May 1, 2017 8:30 A.M.
JONES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JONES COUNTY AGRICULTURAL BUILDING, 110 MARKET STREET
TRENTON, NC 28585
MINUTES

COMMISSIONERS PRESENT:
Frank Emory, Chairperson
Mike Haddock, Vice-Chairperson
Zack Koonce, Commissioner
Sondra Ipock-Riggs, Commissioner
Joseph Wiggins, Commissioner

OFFICIALS PRESENT:
Franky J. Howard, County Manager
Angelica Hall, Clerk
Brenda Reece, Finance Officer
Jack Jones, Interim DSS Director
Wesley Smith, Health Director

COMMISSIONERS ABSENT:

The Chairperson called the meeting to order. Commissioner Mike Haddock gave the invocation. **MOTION** was made by Commissioner Mike Haddock, seconded by Commissioner Zack Koonce unanimously carried **THAT** the agenda be **APPROVED** as presented.

MOTION made by Commissioner Sondra Ipock-Riggs, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the minutes for Regular Meeting on April 18, 2017 be **APPROVED** as presented.

PUBLIC COMMENT PERIOD:

Mr. William Bell, 167 Shiver Lane, Trenton, spoke to the Board about his water bill. Mr. Bell explained to the Board that he was being charged for broken equipment that was damaged back in April of 2016 and was not charged until four months later. Mr. Bell inquired why he was receiving a bill months after the April date the equipment was broken. He also states he doesn't understand if the equipment was broken how was he being charged, that led him to speak with the water supervisor Mike Houston and the supervisor told him the bill had been estimated for that time period. Mr. Bell inquired about the process of the County Manager not returning his calls and that he felt it was not good practice for the County Manager to ignore calls from the citizens. Mr. Bell stated he didn't feel it was right for him to have to pay for the broken equipment because he did not do it and when he requested to see the damaged equipment he was told they no longer had the equipment. Mr. Bell stated he doesn't understand how it took 4 months to find out the system wasn't working and he feels he should not be responsible for paying to replace the equipment because he knows he did not cause the damage.

1. CHAIR ASSIST- CAPITAL REQUEST-DEMO

Mr. Timmy Pike, EMS Director, presented the Board with a capital request for a Stair Assist Chair for the EMS Department. The quoted amount for this chair is $2,967.74. Mr. Pike also provided the Board with a demonstration of the Stair Assist Chair and explained its benefits for the department. **MOTION** made by Commissioner Zack Koonce seconded by

Intentionally
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Commissioner Joseph Wiggins and unanimously carried **THAT** the capital request for the Stair Assist Chair in the amount of $2,967.74 be **APPROVED** as presented. A copy of the capital request is marked **EXHIBIT A** and is hereby incorporated and made a part of the minutes.

2. QUARTERLY EMS/FIRE CALLS REPORT

Mr. Timmy Pike, EMS Director, presented the Board with the quarterly EMS/Fire Calls Report. A copy of the report is marked **EXHIBIT B** and is hereby incorporated and made a part of the minutes.

3. HEALTH DEPARTMENT MONTHLY REPORT

Mr. Wesley Smith, Health Director, presented the Board with the March 2017 Health Department Summary Report. A copy of the summary report is marked **EXHIBIT C** and is hereby incorporated and made a part of the minutes.

4. STD PREVENTION

Mr. Wesley Smith, Health Director, requested approval from the Board to add additional funds in the amount of $608.00 to their budget. These funds were originally awarded to provide additional STD prevention training to its staff in order to assure high quality patient care. The Board must approve receipt of the funds and the subsequent increase in the Health Department budget. **MOTION** made by Commissioner Zack Koonce seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the request to receive the additional funding in the amount of $608.00 and increase the Health Department budget for FY 2016-17 be **APPROVED** as presented. A copy of the agreement is marked **EXHIBIT D** and is hereby incorporated and made a part of the minutes.

5. CHILD FATALITY PREVENTION TEAM FY 2016-17

Mr. Wesley Smith, Health Director, presented the Board with the Child Fatality Prevention Team Report for FY 2016-17. Mr. Smith explained the report to the Board. A copy of the report is marked **EXHIBIT E** and is hereby incorporated and made a part of the minutes.

6. DSS REPORT

Mr. Jack Jones, Interim DSS Director, informed the Board that the DSS Board conducted interviews on April 24, 2017 and has hired Mr. Christopher Harper to be the new DSS Director. Mr. Harper will start on May 30, 2017. Mr. Jones also announced to the Board that his last day will be May 24, 2017.

7. BUDGET AMENDMENT #45-47

Mr. Franky Howard, County Manager, presented the Board with Budget Amendments #45-47 to keep the County in line with expenditures. **MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Sondra Ipock-Riggs and unanimously carried **THAT** Budget Amendments #45-47 be **APPROVED** as presented. A copy of the Budget Amendments #45-47 is marked **EXHIBIT F** and is hereby incorporated and made a part of the minutes.

8. AUDIT CONTRACT

Mr. Franky Howard, County Manager, presented the Board with the Annual Audit Contract. **MOTION** made by Commissioner Mike Haddock seconded by Commissioner Joseph Wiggins and unanimously carried **THAT** the Annual Audit Contract be **APPROVED** as presented. A copy of the contract is marked **EXHIBIT G** and is hereby incorporated and made a part of the minutes.

9. COURTHOUSE CAPITAL REQUESTS-STATE SEAL, DEFIBRILLATOR

Mr. Franky Howard, County Manager, presented the Board with a capital request for the Courthouse. The first request is for a new State Seal to hang on the wall behind the Judge's seat. The seal is 36"x36"x2" single-sided 3D Carved HDU Seal-Metal-Coated and estimated to cost $703.00 plus shipping and handling. The second request is for a defibrillator in the estimated amount of $1495.00. **MOTION** made by Commissioner Sondra Ipock-Riggs seconded by Commissioner Zack Koonce and unanimously carried **THAT** the capital request for the new State Seal and the defibrillator be **APPROVED** as presented. A copy of the capital requests are marked **EXHIBIT H** and is hereby incorporated and made a part of the minutes.

10. JONES COUNTY FINANCE CORPORATION ARTICLES OF INCORPORATION AND BYLAWS

Mr. Franky Howard, County Manager, presented the Board with Articles of Incorporation and Bylaws. Mr. Howard explained the Articles to the Board and the usefulness of the Articles for the County. **MOTION** made by Commissioner Joseph Wiggins seconded by Commissioner Zack Koonce and unanimously carried **THAT** the Articles of Incorporation and Bylaws be accepted and **APPROVED** as presented. A copy of the Articles and Bylaws are marked **EXHIBIT J** and is hereby incorporated and made a part of the minutes.

PUBLIC COMMENT

None

11. CLOSED SESSION PER NC G.S. 143-318-11(a)(3)

MOTION made by Commissioner Zack Koonce, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting go into **CLOSED** session pursuant to NCGS 143.318. 11(a)(3), attorney/client matters to discuss the Complaint for Declaratory and Injunctive Relief:

John Hall, Elaine Robinson-Strayhorn, Lindora Toudle, Thomas Jerkings; Plaintiffs

v.

Jones County Board of Commissioners; Franky Emory, in his official capacity as Chairman; W. Michael Haddock, in his official capacity as Vice Chairman; Zack A. Koonce III, in his official capacity as Commissioner; Sondra Ipock-Riggs, in her official capacity as Commissioner; Joseph F. Wiggins in official capacity as Commissioner; Franky J. Howard, in

his official capacity as Jones County Manager; Jones County Board of Election; Will H. Brock in his official capacity as Chairman of the Board of Elections; Defendants

Motion made by Commissioner Zack Koonce seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting go out of **CLOSED** session.

MOTION made by Commissioner Zack Koonce, seconded by Commissioner Mike Haddock, and unanimously carried **THAT** the meeting be **RECESSED** until May 8, 2017 at 6:00 pm.

Frank Emory
Chairman

Angelica Hall
Clerk to the Board

May 8, 2017
JONES COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JONES COUNTY AGRICULTURAL BUILDING – COMMISSIONERS' ROOM
MINUTES

COMMISSIONERS PRESENT:
Frank Emory, Chairman
Mike Haddock, Vice-Chairman
Joseph Wiggins, Commissioner
Sondra Ipock-Riggs, Commissioner
Zack Koonce, Commissioner

OFFICIALS PRESENT:
Franky J. Howard, County Manager
Angelica Hall, Clerk
Brenda Reece, Finance Officer

The Board reconvened at 6:00 pm.

MOTION made by Commissioner Zack Koonce, seconded by Commissioner Sondra Ipock-Riggs, and unanimously carried **THAT** the meeting go into **CLOSED** session pursuant to NCGS 143.318. 11(a)(5), attorney/client matters to discuss Water Project Land.

MOTION was made by Commissioner Joseph Wiggins and seconded by Commissioner Mike Haddock, and unanimously carried to go out Closed Session.

MOTION was made by Commissioner Joseph Wiggins and seconded by Commissioner Zack Koonce, and unanimously carried that the meeting be adjourned at 6:42 p.m.

EXHIBIT A

BoundTree
medical

Quotation

Quotation#: 04/27/2017

Account Number: 217354-SHIP001

BILL-TO
JONES COUNTY
418 NC HIGHWAY 58 N UNIT A
TRENTON, NC 28585-9619
Ship Method: BEST WAY
Payment Terms: NET 30

SHIP-TO
JONES COUNTY
145 FRANCKS FIELD RD
TRENTON, NC 28585-7655

Contact Name .
Phone Number .

Item	UOM	Description	Qty	Price	Ext.Price	Exp.Date
3230-13002	1/EA	Stair Chair, EZ-Glide Evacuation, Blue, *DROP SHIP* w/Tracks	1	$ 2,967.74	$2,967.74	06/30/2017

Quote Total $2,967.74

Comments:

Randy Campbell
Boundtree | Account Manager
5000 Tuttle Crossing Blvd. | Dublin, OH 43016
Phone: 800-533-0523 Ext 5121 | Fax: 919-999-2825
Randy.Campbell@Boundtree.com |

Sales tax will be applied to customers who are not exempt.
Shipping charges will be prepaid and added to the invoice unless otherwise stated.
This quotation is valid until the quote expires or the manufacturer's price to Bound Tree Medical increases.

To place an order, please visit our website at www.boundtree.com, login and add to your shopping cart
or call (800) 533-0523
fax (800) 257-5713

Fire Calls

EXHIBIT B

COMFORT	1/17/2017	BRUSH	17001	PAY
COMFORT	2/24/2017	MVC	9043	PAY
COMFORT	3/9/2017	VEHICLE FIRE	11249	PAY
COMFORT	3/21/2017	BRUSH	13359	PAY
TOTAL 4				

HARGETTS	1/4/2017	MVC	797	PAY
HARGETTS	1/7/2017	EMS	1047	CRITERIA NOT MET
HARGETTS	1/15/2017	EMS	2338	CRITERIA NOT MET
HARGETTS	1/19/2017	EMS	2978	CRITERIA NOT MET
HARGETTS	1/21/2017	EMS	3373	CRITERIA NOT MET
HARGETTS	1/17/2017	CANCELLED	9185	UNITS CANCELLED
HARGETTS	2/14/2017	MVC	7250	PAY
HARGETTS	3/28/2017	MVC	14572	PAY
TOTAL 3				

MAYSVILLE	1/4/2017	STRUCTURE	1	MUTUAL AID
MAYSVILLE	1/7/2017	MVC	2	UNITS CANCELLED
MAYSVILLE	1/10/2017	LINES DOWN	3	CRITERIA NOT MET
MAYSVILLE	1/12/2017	MVC	4	PAY
MAYSVILLE	1/18/2017	EMS	5	CRITERIA NOT MET
MAYSVILLE	1/21/2017	STRUCTURE	6	MUTUAL AID
MAYSVILLE	1/21/2017	MVC	7	MUTUAL AID
MAYSVILLE	1/22/2017	BRUSH	8	CONTROLLED BURN
MAYSVILLE	1/23/2017	MVC	10	OUT OF COUNTY
MAYSVILLE	1/29/2017	MVC	12	MUTUAL AID
MAYSVILLE	2/3/2017	MVC	14	PAY
MAYSVILLE	2/4/2017	BRUSH	15	UNABLE TO LOCATE
MAYSVILLE	2/7/2017	BRUSH	16	MUTUAL AID
MAYSVILLE	2/8/2017	STRUCTURE	17	MUTUAL AID
MAYSVILLE	2/9/2017	SEARCH	18	PAY
MAYSVILLE	2/11/2017	BRUSH	19	PAY
MAYSVILLE	2/12/2017	LANDING ZONE	20	CRITERIA NOT MET
MAYSVILLE	2/12/2017	MVC	22	PAY
MAYSVILLE	2/14/2017	BRUSH	23	CONTROLLED BURN
MAYSVILLE	2/15/2017	BRUSH	24	CONTROLLED BURN
MAYSVILLE	2/16/2017	CANCELLED	25	UNITS CANCELLED
MAYSVILLE	2/17/2017	STRUCTURE	26	PAY
MAYSVILLE	2/18/2017	BRUSH	27	PAY
MAYSVILLE	2/18/2017	BRUSH	28	PAY
MAYSVILLE	2/18/2017	BRUSH	30	CONTROLLED BURN
MAYSVILLE	2/27/2017	BRUSH	33	PAY
MAYSVILLE	3/3/2017	MVC	34	PAY
MAYSVILLE	3/7/2017	STRUCTURE	37	MUTUAL AID
MAYSVILLE	3/17/2017	STRUCTURE	39	PAY
MAYSVILLE	3/21/2017	MVC	40	PAY
MAYSVILLE	3/22/2017	EMS	41	CRITERIA NOT MET
MAYSVILLE	3/24/2017	LANDING ZONE	42	CRITERIA NOT MET
MAYSVILLE	3/3/2017	EMS	44	CRITERIA NOT MET
TOTAL 12				

