVELOP OUR FOREST TO PRODUCE THE MAXIMUM BENEFITS THE PEOPLE OF JONES COUNTY HAVE COME TO EXPECT.

**EXHIBIT B**  
**NORTH CAROLINA**  
**ALCOHOLIC BEVERAGE CONTROL COMMISSION**

4307 Mail Service Center  
Raleigh, NC 27699-4307  
(919) 779-0700 FAX (919) 662-3583

**LOCAL GOVERNMENT OPINION**  
**for ALCOHOLIC BEVERAGE PERMITS**

**APPLICANT SHOULD COMPLETE THIS SECTION ONLY**

Applicant's Name: Milam Patel  
Corporate or LLC name (if applicable): UGAM INC  
Trade Name of Business: JAY mini MART  
Former Trade Name (if any): JAY mini MART  
Business Address: 9068 HWY-17 SOUTH  
City/State: POLOCKSVILLE NC 28573  
Date of Birth: 07-25-1963  
NC Driver's License: 8591255  
Last 4 of Social Security #: 7016

**TYPE OF ABC PERMIT(S) BEING APPLIED FOR:**

\_\_\_\_\_ On premise  
Indicate Type (if any)

Beer & wine \_\_\_\_\_ Off premise  
Indicate Type (if any)

**REMAINDER OF FORM FOR OFFICIAL USE ONLY**

Date Form 001 Mailed or Delivered: \_\_\_\_\_

Designated Official's Name: \_\_\_\_\_

Title: JONES CO BD OF COMMISSIONERS, CHAIRMAN

City/County: JONES COUNTY

Address: \_\_\_\_\_ Mail Address: PO BOX 266  
405 HWY 58 SOUTH TRENTON NC 28585

Contact Telephone #: \_\_\_\_\_

**NOTICE:** The Alcoholic Beverage Control Commission shall give notice of a permit application to the Governing body of a city or county prior to issuing a retail ABC permit. Designated Officials are expected to process this form within 15 days of receipt. The applicant will be required to provide proof of mandatory compliance with all applicable building and fire codes. The Inspection/Zoning Compliance form (Form 002) is for this purpose and will be completed by the appropriate local agencies.

**FACTORS IN ISSUING A PERMIT:** Pursuant to N.C.G.S. 18B -901(c), before issuing a permit, the ABC Commission shall be satisfied the applicant is a suitable person and that the location is a suitable place.

PLEASE INDICATE YOUR ANSWER TO THE FOLLOWING:

Do you approve of the applicant and location for the ABC permit?

YES  Applicant   
Location  NO  Applicant   
Location

Disapprovals: Pursuant to N.C.G.S. 18B -901 (b), to be considered by the ABC Commission, the objections shall state the facts upon which it is based. If you have indicated disapproval by answering "NO", please explain your reason(s) based on the factors outlined in N.C.G.S. 18B -901(c) on the attached page. Use extra sheets if additional space is required and attach all records and/or documents used to arrive at your decision. The mere indication of "NO" without an explanation is an insufficient basis for rejection and cannot be considered by the Commission.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mike H... 04/21/14  
Signature of Designated Official Date  
Chairman  
Title of Designated Official

State of North Carolina  
\_\_\_\_\_ County

\_\_\_\_\_ Being duly sworn says that the contents of the foregoing Local Government Opinion are true to his/her own knowledge, except as to matters stated on information and belief, and as to those matter(s) he/she believes them to be true.

Sworn to and subscribed before me this:  
\_\_\_\_\_  
Day Month Year

\_\_\_\_\_  
(Notary Public's Signature)

EXHIBIT C

Parcel Number	Site Address	Acres	Purchase Date	Attorney Fees	Tax Due (April 2014)	Total Due	Current Tax Value Land	Current Tax Value Bldg	Total Value
5406-67-6317-00	NC 58	1.00	11/26/2013	2,501.17	216.67	2,717.84	7,000		7,000
4499-06-7371-00	585 Wyse Fork Rd.	0.55	11/26/2013	2,562.04	3,423.63	5,985.67	6,025	19,854	25,879
4552-17-4888-00	SR 1002	0.35	5/7/2013	2,625.07	388.87	3,013.94	5,647		5,647
5435-07-0922-00	Off NC 58	0.22	6/27/2012	1,379.41	842.93	2,222.34	7,687		7,687
4540-32-6129-00	NC 58 & SR 1301	0.51	8/17/2011	2,426.32	240.42	2,666.74	5,915		5,915
				\$11,494.01	\$ 5,112.52	\$ 16,606.53			\$ 52,128

## EXHIBIT D

NAME AND ADDRESS	AMOUNT	ACCT #
Ervin Samuel 180 Ervin Lane Tretnon, NC 28585	10.95	17460
Beverly Irving PO Box 88 Tretnon, NC 28585	57.09	7977
Crissie Simmons 4710 Sharon Donna Dr Greensboro, NC 27406	162.39	5304
Total Refunds	230.43	
Summary:		
Tax	1,578.51	less 23.43 refunds
UTL	121.6	
Health	609.94	
Total DS funds rec'd	2,310.05	Total for Tax 1,348.08

## EXHIBIT E

### CRITERIA FOR PAYMENT OF FIRE CALLS

- 1) Structure fire in district.
- 2) Grass, Brush, or Woods fire in district.
- 3) Any motor vehicle crash in district.
- 4) Alarm Calls.

Payment will not apply to mutual aid departments unless the in district department does not respond, then the first arriving department will receive the payment.

The call must be in Jones County.

To receive payment the fire call report must contain the following information.

- 1) Number of vehicles and personnel responding.
- 2) Apparatus forms.
- 3) NARRATIVE!!!
- 4) The narrative should indicate actions taken, and whether your department is providing or receiving mutual aid.
- 5) The narrative should also include a description of the scene.

Please call if you have any questions or concerns.

Tim Pike 252-665-3281