PHILLIPS	1/5/2017	EMS	661	CRITERIA NOT MET
PHILLIPS	2/5/2017	BRUSH	5830	PAY
PHILLIPS	2/5/2017	MVC	5847	PAY
PHILLIPS	2/12/2017	STRUCTURE	6972	MUTUAL AID
PHILLIPS	2/15/2017	ALARM	7485	PAY

PHILLIPS	2/25/2017	BRUSH	9245	PAY
PHILLIPS	2/27/2017	MVC	9528	PAY
PHILLIPS	3/4/2017	GOOD INTENT	170428	CRITERIA NOT MET
PHILLIPS	3/4/2017	STRUCTURE	1710347	PAY
PHILLIPS	3/9/2017	CANCELLED	1711249	UNIT CANCELLED CRITERIA NOT MET
PHILLIPS	3/22/2017	TREE DOWN	1713535	
PHILLIPS	3/25/2017	EMS	1714006	
TOTAL 6				

POLLOCKSVILLE	1/7/2017	MVC	1020	PAY
POLLOCKSVILLE	1/12/2017	MVC	1837	PAY
POLLOCKSVILLE	1/13/2017	MVC	1960	PAY
POLLOCKSVILLE	1/15/2017	ALARM	2353	PAY
POLLOCKSVILLE	1/21/2017	STRUCTURE	3246	PAY
POLLOCKSVILLE	1/21/2017	MVC	3349	PAY
POLLOCKSVILLE	1/23/2017	MVC	3647	PAY
POLLOCKSVILLE	1/29/2017	MVC	4677	PAY
POLLOCKSVILLE	1/30/2017	COOKING FIRE	4845	PAY
POLLOCKSVILLE	2/7/2017	ALARM	6103	PAY
POLLOCKSVILLE	2/8/2017	STRUCTURE	6364	PAY
POLLOCKSVILLE	2/16/2017	ELECTRICAL FIRE	7535	PAY
POLLOCKSVILLE	2/28/2017	COOKING FIRE	9734	PAY
POLLOCKSVILLE	3/7/2017	MVC	10889	PAY
POLLOCKSVILLE	3/7/2017	COOKING FIRE	10903	PAY
POLLOCKSVILLE	3/13/2017	ALARM	11954	PAY
TOTAL 16				

TRENTON	1/5/2017	LANDING ZONE	661	CRITERIA NOT MET
TRENTON	1/5/2017	BRUSH	5830	MUTUAL AID
TRENTON	1/7/2017	STAND BY	1131	MUTUAL AID
TRENTON	1/8/2017	ALARM	1166	PAY
TRENTON	1/9/2017	ALARM	1294	PAY
TRENTON	1/15/2017	COOKING FIRE	2353	PAY
TRENTON	1/21/2017	MVC	3327	PAY
TRENTON	1/28/2017	STRUCTURE	4495	PAY
TRENTON	1/29/2017	VEHICLE FIRE	4647	PAY
TRENTON	2/1/2017	BRUSH	5154	MUTUAL AID
TRENTON	2/6/2017	ODOR OF GAS	6050	CRITERIA NOT MET
TRENTON	2/12/2017	MVC	6938	PAY
TRENTON	2/12/2017	ELECTRICAL FIRE	6972	PAY
TRENTON	2/14/2017	ALARM	7237	PAY
TRENTON	2/16/2017	CANCELLED	7535	UNIT CANCELLED
TRENTON	2/17/2017	CHIMNEY FIRE	7720	MUTUAL AID
TRENTON	2/21/2017	MVC	8564	PAY
TRENTON	2/23/2017	STRUCTURE	8943	MUTUAL AID
TRENTON	2/27/2017	MVC	9528	PAY
TRENTON	3/1/2017	MVC	9889	PAY
TRENTON	3/4/2017	EMS	10378	CRITERIA NOT MET

TRENTON	3/7/2017	BRUSH	10878	PAY
TRENTON	3/9/2017	VEHICLE FIRE	11249	MUTUAL AID
TRENTON	3/10/2017	STRUCTURE	11487	PAY
TRENTON	3/24/2017	MVC	13967	MUTUAL AID
TRENTON	3/25/2017	BRUSH	14096	MUTUAL AID
TRENTON	3/30/2017	ALARM	14882	PAY
TRENTON	3/31/2017	MVC	15195	PAY
TOTAL 16				

WYSE FORK	1/27/2017	MVC	4381	OUT OF COUNTY
WYSE FORK	2/6/2017	STRUCTURE	5933	MUTUAL AID
WYSE FORK	2/13/2017	STRUCTURE	7178	PAY
WYSE FORK	2/13/2017	ALARM	7485	MUTUAL AID
WYSE FORK	2/19/2017	STRUCTURE	8113	OUT OF COUNTY
WYSE FORK	2/27/2017	STRUCTURE	9535	OUT OF COUNTY
WYSE FORK	3/10/2017	BRUSH	11471	OUT OF COUNTY
WYSE FORK	3/16/2017	STRUCTURE	12382	OUT OF COUNTY
WYSE FORK	3/16/2017	STRUCTURE	12421	OUT OF COUNTY
WYSE FORK	3/17/2017	STRUCTURE	12591	OUT OF COUNTY
WYSE FORK	3/18/2017	STRUCTURE	12847	OUT OF COUNTY
WYSE FORK	3/21/2017	GAS LEAK	13393	CRITERIA NOT MET
WYSE FORK	3/25/2017	STRUCTURE	14139	OUT OF COUNTY
WYSE FORK	3/29/2017	MVC	14663	MUTUAL AID
TOTAL 1				

COVE CITY	1/28/2017	STRUCTURE	8	MUTUAL AID
COVE CITY	2/12/2017	STRUCTURE	11	MUTUAL AID
TOTAL 0				

RHEMS	1/21/2017	STRUCTURE	42	MUTUAL AID
RHEMS	1/23/2017	MVC	43	MUTUAL AID
RHEMS	2/8/2017	STRUCTURE	74	MUTUAL AID
RHEMS	3/10/2017	MVC	133	PAY
RHEMS	3/11/2017	MVC	136	PAY
RHEMS	3/21/2017	BRUSH	151	CONTROLLED BURN
RHEMS	3/24/2017	MVC	158	PAY
TOTAL 3				

LOCO	1/4/2017	STRUCTURE	2017-1	PAY
LOCO	2/8/2017	BRUSH	2017-17	PAY
TOTAL 2				

STELLA
TOTAL 0

TOWNSHIP 7
TOTAL 0

Ems Calls

COMFORT				
TOTAL 0				
MAYSVILLE	1/10/2017	201701536	TRANSPORT	PAY
MAYSVILLE	1/13/2017	201701987	TRANSPORT	PAY
MAYSVILLE	1/13/2017	201702009	TRANSPORT	PAY
MAYSVILLE	1/18/2017	201702788	TRANSPORT	PAY
MAYSVILLE	1/18/2017	170403-2156	CARE TRANSFERRED	
MAYSVILLE	1/18/2017	201702842	CARE TRANSFERRED	
MAYSVILLE	1/20/2017	201703107	TRANSPORT	PAY
MAYSVILLE	2/12/2017	17040403-2153	TREAT NO TRANSPORT	
MAYSVILLE	2/13/2017	201707213	CARE TRANSFERRED	
MAYSVILLE	3/22/2017	170403-2136	CARE TRANSFERRED	
MAYSVILLE	3/25/2017	201713996	NO TRANSPORT	
TOTAL 5				
PHILLIPS	1/1/2017	201706028	NO TREAT NO TRANSPORT	
PHILLIPS	1/5/2017	201706031	TRANSPORT	PAY
PHILLIPS	1/6/2017	201706033	TRANSPORT	PAY
PHILLIPS	1/7/2017	170107-1038	TRANSPORT	PAY
PHILLIPS	1/11/2017	201706035	TRANSPORT	PAY
PHILLIPS	1/19/2017	201706045	TRANSPORT	PAY
PHILLIPS	1/19/2017	201706047	TRANSPORT	PAY
PHILLIPS	1/27/2017	201706049	TRANSPORT	PAY
PHILLIPS	1/27/2017	201706050	TRANSPORT	PAY
PHILLIPS	2/1/2017	201706096	TRANSPORT	PAY
PHILLIPS	2/5/2017	201706056	TRANSPORT	PAY
PHILLIPS	2/7/2017	201706061	TRANSPORT	PAY
PHILLIPS	2/27/2017	201706078	TRANSPORT	PAY
PHILLIPS	3/24/2017	201706091	NO TREAT NO TRANSPORT	
PHILLIPS	3/31/2017	201706096	TRANSPORT	PAY
TOTAL 13				
POLLOCKSVILLE	1/6/2017	201700905	TRANSPORT	PAY
POLLOCKSVILLE	1/11/2017	201701676	TRANSPORT	PAY
POLLOCKSVILLE	1/13/2017	201702030	TRANSPORT	PAY
POLLOCKSVILLE	1/16/2017	201702466	TRANSPORT	PAY
POLLOCKSVILLE	1/17/2017	201702616	TRANSPORT	PAY
POLLOCKSVILLE	1/22/2017	201703502	TRANSPORT	PAY
POLLOCKSVILLE	1/23/2017	201702090	TRANSPORT	PAY
POLLOCKSVILLE	1/29/2017	201704677	TRANSPORT	PAY
POLLOCKSVILLE	1/31/2017	201705042	TRANSPORT	PAY
POLLOCKSVILLE	2/2/2017	201705380	NO TREAT NO TRANSPORT	
POLLOCKSVILLE	2/4/2017	201705692	TRANSPORT	PAY
POLLOCKSVILLE	2/7/2017	201706182	NO TREAT NO TRANSPORT	
POLLOCKSVILLE	2/20/2017	201708292	NO TREAT NO TRANSPORT	
POLLOCKSVILLE	2/20/2017	201708337	TRANSPORT	PAY
POLLOCKSVILLE	3/20/2017	201713236	TRANSPORT	PAY
POLLOCKSVILLE	3/23/2017	201713720	TRANSPORT	PAY

POLLOCKSVILLE	3/24/2017	201713911	TRANSPORT	PAY
TOTAL 14				
TRENTON	1/3/2017	201700003	TRANSPORT	PAY
TRENTON	1/14/2017	201702158	TRANSPORT	PAY
TRENTON	1/14/2017	170114-2116	TRANSPORT	PAY
TRENTON	1/14/2017	170114-2215	NO TREAT NO TRANSPORT	
TRENTON	1/16/2017	170116-1826	TRANSPORT	PAY
TRENTON	1/21/2017	170123-1851	TRANSPORT	PAY
TRENTON	2/4/2017	170204-1927	TRANSPORT	PAY
TRENTON	2/7/2017	170207-1150	TRANSPORT	PAY
TRENTON	3/4/2017	170311-0757	TRANSPORT	PAY
TRENTON	3/23/2017	170326-1631	TREAT NO TRANSPORT	
TOTAL 8				
EMS 1				
WYSE FORK	1/3/2017	201780443	TRANSPORT	PAY
WYSE FORK	1/5/2017	201780444	TRANSPORT	PAY
WYSE FORK	1/7/2017	201780445	TRANSPORT	PAY
WYSE FORK	1/24/2017	201780447	TRANSPORT	PAY
WYSE FORK	2/11/2017	201780450	TRANSPORT	PAY
WYSE FORK	2/16/2017	201780452	TRANSPORT	PAY
WYSE FORK	2/18/2017	201780453	TRANSPORT	PAY
WYSE FORK	2/19/2017	201780454	NO TRANSPORT	
WYSE FORK	2/19/2017	201780455	TRANSPORT	PAY
WYSE FORK	2/23/2017	201780457	TRANSPORT	PAY
WYSE FORK	2/24/2017	201780458	TRANSPORT	PAY
WYSE FORK	2/24/2017	201780459	TRANSPORT	PAY
WYSE FORK	2/27/2017	201780460	TRANSPORT	PAY
WYSE FORK	3/3/2017	201780461A	NO TREAT NO TRANSPORT	
WYSE FORK	3/3/2017	201780461	TREAT NO TRANSPORT	
WYSE FORK	3/5/2017	201780462	TRANSPORT	PAY
WYSE FORK	3/10/2017	201780463	TRANSPORT	PAY
WYSE FORK	3/17/2017	201780464	TREAT NO TRANSPORT	
WYSE FORK	3/18/2017	201780465	TRANSPORT	PAY
WYSE FORK	3/20/2017	201780466	TRANSPORT	PAY
WYSE FORK	3/29/2017	201780467	CARE TRANSFERRED	
EMS 2				
WYSE FORK	1/12/2017	201780446	TRANSPORT	PAY
WYSE FORK	2/6/2017	201780448	TRANSPORT	PAY
TOTAL 18				

EXHIBIT C

Jones County Health Department Monthly Summary Report – March 2017		
CLINICAL SERVICES	CURRENT MONTH	YEAR-TO-DATE
Family Planning	6	105
Maternal Health (Pregnancy Tests; Pre-natal Vitamins)	4	27
BCCCP	4	18
Wisewoman	8	39
Immunizations	12	69
Seasonal Flu Shots - Adults	0	130
Seasonal Flu Shots - Children	0	24
STD Screenings/Treatments	2	80
Communicable Disease Cases/Investigations	17	109
TB Treatments (Latent) & Skin Tests	10	92
Child Health (Wellness)	0	42
Child Health (Sick Care)	1	14
Dental Varnishing	0	1
Lab Services	48	423
Blood Lead Investigations	0	6
Sickle Cell Case	1	2
WIC (Women, Infant & Children)		
Food Benefit Issuance	27	352
Initial Certification	18	62
Mid-Certification Assessment	18	93
Subsequent Certifications	26	161
Nutrition Education	10	94
Total Clients Participating During the Month	216	
CASE MANAGEMENT SERVICES		
Pregnancy Care Management (OBCM):		
Current Case Load	18	
Contacts Made	194	985
Contacts Attempted (No Contact)	46	160
Care Coordination for Children (CC4C):		
Current Case Load	15	
Contacts Made	91	1,399
Contacts Attempted (No Contact)	23	201
Community Alternatives Program (CAP/DA):		
Current Case Load	23	
Initial Assessment (New Admission)	0	4
Monthly Contacts (By Telephone)	15	155
Quarterly Contacts (Home Visit)	9	60
Annual Reassessment	1	14
ENVIRONMENTAL HEALTH		
Food and Lodging:		
F&L Inspections	7	69
F&L Visits	6	64
F&L Pre-Opening Visits	1	8
F&L Permits Issued	1	2
F&L Permits Suspended	0	0
F&L Suspensions Lifted	0	0

F&L Complaint Investigations	3	12
F&L Consults	5	30
On-Site Wastewater:		
Sites Visited/Evaluated	34	200
Improvement Permits Issued	5	27
Construction Authorizations	7	33
Other Authorizations	2	34
Migrant Housing Inspections	0	6
Sewage Complaints Investigated	0	4
Consultative Contacts	22	173
Operation Permits Issued	4	24
Private Wells:		
Well Site Evaluated	2	3
Grouting Inspections	0	0
Well Site Consultative Visits	0	2
Well Construction Permits Issued	2	3
Well Certificate of Completion	0	0
Bacteriological Samples Collected	0	5
Other Sample Collected	0	5
Well Consultative Contacts	0	0
Rabies Control:		
Animal Bite Reports	0	9
Rabies Exposure (No bite)	0	0
VITAL RECORDS		
Death Certificates	5	52
Home Birth Certificates	0	2
CAR SEAT PROGRAM		
Car Seats Distributed by Health Department	4	16
Car Seats Distributed by Partner Agencies	0	3

HEALTH EDUCATION/PREPAREDNESS UPDATES

Submitted the 2016 State of the County Health Report (SOTCH) to DPH. Presented the SOTCH report to the JCHD Board of Health & Board of Comissioners. Attended the Regional Hurricane Matthew Hot Wash at Comberland County HD on 3/17/17. Set up an informational booth about public health services at the Committee of 100 meeting on 03/30/2017. Facilitated Public Relations & Re-Accreditation Committees. Attended the planning meeting for the Region 10 Integrated Target Testing Program, which provides sexually transmitted infection testing in areas frequented by persons at-risk. Developed an educational National Nutrition Month bulletin board in the JCHD lobby. Developed & presented the 3rd Quarter Prescription Drug Overdose Report at the Coastal Coalition Substance Abuse Prevention Meeting. Taught two (2) lessons of the Minority Diabetes Program to program participants. Attended Epi Team, System of Care & JCPC meetings. Coordinated 800 mHZ racio checks with Regional Preparedness Staff.

OTHER UPDATES

Health Director: The following were presented to the BOCC: 1) Monthly Summary Report and Animal Bite/Exposure Report for January 2017 and 2) request for additional funds in amount of $21,714.85 for Minority Diabetes Program; conducted monthly staff and management team meetings; met with Preparedness staff from Onslow County HD; attended region 10 Health Director's meeting; chaired Jones County JCPC meeting; attended monthly NCALHD Business Meeting; attended Jones CCSAP Task Force meeting and governing board meeting; attended regional Hurricane Matthew Hotwash in Fayetville; chaired quarterly Epi Team meeting; prepared for and attended Board of Health meeting.

Jones County Health Department
Animal Bite/Exposure Monthly Tracking FY 2016-17

Month: March, 2017

Incident Number	Date	Time	Location of Incident	Species of Animal	Type of Incident (Bite or Exposure)	Current on Rabies Vaccination?	Was Animal Quarantined for 10 Days?	If Quarantined, Where?	Disposition of Animal	Other Pertinent Information
No	*Reports*	*in*	*March*	*2017*						

Jones County Health Department Preparedness and Response Activities Report

Report Covers Activities from **March 1-31, 2017**

Activities and Accomplishments:
March 13—Michael completes LRS survey
March—Pam compiled Ebola Con-Ops plan

Meetings:
March 2—Michael attended PC meeting
March 7—Planning meeting (see meeting minutes)
March 22—JCHD Epi Team meeting—Ebola Con-Ops presented

Travel:
March 7—Michael and Pam attend planning meeting
March 22—Michael and Pam attend Epi Team meeting

Upcoming Events:
Week of April 24—Michael at Preparedness Summit
May 2—Military-Civilian Regional Public Health team meeting
May 4—PC meeting
Week of May 8—Pam on leave
May 10-11—Medical Countermeasures Course (MGT 319—TEEX)—Onslow County Consolidated Human Services
May 17-19—NC Preparedness Symposium
May 23—Onslow LEPC meeting

Upcoming Deliverables:
State Epi Survey
Plans referenced in 613 AA
Zika Campaign

Compiled by: Michael Pratt and Pamela Brown, April 17, 2017

Preparedness Planning Meeting with Onslow County Health Department

Tuesday, March 7, 2017
Health Director's Office - Jones County Health Department
2:00 pm

Present:
Michael Pratt – Onslow County Health Department (OCHD), Preparedness Coordinator
Pamela Brown – OCHD, Community Relations Officer
Tamara Jones – Jones County Health Department (JCHD), Public Health Educator
Wesley Smith –JCHD, Health Director

Welcome
Mr. Wesley Smith welcomed Pamela Brown and Michael Pratt. The purpose of this planning meeting was to prioritize the work of JCHD for OCHD contracted staff.

Pamela questioned if Wesley had spoken with Mrs. Angela Lee, OCHD Health Director, regarding monthly compensation for fiscal year 2017-18. Wesley had not, but will give Mrs. Lee a call.

Meeting Agenda
The following list of questions were prepared to guide the Preparedness planning meeting.

1. **What assistance might JCHD need with communication platforms and systems checks during this contract period?**
   Tamara Jones will conduct monthly 800 MHZ call downs with the Eastern Regional Office. Michael suggested involving other JCHD staff to increase their confidence using the radio during an emergency.

2. **Does JCHD want to be included in OCHD Zika information campaign? Is JCHD attending any outreach activities so that OCHD could distribute information face-to-face to residents? Does JCHD want OCHD to post things on their social media account? Is there a JCHD employee that handles social media?**
   OCHD will conduct a Zika informational campaign in mid-April. Tip and Toss information will be developed. Information about traveling will also be developed. OCHD utilizes the following social media platforms: Facebook, Twitter and Pinterest. Periodically, those social messages accounts will be used to share Zika information. JCHD use Facebook, which is maintained by Tamara.

There are 3 opportunities for JCHD (with support of OCHD) to distribute information face-to-face:

- Committee of 100 meeting at Civic Center, March 23rd, 6pm
- Lions Club Hearing and Screening event, April 5th at Red & White, Trenton
- Heritage Day Festival, September 16th at Civic Center from 10 am to 4 pm

JCHD did provide residents with Zika information at the Heritage Day event in September 2016.

Local residents read several newspapers, but JCHD regularly submits information to the Jones Post. Tamara will provide OCHD staff information about the newspaper's contact.

3. **Would JCHD like to be included in OCHD's Training and Exercise Planning Workshop?**
   Wesley, Tamara and Ann Pike (JCHD Nursing Supervisor) will attend the Military-Civilian Regional Public Health meeting on May 2nd at Onslow County Health Department.

4. **Are there any items connected to your work plan that need to be completed by the end of June?**
   Tamara and Wesley will review the Budget Period 5 Action Plan to determine if any additional assistance is needed from OCHD to implement those objectives. Michael will have a Mid-Point Review with the PHP&R Pharmacist, Tim Davis, on March 29 from 11am – 12pm. Tamara will seek Local Receiving Site (LRS) information and verify if the information is still up-to-date. She will coordinate with Michael to ensure that that information is submitted to Tyler Pearce (via the Survey Monkey).

5. **When does JCHD want to conduct the partner meeting/training referenced in the Ebola AA?**
   The partner meeting/training will take place at the JCHD Epi Team meeting on March 22nd at 2:00 pm. OCHD staff will be present to provide Ebola information.

6. **Does JCHD want Michael to continue attending PC meetings for both counties?**
   Michael will continue attending monthly Preparedness Coordinator meeting for Jones and Onslow Counties. He will sign-in for both counties.

7. **Is JCHD okay with receiving the Ebola Con Ops and other plans mid-April?**
   OCHD will provide JCHD with an Ebola plan by March 22, allowing time for review. OCHD will have questions that need to be answered to ensure plans are tailored appropriately to JCHD operations. Pam will work on the plans; Michael will work on the day-to-day operations.

8. **What type of information would JCHD like regarding progress and how often?**
   OCHD will provide a monthly report of accomplishments, questions, and JCHD status on preparedness. OCHD will provide a report to JCHD by the 15th of each month.

9. **Regarding items in the contract listed, what can OCHD do to support JCHD?**
   Upon completing ServNC training, Tamara will conduct quarterly call-down. Michael will forward information about the June 1st training in Pitt County. All JCHD employees, excluding Nursing Supervisor, have completed their required ICS/NIMS training. JCHD conducted Respiratory Protection Training and Fit Testing on March 3rd. JCHD will need help with maintaining plans and the Special Need Registry. Tamara will be available to attend the MCM-ORR Review in October.

   OCHD will share their equipment list with JCHD in order to develop a go-kit. There is additional cost settlement money to expend. Consider using those funds or the Homeland Security grant funds to purchase supplies for the kit.

10. **Can OCHD meet JCHD staff and key county staff (like the Emergency Manager)?**
    JCHD staff and key county staff will attend the Epidemiology Team meeting on March 22nd. The EPI Team meeting will take place in the Conference Room at the Jones County Health Department.

11. **If the Preparedness contract is renewed, OCHD will also need to discuss having access to your SNS Plan, etc.**
    OCHD will need to focus on AA deliverables this fiscal year. Discussed providing access to the Preparedness drive and satisfying JCHD security concerns so OCHD can do the work.

Wesley will:

- Call OCHD Health Director regarding monthly compensation for FY 2017-18
- Attend the Military Civilian meeting on May 2nd
- Discuss providing OCHD access to Preparedness drives

Tamara will:

- Conduct monthly radio checks and involve JCHD staff
- Attend the Military Civilian meeting on May 2nd
- Validate LRS sites
- Coordinate with Michael about submitting the LRS Survey Monkey
- Provide contacts for Jones Post
- Receive ServNC training; then conduct call-downs

Pam will:

- Conduct a Zika informational campaign for OCHD to include JCHD
- Provide Ebola Con Ops to JCHD by March 22 (initial draft)
- Ensure that the Ebola information is presented at the JCHD March Epi Team meeting to satisfy training/meeting in the Ebola AA
- Provide a monthly progress report to JCHD
- Provide monthly progress reports by the 15th of each month

Michael will:

- Facilitate the Military Civilian meeting on May 2nd
- Participate on the Mid-Review conference call with Tim Davis on March 29
- Forward information about the ServNC training
- Continue attending monthly PC meetings for both counties
- Share OCHD Equipment list

EXHIBIT D

Division of Public Health
Agreement Addendum
FY 16–17

Jones County Health Department
Local Health Department Legal Name

Epidemiology / Communicable Disease Branch
DPH Section/Branch Name

610 STD Prevention
Activity Number and Description

Vivian Mears, 252-341-3487
vivian.mears@dhhs.nc.gov
DPH Program Contact
(name, telephone number with area code, and email)

06/01/2016 – 05/31/2017
Service Period

DPH Program Signature **Date**
(only required for a negotiable agreement addendum)

07/01/2016 – 06/30/2017
Payment Period

☐ **Original Agreement Addendum**
☒ **Agreement Addendum Revision #** 3 (Please do not put the Budgetary Estimate revision # here.)

I. **Background:** No change.

II. **Purpose:**
This Agreement Addendum Revision #3 provides additional funds for the Local Health Department to provide additional STD prevention training to its staff in order to assure high quality patient care.

III. **Scope of Work and Deliverables:**
As of May 1, 2017, this Agreement Addendum Revision #3 adds the following sentences to Paragraph 3:

Provide the recorded webinar "2017 North Carolina Annual STD Update" as additional STD prevention training, as is needed by the LHD staff. (This webinar was recorded on March 8, 2017.) Prior approval from DPH is not required for this additional STD prevention training.

IV. **Performance Measures/Reporting Requirements:**
As of May 1, 2017, this Agreement Addendum Revision #3 adds Reporting Requirement #6, as follows:

Report Requirement #6: Local Health Department shall report the number of STD staff who view the "2017 North Carolina Annual STD Update" webinar. This report is due by May 31, 2017 to the DPH Program Contact.

V. **Performance Monitoring and Quality Assurance:** No change.

VI. **Funding Guidelines or Restrictions:** No change.

Health Director Signature (use blue ink) Date 4/18/17

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: ANN PIKE, RN Phone number with area code: 252-448-9111 EXT 3005 Email address: apike@jonescountync.gov

Signature on this page signifies you have read and accepted all pages of this document.

Federal Award Reporting Requirements for Pass-Through Agencies, 2 CFR § 200.331

FY17 Activity: 610 STD Prevention

Supplement 6

Supplement reason: ☒ In AA+BE or AA+BE Rev –OR– ☐ –

CFDA #: 93.977	Federal awd date: 04/03/17	Is award R&D? no	FAIN: NH25PS004349	Total amount of fed awd: $ 1,367,921

CFDA name: Preventive Health Services_Sexually Transmitted Diseases Control Grants

Fed award project description: North Carolinas STD Prevention Project

Fed awarding agency: DHHS, Centers for Disease Control and Prevention

Federal award indirect cost rate: n/a % %

Subrecipient	Subrecipient DUNS	Fed funds for this Supplement	Total All fed funds for this Activity
Alamance	965194483	608	3,988
Albemarle	130537822	608	3,988
Alexander	030495105	608	3,988
Anson	847163029	608	3,988
Appalachian	780131541	608	3,988
Beaufort	091567776	608	3,988
Bladen	084171628	608	3,988
Brunswick	091571349	608	3,988
Buncombe	879203560	608	3,988
Burke	883321205	608	3,988
Cabarrus	143408289	608	3,988
Caldwell	948113402	608	3,988
Carteret	058735804	608	3,988
Caswell	077846053	608	3,988
Catawba	083677138	608	3,988
Chatham	131356607	608	3,988
Cherokee	130705072	608	3,988
Clay	145058231	608	3,988
Cleveland	879924850	608	3,988
Columbus	040040016	608	3,988
Craven	091564294	608	3,988
Cumberland	123914376	608	3,988
Dare	082358631	608	3,988
Davidson	077839744	608	3,988
Davie	076526651	608	3,988
Duplin	095124798	608	3,988
Durham	088564075	608	3,988
Edgecombe	093125375	608	3,988
Forsyth	105316439	608	3,988
Franklin	084168632	608	3,988
Gaston	071062186	608	3,988
Graham	020952383	608	3,988
Granville-Vance	063347626	608	3,988
Greene	091564591	608	3,988
Guilford	071563613	608	3,988
Halifax	014305957	608	3,988
Harnett	091565986	608	3,988
Haywood	070620232	608	3,988
Henderson	085021470	608	3,988
Hertford	627320971	608	3,988
Hoke	091563643	608	3,988
Hyde	832526243	608	3,988
Iredell	074504507	608	3,988

Subrecipient	Subrecipient DUNS	Fed funds for this Supplement	Total All fed funds for this Activity
Jackson	019728518	608	3,988
Johnston	097599104	608	3,988
Jones	095116935	608	3,988
Lee	067439703	608	3,988
Lenoir	042789748	608	3,988
Lincoln	086869336	608	3,988
Macon	070626825	608	3,988
Madison	831052873	608	3,988
MTW	087204173	608	3,988
Mecklenburg	074498353	608	3,988
Montgomery	025384603	608	3,988
Moore	050988146	608	3,988
Nash	050425677	608	3,988
New Hanover	040029563	608	3,988
Northampton	097594477	608	3,988
Onslow	172663270	608	3,988
Orange	139209659	608	3,988
Pamlico	097600456	608	3,988
Pender	100955413	608	3,988
Person	091563718	608	3,988
Pitt	080889694	608	3,988
Randolph	027873132	608	3,988
Richmond	070621339	608	3,988
Robeson	082367871	608	3,988
Rockingham	077847143	608	3,988
Rowan	074494014	608	3,988
RPM	782359004	608	3,988
Sampson	825573975	608	3,988
Scotland	091564146	608	3,988
Stanly	131060829	608	3,988
Stokes	085442705	608	3,988
Surry	077821858	608	3,988
Swain	146437553	608	3,988
Toe River	113345201	608	3,988
Transylvania	030494215	608	3,988
Union	079051637	608	3,988
Wake	019625961	608	3,988
Warren	030239953	608	3,988
Wayne	040036170	608	3,988
Wilkes	067439950	608	3,988
Wilson	075585695	608	3,988
Yadkin	089910624	608	3,988

DPH-Aid-To-Counties For Fiscal Year: 16/17 Budgetary Estimate Number : 5

Activity 610		AA	1311 462C NB	1311 462D NB	1311 981A HV	1311 981E HV	1311 981E HV	1311 981F HV	Proposed Total	New Total
Service Period			06/01-12/31	01/01-05/31	01/01-05/31	06/01-12/31	06/01-05/31	01/01-05/31		
Payment Period			07/01-01/31	02/01-06/30	02/01-06/30	07/01-01/31	07/01-06/30	02/01-06/30		
01 Alamance	*	3	0	608	0	0	0	0	608	3,988
D1 Albemarle	*	3	0	608	0	0	0	0	608	3,988
02 Alexander	*	3	0	608	0	0	0	0	608	3,988
04 Anson	*	3	0	608	0	0	0	0	608	3,988
D2 Appalachian	*	3	0	608	0	0	0	0	608	3,988
07 Beaufort	*	3	0	608	0	0	0	0	608	3,988
09 Bladen	*	3	0	608	0	0	0	0	608	3,988
10 Brunswick	*	3	0	608	0	0	0	0	608	3,988
11 Buncombe	*	3	0	608	0	0	0	0	608	3,988
12 Burke	*	3	0	608	0	0	0	0	608	3,988
13 Cabarrus	*	3	0	608	0	0	0	0	608	3,988
14 Caldwell	*	3	0	608	0	0	0	0	608	3,988
16 Carteret	*	3	0	608	0	0	0	0	608	3,988
17 Caswell	*	3	0	608	0	0	0	0	608	3,988
18 Catawba	*	3	0	608	0	0	0	0	608	3,988
19 Chatham	*	3	0	608	0	0	0	0	608	3,988
20 Cherokee	*	3	0	608	0	0	0	0	608	3,988
22 Clay	*	3	0	608	0	0	0	0	608	3,988
Cleveland	*	3	0	608	0	0	0	0	608	3,988
24 Columbus	*	3	0	608	0	0	0	0	608	3,988
25 Craven	*	3	0	608	0	0	0	0	608	3,988
26 Cumberland	*	3	0	608	0	0	0	0	608	3,988
28 Dare	*	3	0	608	0	0	0	0	608	3,988
29 Davidson	*	3	0	608	0	0	0	0	608	3,988
30 Davie	*	3	0	608	0	0	0	0	608	3,988
31 Duplin	*	3	0	608	0	0	0	0	608	3,988
32 Durham	*	3	0	608	0	0	0	0	608	3,988
33 Edgecombe	*	3	0	608	0	0	0	0	608	3,988
34 Forsyth	*	3	0	608	0	0	0	0	608	3,988
35 Franklin	*	3	0	608	0	0	0	0	608	3,988
36 Gaston	*	3	0	608	0	0	0	0	608	3,988
38 Graham	*	3	0	608	0	0	0	0	608	3,988
D3 Gran-Vance	*	3	0	608	0	0	0	0	608	3,988
40 Greene	*	3	0	608	0	0	0	0	608	3,988
41 Guilford	*	3	0	608	0	0	0	0	608	3,988
42 Halifax	*	3	0	608	0	0	0	0	608	3,988
43 Harnett	*	3	0	608	0	0	0	0	608	3,988
44 Haywood	*	3	0	608	0	0	0	0	608	3,988
45 Henderson	*	3	0	608	0	0	0	0	608	3,988
46 Hertford	*	3	0	608	0	0	0	0	608	3,988
7 Hoke	*	3	0	608	0	0	0	0	608	3,988
48 Hyde	*	3	0	608	0	0	0	0	608	3,988
49 Iredell	*	3	0	608	0	0	0	0	608	3,988
50 Jackson	*	3	0	608	0	0	0	0	608	3,988
51 Johnston	*	3	0	608	0	0	0	0	608	3,988

52 Jones	*	3	0	608	0	0	0	0	608	3,988
53 Lee	*	3	0	608	0	0	0	0	608	3,988
54 Lenoir	*	3	0	608	0	0	0	0	608	3,988
55 Lincoln	*	3	0	608	0	0	0	0	608	3,988
Macon	*	3	0	608	0	0	0	0	608	3,988
57 Madison	*	3	0	608	0	0	0	0	608	3,988
D4 M-T-W	*	3	0	608	0	0	0	0	608	3,988
60 Mecklenburg	*	3	0	608	0	0	0	0	608	3,988
62 Montgomery	*	3	0	608	0	0	0	0	608	3,988
63 Moore	*	3	0	608	0	0	0	0	608	3,988
64 Nash	*	3	0	608	0	0	0	0	608	3,988
65 New Hanover	*	3	0	608	0	0	0	0	608	3,988
66 Northampton	*	3	0	608	0	0	0	0	608	3,988
67 Onslow	*	3	0	608	0	0	0	0	608	3,988
68 Orange	*	3	0	608	0	0	0	0	608	3,988
69 Pamlico	*	3	0	608	0	0	0	0	608	3,988
71 Pender	*	3	0	608	0	0	0	0	608	3,988
73 Person	*	3	0	608	0	0	0	0	608	3,988
74 Pitt	*	3	0	608	0	0	0	0	608	3,988
76 Randolph	*	3	0	608	0	0	0	0	608	3,988
77 Richmond	*	3	0	608	0	0	0	0	608	3,988
78 Robeson	*	3	0	608	0	0	0	0	608	3,988
79 Rockingham	*	3	0	608	0	0	0	0	608	3,988
80 Rowan	*	3	0	608	0	0	0	0	608	3,988
D5 R-P-M	*	3	0	608	0	0	0	0	608	3,988
82 Sampson	*	3	0	608	0	0	0	0	608	3,988
Scotland	*	3	0	608	0	0	0	0	608	3,988
84 Stanly	*	3	0	608	0	0	0	0	608	3,988
85 Stokes	*	3	0	608	0	0	0	0	608	3,988
86 Surry	*	3	0	608	0	0	0	0	608	3,988
87 Swain	*	3	0	608	0	0	0	0	608	3,988
D6 Toe River	*	3	0	608	0	0	0	0	608	3,988
88 Transylvania	*	3	0	608	0	0	0	0	608	3,988
90 Union	*	3	0	608	0	0	0	0	608	3,988
92 Wake	*	3	0	608	0	0	0	0	608	3,988
93 Warren	*	3	0	608	0	0	0	0	608	3,988
96 Wayne	*	3	0	608	0	0	0	0	608	3,988
97 Wilkes	*	3	0	608	0	0	0	0	608	3,988
98 Wilson	*	3	0	608	0	0	0	0	608	3,988
99 Yadkin	*	3	0	608	0	0	0	0	608	3,988
Totals			0	51,680	0	0	0	0	51,680	338,980

Sign and Date - DPH Program Administrator 3-28-17	Sign and Date - DPH Section Chief 3/28/17
Sign and Date - DPH Contracts Office 3-29-17	Sign and Date - DPH Budget Officer 3-29-17 3/30/17

EXHIBIT E

Jones County Health Department
418 Hwy 58 North, Unit C
Trenton, NC 28585

Phone: (252) 448-9111 Wesley P. Smith Health Director Fax: (252) 448-1670

MEMORANDUM

TO: Jones County Board of Commissioners
FROM: Wesley P. Smith, Chairperson
Jones County Child Fatality Prevention Team (CFPT)
SUBJECT: Local CFPT Annual Report for FY 2016-17
DATE: May 1, 2017

North Carolina General Statutes, Article 14, 7B-1406, and the CFPT Agreement Addenda with local health departments requires Local Child Fatality Prevention Teams to advocate for system improvements and needed resources where gaps and deficiencies may exist and submit a report annually to their local county commissioners and boards of health.

The purpose of the local CFPTs are to:

- Identify deficiencies in the delivery of services to children and families by public agencies;
- Make and carry out recommendations for changes that will prevent future child deaths; and
- Promote understanding of the causes of child deaths.

Attached is the Jones County CFPT annual report for your review for Fiscal Year 2016-17. Please feel free to contact me at 252-649-2770 if you have any questions.

Attachment

Jones County Child Fatality Prevention Team
Annual Report to Jones Board of County Commissioners/Board of Health
Fiscal Year 2016-17

I. Introduction

In 1993, the North Carolina General Assembly established a network of local Child Fatality Prevention Teams (CFPT's) across the state to confidentially review medical examiner reports, death certificates and other records of deceased residents under age 18. Each local team consists of representatives of public and nonpublic agencies in the community such as law enforcement, Guardian Ad Litem, health departments, among others, that provide services to children and their families.

The purpose of this report is to give a summary of the causes of death, the number of cases reviewed, recommendations for prevention, if any, that have been made and to share local team activities and accomplishments.

II. Role of the Jones County Commissioners and Board of Health

- Receive annual reports which contain recommendations and advocate for system improvements and needed resources, if requested.
- Appoint members of the local team as identified by the membership.

III. Child Deaths by Cause, System Problems Identified, Recommendations for Prevention & Proposed Action

In Fiscal Year 2016-17, the Jones County CFPT reviewed no (0) child deaths and identified no (0) system problems and/or recommendations for future prevention efforts.

Cause of Death	System Problem Identified	Recommendation	Proposed Action
Not Applicable			

IV. Jones County CFPT Activities and Accomplishments

- The local CFPT met a total of four (4) times in FY 2016-17
- The Team continued promotion of the Child Passenger Seat Program in Jones County
- The Team reviewed reports provided by NC Child Fatality Task Force, and set a goal to conduct a feasibility study to determine prenatal care needs in Jones County
- The annual CFPT Activity Summary was completed and sent by the date requested.
- There were no child death reviews required in FY 2016-17

V. **Conclusion**

Thank you to the members of the Jones County Commissioners/Board of Health for the opportunity to share with you the successes and dedicated work of the local team as we continue to review child fatalities, make recommendations, and take actions to prevent future child deaths. Please feel free to contact the Health Director/Chairperson at 252-649-2770, respectively, should you have any questions about this report.

Wesley P. Smith
Health Director/Chairperson

5/1/17
Date

EXHIBIT F

Budget Amendment

Date:	5/1/2017		
Fund:	General Fund		
Fiscal Year:	2016-2017	Amendment #45	

Increase Revenue

HIV/STD Program	HIV/STD - State	11-0211-4519-05	608.00
Permits	Recreation Fees	11-0300-4612-00	722.00
Total			1,330.00

Increase Expenditures

HIV/STD Program	Salaries	11-5190-5121-00	475.00
HIV/STD Program	FICA	11-5190-5181-00	36.00
HIV/STD Program	Retirement	11-5190-5182-00	34.00
HIV/STD Program	Hospitalization	11-5190-5183-00	63.00
Recreation	Recreation Supplies	11-6120-5260-03	722.00
Total			1,330.00

Frank Emory
Chairman

County Manager

Angelica Hall
Clerk to the Board

Finance Officer

Budget Amendment

Date: 5/1/2017

Fund: General Fund

Fiscal Year: 2016-2017 Amendment #46

Decrease Expenditures

Child Health	Mileage	11-5161-5311-00	400.00
Child Health	Advertisements	11-5161-5391-00	110.00
Elections	Voting Machines	11-4170-5356-00	2,728.00
Elections	Board Members	11-4170-5170-00	3,000.00
Elections	Contract Maintenance	11-4170-5440-00	2,493.00
Total			8,731.00

Increase Expenditures

Child Health	Capital Under $5000	11-5161-5500-00	510.00
Elections	Capital Under $5000	11-4170-5500-00	2,721.00
Elections	Capital Under $5000	11-4170-5500-00	5,500.00
Total			8,731.00

Chairman

County Manager

Clerk to the Board

Finance Officer

Budget Amendment

Date:	5/1/2017		
Fund:	Water Fund		
Fiscal Year:	2016-2017	Amendment #47	
Decrease Expenditure			
Water Administration	Transfers	60-7110-5721-00	15,000.00
TOTAL			15,000.00
Increase Expenditures			
Water	Transfers	60-7800-5981-11	15,000.00
Total			15,000.00

Frank Emory
Chairman

Jeff Stone
County Manager

Amanda Hall
Clerk to the Board

Brenda C Reece
Finance Officer

EXHIBIT G

BARROW, PARRIS & DAVENPORT, P.A.
CERTIFIED PUBLIC ACCOUNTANTS
662 SUSSEX STREET
KINSTON, NORTH CAROLINA 28504-8319

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KINSTON, NC 28501-0069

TELEPHONE: (252) 522-5200
FAX: (252) 523-6366

MEMBERS
NORTH CAROLINA ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS
AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

April 10, 2017

Ms. Brenda Reece
Finance Officer
Jones County
PO Box 266
Trenton, NC 28585

RE: 2016-2017 Jones County Audit

Dear Brenda:

Enclosed is our contract proposal and engagement letter for performing and submitting a report on the Audit of the Jones County for the fiscal year 2016-2017.

The contract and engagement letter should be executed (signed by the Chairperson, DPCU Chairperson and Finance Officer, dated) and returned to Barrow, Parris & Davenport, P.A. in the enclosed envelope for submission.

We appreciate very much this opportunity to provide this proposal and look forward to working with you again.

Yours very truly,

BARROW, PARRIS & DAVENPORT, P.A.

Jay A. Parris, CPA

Jay A. Parris, CPA

JAP/as

Enclosures

LGC-205 (Rev. 2017)

CONTRACT TO AUDIT ACCOUNTS

Of County of Jones

Primary Governmental Unit

Jones County Industrial Facility and Pollution Control Financing Authority

Discretely Presented Component Unit (DPCU) if applicable

On this 10th day of April, 2017,

Auditor: Barrow, Parris & Davenport, P.A. Auditor Mailing Address: PO Box 6069

Kinston, NC28501-0069 Hereinafter referred to as The Auditor

and Commissioner (Governing Board(s)) of County of Jones (Primary Government)

and Jones County Industrial Facility and Pollution Control Financing Authority (Discretely Presented Component Unit): hereinafter referred to as the Governmental Unit(s), agree as follows:

1. The Auditor shall audit all statements and disclosures required by generally accepted accounting principles (GAAP) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit (s) for the period beginning July 1, 2016, and ending June 30, 2017. The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion will be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with generally accepted auditing standards. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards*, (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit and auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC CPA Board).

   County and Multi-County Health Departments: The Office of State Auditor will designate certain programs that have eligibility requirements to be considered major programs in accordance with OMB Uniform Guidance for the State of North Carolina. The LGC will notify the auditor and the County and Multi-Health Department of these programs. A County or a Multi-County Health Department may be selected to audit any of these programs as major.

3. If an entity is determined to be a component of another government as defined by the group audit standards - the entity's auditor will make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unqualified opinion being rendered. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he has met the requirements for a peer review and continuing education as specified in *Government*

Contract to Audit Accounts (cont.) County of Jones
Primary Governmental Unit
Jones County Industrial Facility and Pollution Control Financing Authority
Discretely Presented Component Units (DPCU) if applicable

Auditing Standards. The Auditor agrees to provide a copy of their most recent peer review report regardless of the date of the prior peer review report to the Governmental Unit and the Secretary of the LGC prior to the execution of the audit contract (See Item 22). **If the audit firm received a peer review rating other than pass**, the Auditor shall not contract with the Governmental Unit without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to Government Accounting Standards or if financial statements are not prepared in accordance with GAAP and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment..

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to the State and Local Government Finance Division (SLGFD) within four months of fiscal year end. Audit report is due on: October 31, 2017. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay must be submitted to the secretary of the LGC for approval.

7. It is agreed that generally accepted auditing standards include a review of the Governmental Unit's systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor will make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his findings, together with his recommendations for improvement. That written report must include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. **Invoices for services rendered under these contracts shall not be paid by the Governmental Unit until the invoice has been approved by the Secretary of the LGC**. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work must be submitted by email in PDF format to the Secretary of the LGC for approval. The invoices must be sent via upload through the current portal address: http://nctreasurer.slgfd.leapfile.net Subject line should read "Invoice – [Unit Name]. The PDF invoice marked 'approved' with approval date will be returned by email to the Auditor to present to the Governmental Unit for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. In consideration of the satisfactory performance of the provisions of this contract, the Primary Governmental Unit shall pay to the Auditor, upon approval by the Secretary of the LGC, the fee, which includes any cost the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (Federal and State grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. (Note: **Fees listed on signature pages**.)

10. If the Governmental Unit has outstanding revenue bonds, the Auditor shall include documentation either in the notes to the audited financial statements or as a separate report submitted to the SLGFD along with the audit report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor should be aware that any other bond compliance statements or additional reports required in the authorizing bond documents need to be submitted to the SLGFD simultaneously with the Governmental Unit's audited financial statements unless otherwise specified in the bond documents.

Contract to Audit Accounts (cont.) County of Jones

Primary Governmental Unit

Jones County Industrial Facility and Pollution Control Financing Authority

Discretely Presented Component Units (DPCU) if applicable

11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the client or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board as soon as practical after the close of the accounting period.

12. If the audit firm is required by the NC CPA Board or the Secretary of the LGC to have a pre-issuance review of their audit work, there must be a statement added to the engagement letter specifying the pre-issuance review including a statement that the Governmental Unit will not be billed for the pre-issuance review. The pre-issuance review must be performed **prior** to the completed audit being submitted to the LGC. The pre-issuance report must accompany the audit report upon submission to the LGC.

13. The Auditor shall electronically submit the report of audit to the LGC as a text-based PDF file when (or prior to) submitting the invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the SLGFD by any interested parties. Any subsequent revisions to these reports must be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings, by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and other lawful purposes of the Governmental Unit without subsequent consent of the Auditor. If it is determined by the LGC that corrections need to be made to the Governmental Unit's financial statements, they should be provided within three days of notification unless another time frame is agreed to by the LGC.

    If the OSA designates certain programs to be audited as major programs, as discussed in item #2, a turnaround document and a representation letter addressed to the OSA shall be submitted to the LGC.

    The LGC's process for submitting contracts, audit reports and invoices is subject to change. Auditors should use the submission process in effect at the time of submission. The most current instructions will be found on our website: https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be varied or changed to include the increased time and/or compensation as may be agreed upon by the Governing Board and the Auditor

15. If an approved contract needs to be varied or changed for any reason, the change must be made in writing, on theAmended LGC-205 contract form and pre-audited if the change includes a change in audit fee. This amended contract needs to be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract, and then must be submitted through the audit contract portal to the Secretary of the LGC for approval. The portal address to upload your amended contract is http://nctreasurer.slgfd.leapfile.net No change shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

16. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit should be attached to the contract, and by reference here becomes part of the contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item #25 of this contract. Engagement letters containing indemnification clauses will not be approved by the LGC.

Contract to Audit Accounts (cont.) County of Jones
Primary Governmental Unit
Jones County Industrial Facility and Pollution Control Financing Authority
Discretely presented component units if applicable

17. Special provisions should be limited. Please list any special provisions in an attachment.

18. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU must be named along with the parent government on this audit contract. Signatures from the DPCU Board chairman and finance officer also must be included on this contract.

19. The contract must be executed, pre-audited, physically signed by all parties including Governmental Unit and Auditor signatures and submitted in PDF format to the Secretary of the LGC. The current portal address to upload your contractual documents is http://nctreasurer.slgfd.leapfile.net Electronic signatures are not accepted at this time. Included with this contract are instructions to submit contracts and invoices for approval as of November 2016. These instructions are subject to change. Please check the NC Treasurer's web site at https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx for the most recent instructions.

20. The contract is not valid until it is approved by the LGC Secretary. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. **The audit should not be started before the contract is approved.**

21. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

22. **E-Verify**. Auditor **shall comply** with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor **shall require** such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

23. Contractor hereby certifies that Contractor, and all subcontractors, are not on the Iran Final Divestment List ("List") created by the North Carolina State Treasurer pursuant to N.C.G.S. 147-86.58. Contractor shall not utilize any subcontractor that is identified on the List.

25. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted: (See Item 16 for clarification).

SIGNATURE PAGES FOLLOW

Contract to Audit Accounts (cont.) County of Jones
Primary Governmental Unit
Jones County Industrial Facility and Pollution Control Financing Authority
Discretely Presented Component Units (DPCU) if applicable

County of Jones - **FEES**

Year-end bookkeeping assistance – [*For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards*]

Audit See Attachment A

Preparation of the annual financial Statements
Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee.
The 75% cap for interim invoice approval for this audit contract is $ 38,625.0
**** NA if there is to be no interim billing**

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.

Audit Firm Signature:
Barrow, Parris & Davenport, P.A.
Name of Audit Firm
By Jay A. Parris, CPA
Authorized Audit firm representative name: Type or print
Jay A. Parris, CPA
Signature of authorized audit firm representative
Date 4/10/17
jparris@bpdcpa.com
Email Address of Audit Firm

Governmental Unit Signatures:
Contentnea Metropolitan Sewerage District
Name of Primary Government
By Frank Emory, Chairperson
Mayor / Chairperson: Type or print name and title
Frank Emory
Signature of Mayor/Chairperson of governing board
Date 5/1/17

By N/A
Chair of Audit Committee - Type or print name
**
Signature of Audit Committee Chairperson
Date
*** If Governmental Unit has no audit committee, mark this section "N/A"*

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)
This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By Brenda Reece, Finance Officer
Primary Governmental Unit Finance Officer:
Type or print name
Brenda C Reece
Primary Government Finance Officer Signature
Date 5/1/17
(Pre-audit Certificate must be dated.)

breece@jonescountync.com
Email Address of Finance Officer

Date Primary Government Governing Body Approved Audit Contract - G.S. 159-34(a)
5/1/17

Contract to Audit Accounts (cont.) County of Jones
Primary Governmental Unit
Jones County Industrial Facility and Pollution Control Financing Authority
Discretely Presented Component Units (DPCU) if applicable

**** This page to only be completed by Discretely Presented Component Units ****

Jones County Industrial Facility and Pollution Control Financing Authority **FEES**

Year-end bookkeeping assistance – [*For audits subject to Government Auditing Standards, this is limited to bookkeeping services permitted by revised Independence Standards*] _____

Audit _____

Preparation of the annual financial Statements _____
Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees above. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee.
The 75% cap for interim invoice approval for this audit contract is $ _____
**** NA if there is to be no interim billing**

Communication regarding audit contract requests for modification or official approvals will be sent to the email addresses provided in the spaces below.
DPCU Governmental Unit Signatures:
Jones County Industrial Facility and Pollution Control Financing Authority
Name of Discreetly Presented Component Unit

By Charles Jones, Chairperson
DPCU Board Chairperson: Type or print name and title

_____
Signature of Chairperson of DPCU governing board

Date 5/1/17

By N/A
Chair of Audit Committee - Type or print name

_____ **
Signature of Audit Committee Chairperson

Date _____
*** If Governmental Unit has no audit committee, mark this section "N/A"*

PRE-AUDIT CERTIFICATE: Required by G.S. 159-28 (a)
This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act. Additionally, the following date is the date this audit contract was approved by the governing body.

By Brenda Reece, Finance Officer
DPCU Finance Officer:
Type or print name

Brenda C Reece
DPCU Finance Officer Signature

Date _____
(Pre-audit Certificate must be dated.)

breece@jonescountync.com
Email Address of Finance Officer

Date DPCU Governing Body Approved Audit Contract - G.S. 159-34(a)

5/1/17

Contract to Audit Accounts (cont.) County of Jones
Primary Governmental Unit
Jones County Industrial Facility and Pollution Control Financing A
Discretely Presented Component Units (DPCU) if applicable

Steps to Completing the Audit Contract

1. Complete the Header Information – NEW: If a DPCU is subject to the audit requirements as detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not issued for the DPCU and is to be included in the Primary Government's audit, the DPCU must be named with the parent government on this Audit contract. The Board chairman of the DPCU also must sign the Audit contract.

2. Item No. 1 – Complete the period covered by the audit

3. Item No. 6 – Fill in the audit due date. For Governmental Unit (s), the contract due date can be no later than 4 months after the end of the fiscal year, even though amended contracts may not be required until a later date.

4. Item No. 8 – If the process for invoice approval instructions changed, the Auditor should make sure he and his administrative staff are familiar with the current process. Instructions for each process can be found at the following link. https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx

5. Item No. 9 – NEW: Please note that the fee section has been moved to the signature pages, Pages 5 & 6.

6. Item No. 16 – NEW: It is now expected that an engagement letter will be attached to the contract. Has the engagement letter been attached to the contract submitted to the SLGFD?

   a. Do the terms and fees specified in the engagement letter agree with the Audit contract? *"In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract will control."*

   b. Does the engagement letter contain an indemnification clause? **The audit contract will not be approved if there is an indemnification clause – refer to LGC Memo # 986.**

7. Complete the fee section for BOTH the Primary Government and the DPCU (if applicable) on the signature pages, please note:

   - The cap on interim payments is 75% of the current audit fee for services rendered if the contracted fee amount is a fixed amount. If any part of the fee is variable, interim payments are limited to 75% of the prior year's total audit fee. If the contract fee is partially variable, we will compare the authorized interim payment on the contract to 75% of last year's actual approved total audit fee amount according to our records. There is a report of audit fees paid by each governmental unit on our web site: https://www.nctreasurer.com/slg/Pages/Non-Audit-Services-and-Audit-Fees.aspx - Auditors and Audit Fees.
     Please call or email Darrus Cofield at 919-814-4299 darrus.cofield@nctreasurer.com if you have any questions about the fees on this list.

   - For variable fees for services, are the hourly rates or other rates clearly stated in detail? If issued separately in an addendum, has the separate page been acknowledged in writing by the Governmental Unit?

Contract to Audit Accounts (cont.) County of Jones
Primary Governmental Unit
Jones County Industrial Facility and Pollution Control Financing Au
Discretely Presented Component Units (DPCU) if applicable

- For fees for services that are a combination of fixed and variable fees, are the services to be provided for the fixed portion of the fee clearly stated? Are the hourly rates or other rates clearly stated for the variable portion of the fee? (Note: See previous bullet point regarding variable fees.)

- If there is to be no interim billing, please indicate N/A instead of leaving the line blank.

8. Signature Area – There are now 2 Signature Pages: one for the Primary Government and one for the DPCU. Send the page(s) that are applicable to your Unit of Government. Make sure all signatures have been obtained, and properly dated. **The contract must be approved by Governing Boards pursuant to G.S. 159-34(a).** NEW - If this contract includes auditing a DPCU that is a Public Authority under the Local Government Budget and Fiscal Control Act it must be named in this Audit contract and the Board chairperson of the DPCU **must also sign** the Audit contract in the area indicated. If the DPCU has a separate Audit, a separate Audit contract is required for the DPCU.

9. Please place the date the Unit's Governing Board and the DPCU's governing Board (if applicable) approved the audit contract in the space provided.

   a. Please make sure that you provide email addresses for the audit firm and finance officer as these will be used to communicate official approval of the contract.

   b. Has the pre-audit certificate for the Primary Government (and the DPCU if applicable) been signed and dated by the appropriate party?

   c. Has the name and title of the Mayor or Chairperson of the Unit's Governing Board and the DPCU's Chairperson (if applicable) been typed or printed on the contract and has he/she signed in the correct area directly under the Auditor's signature?

10. If the Auditor is performing an audit under the yellow book or single audit rules, has year-end bookkeeping assistance been limited to those areas permitted under the revised GAO Independence Standards? Although not required, we encourage Governmental Units and Auditors to disclose the nature of these services in the contract or an engagement letter. Fees for these services should be shown in the space indicated on the applicable signature page(s) of the contract.

11. Has the most recently issued peer review report for the audit firm been included with the contract? This is required if the audit firm has received a new peer review report that has not yet been forwarded to us. The audit firm is only required to send the most current Peer Review report to us once – not multiple times.

12. After all the signatures have been obtained and the contract is complete, please convert the contract and all other supporting documentation to be submitted for approval into a PDF file. Peer Review Reports should be submitted in a separate PDF file. These documents should be submitted using the most current submission process which can be obtained at the NC Treasurer's web site – https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx.

13. NEW: If an audit is unable to be completed by the due date, an Amended Contract should be completed and signed by the unit and auditor, using the new "Amended LGC-205" form (Rev. 2015). The written explanation for the delay is now included on the contract itself to complete, and must be signed by the original parties to the contract.

BARROW, PARRIS & DAVENPORT, P.A.
CERTIFIED PUBLIC ACCOUNTANTS
662 SUSSEX STREET
KINSTON, NORTH CAROLINA 28504-8319

PO OFFICE BOX 6069
KINSTON, NC 28501-0069

TELEPHONE: (252) 522-5200
FAX: (252) 523-6166

MEMBERS
NORTH CAROLINA ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS
AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

Contract to Audit Accounts of the County of Jones
April 10, 2017

ATTACHMENT A

$51,500

Invoices will be submitted at the end of each month beginning with July covering the work performed for the month. Interim billing will not exceed 75% of the total contract.

Audit	$46,350
Preparation of Financial Statements	5,150
	$51,500

Frank Emory
Chairperson

Jay A. Parris, CPA
Barrow, Parris & Davenport, P.A.

Brenda C Reece
Brenda Reece
Finance Officer

BARROW, PARRIS & DAVENPORT, P.A.
662 SUSSEX STREET
KINSTON, NORTH CAROLINA 28504-8319

EDWARD L. BARROW, CPA
JAY A. PARRIS, CPA
L. DOCK DAVENPORT II, CPA

MEMBERS
NORTH CAROLINA ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS
AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

MAILING ADDRESS
POST OFFICE BOX 6069
KINSTON, NC 28501-0069
TELEPHONE: (252) 522-5200
FAX: (252) 523-6366

April 10, 2017

County of Jones
Trenton, NC 28585

We are pleased to confirm our understanding of the services we are to provide County of Jones for the year ended June 30, 2017. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of County of Jones as of and for the year ended June 30, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement County of Jones' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to County of Jones' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.

2) Supplementary Required Information, as required by the Government Accounting Standards Board (GASB) or by the Financial Accounting Standards Board (FASB).

We have also been engaged to report on supplementary information other than RSI that accompanies County of Jones' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1) Schedule of expenditures of federal awards.

2) All combining and individual fund and account group financial statements.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Board of Commissioners of County of Jones. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards.* In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our

responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards.*

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of County of Jones' compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards.*

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of County of Jones' major programs. The purpose of these procedures will be to express an opinion on County of Jones' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of County of Jones in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing*

Standards. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review at the beginning of field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report

thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will locate any documents and invoices selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the County of Jones; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Barrow, Parris & Davenport, P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and

appropriate individuals will be made available upon request and in a timely manner to the County of Jones, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Barrow, Parris & Davenport, P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the County of Jones or appropriate Cognizant Agency, Oversight Agency for Audit or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit as soon as possible and to issue our reports no later than October 31, 2017. Jay A. Parris, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services are contained in our "Contract to Audit Accounts," as approved by the Local Government Commission. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2015 peer review report accompanies this letter.

We appreciate the opportunity to be of service to County of Jones and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

BARROW, PARRIS & DAVENPORT, P.A.

Jay A. Parris, CPA

Jay A. Parris, CPA

RESPONSE:

This letter correctly sets forth the understanding of County of Jones.

By: Frank Emory
Title: Chairperson
Date: 5/1/17

By: Brenda C Reece
Title: Finance Officer
Date: 5/1/17

Koonce, Wooten & Haywood, LLP
CERTIFIED PUBLIC ACCOUNTANTS

SYSTEM REVIEW REPORT

To the Partners of Barrow, Parris & Davenport, P.A.
and the Peer Review Committee of the North Carolina Association
of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Barrow, Parris & Davenport, P.A. (the firm) in effect for the year ended March 31, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Barrow, Parris & Davenport, P.A. in effect for the year ended March 31, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies)* or *fail.* Barrow, Parris & Davenport, P.A. has received a peer review rating of *pass.*

Koonce, Wooten & Haywood, LLP

Koonce, Wooten & Haywood, LLP

August 4, 2015

Raleigh
4060 Barrett Drive

Durham
3511 Shannon Road
Suite 100

Pittsboro
10 Sanford Road
Post Office Box 1399

EXHIBIT H

Angelica Hall <ahall@jonescountync.gov>

Fwd: Your Quote from Art Sign Works

1 message

Franky Howard <fhoward@jonescountync.gov> Thu, Apr 27, 2017 at 12:39 PM
To: Angelica Hall <ahall@jonescountync.gov>

For Agenda
-------- Forwarded message --------
From: **Regina Irvine** <regina@artsignworks.com>
Date: Thu, Apr 6, 2017 at 1:26 PM
Subject: RE: Your Quote from Art Sign Works
To: Franky Howard <fhoward@jonescountync.gov>

Good Afternoon Franky,

Thank you for your feedback. Please find the pricing you requested listed below with 36" listed as well. I have listed pricing options to have the seals painted in full color, painted to resemble metal, or coated in real metal:

NC State Seal Options:

(1) 24" x 24" x 1.5" Single-sided 3D Carved HDU Seal – Painted in Full-Color – Wall Hardware Included - $595.00 + Shipping and Handling

(1) 24" x 24" x 1.5" Single-sided 3D Carved HDU Seal – Faux-Painted to resemble the look of metal – Wall Hardware Included - $459.00 + Shipping and Handling

(1) 24" x 24" x 1.5" Single-sided 3D Carved HDU Seal – Metal-Coated: Choice of Brass, Bronze, Aluminum or Copper finish – Wall Hardware Included - $527.00 + Shipping and Handling

(1) 36" x 36" x 2" Single-sided 3D Carved HDU Seal – Painted in Full-Color – Wall Hardware Included - $867.00 + Shipping and Handling

(1) 36" x 36" x 2" Single-sided 3D Carved HDU Seal – Faux-Painted to resemble the look of metal – Wall Hardware Included - $708.00 + Shipping and Handling

(1) 36" x 36" x 2" Single-sided 3D Carved HDU Seal – Metal-Coated: Choice of Brass, Bronze, Aluminum or Copper finish – Wall Hardware Included - $730.00 + Shipping and Handling

Jones County Seal Options:

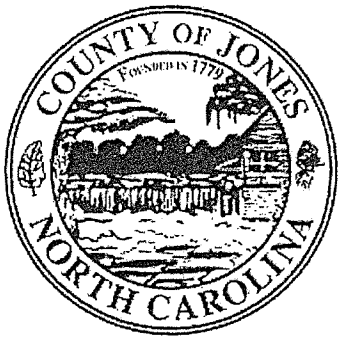
(1) 24" x 24" x 1.5" Single-sided 3D Carved HDU Seal – Painted in Full-Color – Wall Hardware Included - $595.00 + 3D Artwork Fee & Shipping and Handling

(1) 24" x 24" x 1.5" Single-sided 3D Carved HDU Seal – Faux-Painted to resemble the look of metal – Wall Hardware Included - $459.00 + 3D Artwork Fee & Shipping and Handling

(1) 24" x 24" x 1.5" Single-sided 3D Carved HDU Seal – Metal-Coated: Choice of Brass, Bronze, Aluminum or Copper finish – Wall Hardware Included - $527.00 + 3D Artwork Fee & Shipping and Handling

<u>3D Artwork Fee (Jones County):</u>

(1) 3D Artwork Labor – Create a 3D .STL file for CNC Carving from client-provided raster/vector image – One-Time fee - $450.00



***Our current turnaround time is 4-6 weeks after Artwork Proof approval.**

****3D Rendering will take 8-14 business days on average.**

If you would like to go ahead we will need a 50% deposit or total payment. You may pay the total amount at this link: https://artsignworks.presencehost.net/products/products_services/order.html, or call in a 50% deposit by phone and we will send you an Artwork Proof for your revision or approval. Please let me know if you have any questions. Have a wonderful afternoon.

Regina Irvine

Project Coordinator

951.698.8484 phone

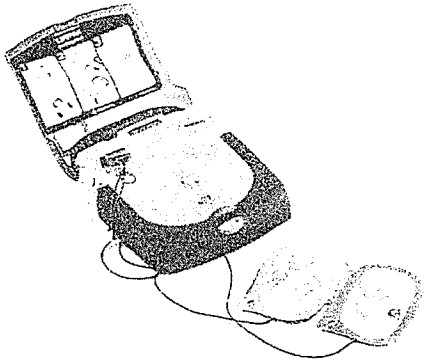
951.698.9088 fax

Regina@artsignworks.com

www.artsignworks.com

Follow us on Facebook!

Home (http://www.dxemed.com/) > New AEDs (http://www.dxemed.com/aeds.html) > Physio-Control Lifepak CR Plus AED



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Physio-Control Lifepak CR Plus AED

SKU# LPCR+A N; LPCR-S N

Be the first to review this product (http://www.dxemed.com/review/product/list/id/20/category/14/#review-form)

~~$1,595.00~~ $1,495.00

Email this Item (http://www.dxemed.com/sendfriend/product/send/id/20/cat_id/14/)

(http://www.dxemed.com/catalog/ex/add/product/20/form_key/KpXCaEXSeDKCnBowbZo3dy/)

Configuration *

– Please Select –

Recommended Emergency Kit Options

– Please Select –

Accessory Options

Discounted CR Plus Wall Mount Bracket +$99.00
Pediatric Pads +$115.50
Extra Charge-Pak (2 Sets of Electrodes +$119.80
Extra Charge-Pak (1 Set of Electrodes) +$100.30

EXHIBIT J

BYLAWS

OF

JONES COUNTY FINANCE CORPORATION

ARTICLE 1
Corporate Name; Offices

1.1 Corporate Name: The name of this organization shall be the JONES COUNTY FINANCE CORPORATION, a not-for-profit corporation organized by virtue of the laws of the State of North Carolina (hereinafter "Corporation").

1.2 Principal Office: The principal office of the Corporation shall be located in Jones County, North Carolina. The principal office shall be 418 Hwy 58 North Unit A, Trenton, NC 28585; but may be changed by the Board of Directors.

1.3 Registered Office: The registered office of the Corporation required by law to be maintained in the State of North Carolina may be, but need not be, identical with the principal office.

ARTICLE 2
Directors

2.1 General Powers: The business and affairs of the Corporation shall be managed by the Board of Directors or by such executive committees as the Board of Directors may establish pursuant to the Articles of Incorporation, or these Bylaws.

2.2 Number, Term, and Qualifications: The number of directors of the Corporation shall be three (3), and shall be elected as herein set forth.

2.3 Election, Term and Qualifications of Directors: The Directors shall be, *ex officio*, the Chairman of the Jones County Board of Commissioners, the Jones County Manager, and the Jones County Finance Officer. Each such Director shall serve on the Board of Directors, *ex officio*, for so long as he serves in his respective underlying office; and upon his termination from said underlying office for whatever reason, he shall be replaced by the individual newly appointed or elected to said underlying office.

2.4 Chairman; Vice Chairman: There shall be a Chairman and a Vice Chairman of the

Board of Directors. The Chairman shall preside at all meetings of the Board of Directors and perform such other duties as may be directed by the Board. In the absence of the Chairman, the Vice Chairman shall preside at all meetings of the Board of Directors and perform such other duties as may be directed by the Board. These offices shall be filed in accordance with Section 4.1 below.

2.5 Compensation: The Board of Directors shall not compensate directors for their services.

ARTICLE 3
Meetings of Directors

3.1 Regular Meetings: Regular meetings shall be held at least once a year at such time and place as the Board of Directors may from time-to-time establish. The annual meeting shall be held the first Monday in June.

3.2 Special Meetings: Special meetings of the Board of Directors may be called by or at the request of the Chairman of the Board or at least two (2) directors, upon twenty-four (24) hours notice given to each director. Such notice may be in writing or may be verbally communicated.

3.3 Notice of Regular Meetings: Written notices stating the place, date and time of each regular meeting shall be mailed to each director at least one (1) week prior to such meeting, and an agenda shall accompany the notice of each special meeting.

Attendance by a director at a meeting shall constitute a waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting was not lawfully called.

3.4 Quorum: A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. Once a quorum is established, a quorum will be deemed to exist for the remainder of the meeting, or for an adjourned meeting, even if the number of directors present is reduced below the minimum number necessary to initially establish a quorum.

3.5 Manner of Acting: Except as otherwise provided for in the Articles of

Incorporation, or the Bylaws, the act of the majority of the directors present at a meeting at which a quorum is present shall be the act of the Board of Directors. Each Director present shall be entitled to one (1) vote on each matter for which a vote is taken. Proxy voting shall not be allowed.

3.6 Informal Action by Directors: Action taken by a majority of the directors without a meeting is nevertheless board action if consent to the action in question is signed by all of the directors and filed with the minutes of the proceedings of the board, whether done before or after the action so taken.

3.7 Powers and Duties: All of the powers and duties of the Corporation shall be exercised by the Board of Directors and its designees, including those existing under the common law, statutes, regulations and these Bylaws. Such powers and duties shall be exercised in accordance with the said Articles and these Bylaws.

ARTICLE 4
Officers

4.1 Number, Term and Qualifications: The officers of the Corporation shall be, *ex officio*, as follows:

OFFICERS	UNDERLYING OFFICE
Chairman	Chairman, Jones County Board of Commissioners
Vice-Chairman	Jones County Manager
Secretary	Clerk, Jones County Board of Commissioners
Treasurer	Jones County Finance Officer

Each officer shall serve *ex officio* for so long as he serves in his respective underlying office, and upon his termination from said underlying office, he shall be replaced by the individual newly appointed or elected to said underlying office.

4.2 Compensation: The officers of the Corporation shall serve without compensation, but may be reimbursed for reasonable expenses incurred in the performance of their duties. Each officer may be bonded, the cost of which to be paid by the Corporation.

4.3 Chairman: The Chairman shall be the Chief Executive Officer of the Corporation.

He shall sign, with any other proper officer, any deed, lease, mortgage, bond, contract or other instrument which may be lawfully executed on behalf of the Corporation, except where required or permitted by law to be otherwise signed and executed. In general, the Chairman shall perform all duties as may be prescribed by the Board of Directors from time-to-time.

4.4 Vice Chairman: In the absence of the Chairman or in the event of his death, inability or refusal to act, the Vice Chairman, unless otherwise determined by the Board of Directors, shall perform the duties of the Chairman, and when so acting shall have all the powers of and be subject to all the restrictions upon the Chairman.

4.5 Secretary: The Secretary shall keep accurate records of the acts and proceedings of all meetings of the Board of Directors. He shall have general charge of the corporate books and records and of the corporate seal, and he shall affix the corporate seal to any lawfully executed instrument requiring it. He shall sign such instruments as may require his signature, and, in general, shall perform all duties incident to the Office of Secretary and such other duties as may be assigned him from time-to-time by the Chairman or Board of Directors.

4.6 Assistant Secretary: In the absence of the Secretary or in the event of his death, inability or refusal to act, the Assistant Secretary shall perform the duties of the Secretary, and when so acting shall have all the powers of and be subject to all restrictions upon the Secretary. The Assistant Secretary shall perform such other duties as may be assigned to him by the Chairman or by the Board of Directors. The Assistant Secretary may sign, with the Chairman or the Vice Chairman, documents authorized to be signed by the Secretary.

4.7 Treasurer: The Treasurer shall perform all duties incident to his office and such other duties as may be assigned to him from time to time by the Executive Director or by the Board of Directors.

4.8 Assistant Treasurer: In the absence of the Treasurer or in the event of his death, inability or refusal to act, the Assistant Treasurer shall perform the duties of the Treasurer, and when so acting shall have all the powers of and be subject to all restrictions upon the Treasurer. He shall perform such other duties as may be assigned to him by the Chairman or by the Board of Directors.

4.9 Other Offices: The Board of Directors shall have the authority to create or

establish any other office, including but not limited to, Assistant Secretary, Assistant Treasurer, and additional Vice Chairmans.

ARTICLE 5
Standing Committees

The Directors may appoint any standing committee it deems necessary.

ARTICLE 6
General Provisions

6.1 Seal: The corporate seal of the Corporation shall consist of two concentric circles between which is the name of the Corporation and in the center of which is inscribed "SEAL"; and such seal, in the form approved by the Board of Directors, shall be adopted by the Board as the corporate seal of the Corporation.

6.2 Waiver of Notice: Whenever any notice is required to be given to any director under the provisions of the North Carolina Non-Profit Corporation Act, or under the Articles of Incorporation, or Bylaws of the Corporation, a waiver thereof in writing signed by the person or persons entitled to such notice whether before or after the time stated therein, shall be equivalent to the giving of such notice.

6.3 Conflicts of Interest Policy: The Board of Directors affirms that the Directors, officers, and other employees of the Corporation have an obligation to exercise their authority and to carry out the duties of their respective positions for the sole benefit of the Corporation. They should avoid placing themselves in positions in which their personal interests are, or may be, in conflict with the interests of the Corporation. Where a potential conflict of interest exists, it shall be the responsibility of the person involved or any other person with knowledge to notify the Board of Directors of the circumstances resulting in the potential conflict so that the Board of Directors can provide such guidance and take such action as it shall deem appropriate.

No Director who directly or indirectly is involved in a potential conflict of interest shall deliberate or vote on any action of the Board regarding that potential conflict.

ARTICLE 7
Duties of Directors

The Board of Directors of the Corporation shall have the duty to:

7.1 Keep or cause to be kept a record of all its acts and affairs and to maintain a summarized statement thereof.

7.2 Keep or cause to be kept a record of all the receipts and disbursements and to keep the record open for examination by any director at any reasonable time.

7.3 Cause to be performed an annual audit of the corporate books; cause to be prepared a statement detailing receipts and disbursements; and each year to present a report of the audit and a report of receipts and disbursements to each director not less than thirty (30) days before the date set for the annual meeting.

7.4 Oversee, supervise, and set the compensation for all managers, officers, agents, employees, or other persons employed by the Corporation.

7.5 Cause all officers, employees, or managers having fiscal responsibility to be bonded as the Board of Directors may deem appropriate.

7.6 Take such other and further action as is necessary, required or deemed desirable by the Board of Directors to achieve the purposes of the Corporation in accordance with the Articles of Incorporation or these Bylaws.

ARTICLE 8
Powers of Directors

The Board of Directors shall have the authority to:

8.1 Exercise for the Corporation, all powers, duties, and authority vested in or delegated to the Corporation by the Articles, or these Bylaws.

8.2 Enter into contracts to lease or sell individual units purchased or leased by the Corporation upon such terms and conditions as are decided by the Board of Directors.

8.3 Employ professional management services, managers, independent contractors, attorneys, accountants, bookkeepers, auditors, appraisers, janitors, and other personnel deemed necessary to administer the Corporation, and to prescribe their duties and agree on their compensation.

8.4 Establish such committees as they deem expedient and prescribe the duties and method of selection of the members of each such committee.

8.5 Do any other lawful act necessary, required or deemed desirable by the Board of Directors for the operation, management, and administration of the Corporation according to the Articles or these Bylaws.

8.6 Exercise full power, except as prohibited by the terms of any instrument of gift, devise, bequest, or other transfer, at its sole discretion, to change the form of any investment and for that or other purposes of the Corporation to dispose of any securities or other property held by the Corporation.

8.7 Exercise authority over the Corporation and all its projects and activities.

8.8 Determine general policy designed to accomplish the purpose of the Corporation as set forth herein and in the Articles of Incorporation.

8.9 Approve and assist in development of the general concept and procedures and activities to be conducted under its cognizance.

8.10 Approve budgets and assist in development thereof.

8.11 Be responsible for periodic review, appraisal and evaluation of said activities as to operations and effectiveness.

8.12 Perform such additional functions and exercise authority as advisable and necessary for the operation of the Corporation.

ARTICLE 9
Management

The ultimate responsibility for the management of the Corporation shall be in the Board of Directors. Recognizing, however, that the directors are unlikely to be professionals in the management of a project of this scope, it is hereby provided that the Board of Directors may delegate certain duties and discretion to professionals.

ARTICLE 10
Annual Budget

At the annual meeting, the Board of Directors shall adopt an annual budget for the twelve months next succeeding. In setting the amount of the budget, Directors shall consider the amounts necessary to pay the common expenses for the year and shall make provisions for extraordinary expenses and for payments to any contingency or replacement fund.

ARTICLE 11
Finances

11.1 Use of Income: All gifts to the Corporation or other income not otherwise designated by the donor shall go into the general fund of the Corporation and shall be used in accordance with the general purposes of the Corporation. The Corporation may receive, manage, invest, and disburse conditional gifts only if such gifts are for the exclusive use and benefit of the Corporation.

The phrase "exclusive use and benefit of the Corporation" shall include gifts for the benefit of any separate or independent organization which is supportive of or affiliated with the Corporation or its programs and functions, provided that such organization is (a) organized exclusively for charitable, scientific, or educational purposes and for the exclusive use and benefit of the Corporation and (b) qualified as an organization exempt from income tax under 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law). The Board may from time to time provide procedures for the establishment of special or designated funds to be administered by the Board under the conditions of their creation in accordance with the Articles of Incorporation.

11.2 Contributions and Disbursements: All contributions received by the Corporation shall be deposited by the Treasurer in a special account or accounts in such banks, trust companies, or other depositories as the Board may select. All disbursements shall be made under a proper authority of the Board. All contributions to and disbursements from the Corporation shall be recorded by the Treasurer, and such records shall be subject to examination at any reasonably time, upon request, by any Director.

11.3 Checks, Drafts, Etc.: All checks, drafts, or orders for the payment of money,

notes, or other evidence of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, agent, or agents of the Corporation and in such manner as shall from time to time be provided by resolution of the Board. In the absence of such provision by the Board, such instrument shall be signed by the Treasurer or the Secretary and countersigned by the Chairman.

11.4 Fiscal Year: The fiscal year of the Corporation shall be as established by resolution of the Board, and shall initially start July 1 of each year.

ARTICLE 12
Execution of Contracts, Deeds, and Transfers and Representation with Reference to Securities

12.1 Execution of Contracts and Deeds: Except as otherwise provided by resolution of the Board authorizing the execution thereof, all contracts, deeds, mortgages, pledges, transfers, and other written instruments binding upon the Corporation shall be executed on behalf of the Corporation by the Chairperson of the Board and the corporate seal shall be affixed and attested by the Secretary.

12.2 Voting Securities Owned by the Corporation: Unless otherwise ordered by resolution of the Board, the Chairperson of the Board, Secretary, and Treasurer shall have full authority on behalf of the Corporation to attend, to act, and to vote at any meetings of the stockholders, bondholders, or other security holders of any corporation, trust, or association in which the Corporation may hold securities. At any such meeting the Chairperson of the Board and Treasurer shall possess all of the rights and powers incident to the ownership of such securities, which as owner thereof the Corporation might have possessed if present, including the authority to delegate such authority to a proxy. The Board may, by resolution, confer like authority upon any other person or persons.

12.3 Sale of Securities: Unless otherwise ordered by resolution of the Board, the Chairperson of the Board and Secretary or Treasurer are authorized and empowered jointly to buy and sell stock held or owned by the Corporation, for such consideration as should meet their approval, and to that end they are further authorized to execute all bills of sale, transfers, assignments, and other writings necessary or convenient for effectuating such purposes. The

Chairperson of the Board and Secretary or Treasurer are further authorized to give or have given the proper notices of any such action, have all such dispositions registered and noted on the books and records of this or any other corporation or partnership where required, and to do all other things necessary or convenient to accomplish such purchases or sales.

ARTICLE 13
Amendments

These Bylaws may be amended or repealed and new Bylaws may be adopted only by an affirmative vote of at least two-thirds of the Directors.

ARTICLE 14
Severability

In the event that any of the rules, regulations, restrictions, covenants, or conditions of these Bylaws are held to be partially or wholly invalid or unenforceable for any reason, such holding shall not affect, alter, modify, or impair in any manner any of the other terms, provisions, rules, regulations, restrictions, covenants, or conditions contained herein.

CERTIFIED TO BE A TRUE AND ACCURATE COPY.

BY: _____
Secretary

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ARTICLES OF INCORPORATION

JONES COUNTY FINANCE CORPORATION
(A Non-Profit Corporation)

ARTICLE 1
NAME

The name of the corporation hereby formed is the **Jones County Finance Corporation**, hereinafter referred to as "Corporation".

ARTICLE 2
DURATION

The existence of the Corporation shall be perpetual.

ARTICLE 3
PURPOSES

The Corporation is organized and shall be operated as a non-profit corporation, to engage in any lawful activity, not required to be specifically stated in these Articles, for which corporations may be incorporated under the North Carolina Nonprofit Corporation Act, as may be amended from time to time.

Without limiting or expanding the foregoing, additional purposes for which this Corporation is organized shall be as follows:

A. To conduct its activities without personal gain, profit or inurement.

B. No part of the income of the Corporation shall be distributed to any officer or director, and its activities shall not be conducted for personal gain, profit, or inurement.

C. To secure adequate funding for effective operation and provision of services.

D. To do any and all lawful activities which may be necessary, useful of desirable for the furtherance, accomplishment, fostering or attainment of the foregoing purposes, either directly or indirectly, and either alone or in conjunction or cooperation with others, whether such others be persons or organizations of any kind or nature, such as corporations, firms, associations, trusts, institutions, foundations, or units of government.

E. No part of the activities of the Corporation shall be either carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation

shall not participate in or intervene in (including the publication or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

F. Notwithstanding any of the provisions of these Articles of Incorporation, the Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt under Section 501(c)(3) of the Internal Revenue Code and its Regulations, or any future federal tax code, or by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code and its Regulations, or the corresponding provision of any future federal tax code.

ARTICLE 4 POWERS

The Corporation shall be a 501(c)(3) non-profit corporation, and shall possess the following powers:

A. In connection with carrying out the purposes set forth in these Articles, the Corporation shall have all the powers and privileges granted to non-profit corporations under the laws of the State of North Carolina, and all powers and privileges which may be granted unto said Corporation under any other applicable laws.

B. In furtherance of its purposes, the Corporation shall have powers to purchase, mortgage, hold, and prove, give, grant, sell, lease, convey and exchange all or any part of the real or personal property or funds of the Corporation, at such prices and upon such terms and conditions as it may deem best, and may invest and reinvest its funds in any such loans or securities, or any such real or personal property, in a reasonable and prudent manner, and in a manner not inconsistent with the purposes of the Corporation.

C. The Corporation shall have full power and authority to, and it shall be its duty, to hold and apply the corpus and income of any donation, grant, devise or bequest, or any part thereof, in such manner as may have been stipulated or provided in the instrument creating such donation, grant, devise or bequest.

D. The Corporation will distribute its income for each tax year at such time and in such manner as not to become subject to the tax on undistributed income imposed by Section 4942 of the Internal Revenue Code, or the corresponding section of any future federal tax code.

E. The Corporation will not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

F. The Corporation will not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

G. The Corporation will not make any investments in such manner as to subject it to tax under Section 4944 of the Internal Revenue Code, or the corresponding section of any future federal tax code.

H. The Corporation will not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

I. Notwithstanding any other provision of these Articles, the Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE 5
MEMBERS

The Corporation shall have no members.

ARTICLE 6
DIRECTORS

The affairs of the Corporation shall be managed by a Board of Directors, consisting of the Chairman of the Jones County Board of Commissioners, Jones County Manager, and Jones County Finance Officer, all *ex officio*.

ARTICLE 7
OFFICERS

The affairs of the Association shall be administered by officers elected by the Board of Directors, said officers to include a President, Vice President, Secretary and Treasurer and such number of Assistant Secretaries, Assistant Treasurers, and other officers as the Board of Directors may determine are necessary. The criteria to serve as an officer shall be as set forth in the Corporation's Bylaws.

ARTICLE 8

PRINCIPAL OFFICE ADDRESS

The principal office of the Corporation shall be 418 Hwy 58 North, Unit A, Trenton, NC 28585, but may be changed by the affirmative vote of a simple majority of the Board of Directors.

ARTICLE 9

REGISTERED ADDRESS AND REGISTERED AGENT

The physical address of the registered office of the Corporation in the State of North Carolina is 416 Pollock Street, New Bern, Craven County, North Carolina 28560.

The mailing address of the registered office of the Corporation in the State of North Carolina is P.O. Box 889, New Bern, Craven County, North Carolina 28563.

Its registered agent at such address is: Jimmie B. Hicks, Jr.

ARTICLE 10
RESERVATION OF RIGHTS

This Corporation reserves the right to amend, alter, change, or repeal any provisions contained in these Articles of Incorporation in the manner now or hereinafter prescribed by statute, and the rights conferred herein granted.

ARTICLE 11
EFFECTIVE DATE

These Amended and Restated Articles of Incorporation will become effective at the time of filing.

ARTICLE 12
DISTRIBUTION ON DISSOLUTION

Upon the dissolution of the corporation, the Board of Directors shall after paying or making provision for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation by conveying the same to Jones County, North Carolina. In the event Jones County elects not to accept the same, then the assets shall be disposed of exclusively for purposes of the corporation in such manner, or to such organization or organizations organized and operating exclusively for religious, charitable, educational, scientific or literary purposes as shall at the time qualify as an exempt organization under Section 501 (c)(3) of the Code as the

Board of Directors shall determine, or to federal, state or local governments to be used exclusively for public purposes. Any such assets not so disposed of shall be disposed of by the Superior Court of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organizations, such as the court shall determine, which are organized and operated exclusively for such purposes, or to such governments for such purposes.

IN WITNESS WHEREOF, the incorporator has executed these Articles of Incorporation, this the 9th day of May, 2017.

_____ (SEAL)
Jimmie B. Hicks, Jr., Incorporator

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